



# City of Racine

## Meeting Minutes - Draft

### Public Works and Services Committee

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

*Chairman Ronald D. Hart, Alderman Robert Anderson, Alderman Raymond DeHahn,  
Alderman Jeff Coe*

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Tuesday, February 12, 2008

5:30 PM

City Hall, Room 301

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#### Call To Order

*The meeting was called to order at 5:33 p.m.*

*Members Present: Ald. Ron Hart, 14th District, Chairman; Ald. Robert Anderson, 2nd District; Ald. Ray DeHahn, 7th District; Ald. Jeff Coe, 1st District; Richard Jones, Commissioner of Public Works; Tom Eeg, Asst. Commissioner/Operations; John Rooney, Asst. Commissioner/Engineering*

*Staff: Lt. Jim Dobbs, Racine Police Dept.*

*Others: James DuRocher; Devin Sutherland*

#### Approval of Minutes for the January 29, 2008 Meeting.

*On a motion by DeHahn, seconded by Anderson, the Committee approved the minutes as printed.*

1. [08-1626](#) **Subject:** Communication from the Rotary Foundation of Racine West, Inc., requesting permission to utilize various parks for the 5th annual Great Midwest Dragon Boat Festival, on July 11 and 12, 2008, for the use of selling beverages, beer, food items and providing live entertainment, to close city streets and parking lanes for a parade and race administration and to utilize the parking lot at the south end of Pershing Drive. Also, sponsoring organizations request permission to place posters on or about city streets and parks regarding this free event.

#### **Recommendation of the Public Safety & Licensing Committee on**

**02-11-08:** That permission be granted to utilize various parks for the 5th annual Great Midwest Dragon Boat Festival, on July 11 and 12, 2008, for the use of selling beverages, beer, food items and providing live entertainment, as long as applicant applies for all necessary permits and licenses.

Fiscal Note: N/A

#### **Recommendation of the Public Works and Services Committee on**

**2-12-08:** Permission be granted to the Rotary Foundation of Racine West, Inc. to use the City-owned parking lot east of Gateway Technical College and the gravel area immediately east of the Gateway parking lot between

Pershing Park Drive and Lake Michigan for the fourth annual Great Midwest Dragon Boat Festival, to be held July 11-12, 2008.

Further recommends that the parking lane along the east side of Main Street from 11th Street to 14th Street be closed during the event.

Further recommends that no parking be allowed along the west side of Main Street from 14th Street to 16th Street during the event and that traffic be shifted to the west half of the roadway.

Further recommends that permission be granted to the sponsor to close Main Street, From 14th Street to 16th Street.

Further recommends that permission be granted to the sponsor to use certain city streets on Friday, July 11, 2008, and to close the following streets:

6th Street from Library Drive to Pershing Park Drive  
Pershing Park Drive from 6th Street to 11th Street  
11th Street from Main Street to Pershing Park Drive

Further recommends, that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to the event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event;
- E. The sponsor shall pay a \$450.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer, Chief of Police, and Director of Parks, Recreation and Cultural Services provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Jim DuRocher appeared before the Committee and Rick noted this is the same request as the past annual requests. Jim noted the change for the closure on 6th Street and asked the closure be extended to Library Drive. Rick explained the barricades should be placed on the east side of Library Drive to facilitate movement on Festival Park Drive. They would also have to accommodate vehicles that park in the Lakefront No. 5 parking lot as well. DuRocher indicated they would also like to close Main Street from 14th to 16th Street. In the past they had left that open to one lane of traffic. There are potential*

safety hazards and asked the road be closed. In addition, 16th Street from Main to Wisconsin Avenue will be posted "local traffic only". Rick noted a detour needed to be established and members of the Rotary Foundation would have to meet with John Rooney to determine a detour route.

On a motion by DeHahn, seconded by Anderson, the Committee approved the request.

**Recommended For Approval**

2. [08-1608](#)

**Subject:** Communication from the Downtown Racine Corporation requesting permission to use city right-of-way on Saturday, March 15, 2008, for a St. Patrick's Day Parade.

**Recommendation:** Permission be granted to the Downtown Racine Corporation to close Main Street from State Street to 8th Street, on Saturday, March 15, 2008, for a St. Patrick's Day Parade, with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$550.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**FISCAL NOTE:** There will be nominal costs to various City departments, on a regular shift basis, in implementing this event.

*Devin Sutherland appeared before the Committee and noted the parade route is to be on Main Street from State Street to 8th Street. Rick explained the usual stipulations, fees and detours.*

On a motion by DeHahn, seconded by Anderson, the Committee approved the request.

**Recommended For Approval**

3. [08-1711](#)

**Subject:** Communication from Alderman of the 11th & 12th Districts requesting the drafting and adoption of an ordinance to allow the operation of "Neighborhood Electric Vehicles" within the City of Racine.

*Rick noted the Attorney's Office is drafting an ordinance and requested the item be deferred.*

On a motion by DeHahn, seconded by Anderson, the Committee deferred the communication.

Deferred

4. [08-1720](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 15-07 (K7-018), Racine Public Library Interior Remodeling.

**Recommendation:** Contract 15-07 (K7-018), Racine Public Library Interior Remodeling, be awarded to Imagine That GC, LLC, Racine, WI, at their bid price of \$44,850.00, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the Account 771.000.5950, Library Gift and Memorial Fund.

**Fiscal Note:** Funds are available as herein delineated.

*Tom submitted the bids with Imagine That GC, LLC submitting the low bid in the amount of \$44,850. He recommended the City enter into a contract and funding is available.*

*On a motion by DeHahn, seconded by Anderson, the Committee approved entering into a contract with the lowest responsible bidder.*

**Recommended For Award of Bid**

5. [08-1634](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 11-06 (K6-012), Southside Industrial Park Infrastructure, Wanasek Corporation, contractor.

*John requested this item be deferred.*

*On a motion by DeHahn, seconded by Anderson, the Committee deferred the communication.*

**Deferred**

6. [08-1698](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from Industrial Roofing Services, Inc. for professional services for Roof Replacement at the Racine Public Library and Solid Waste Garage.

**Recommendation:** The Mayor and City Clerk be authorized and directed to enter into an agreement with Industrial Roofing Services, Inc., Butler, WI, for Professional Services for Roof Replacement at the Library, Incinerator and Solid Waste Garage, at a price not-to-exceed \$25,100.00.

Further recommend that funds to defray the cost of these professional services are available in the following accounts:

\$ 2,100.00 - Account 988.340.5010, Electrical Storage Building Roof  
\$11,500.00 - Account 255.000.5760, Replace Library Roof Areas  
~~\$11,500.00~~ - Account 988.410.5010, Solid Waste Garage Roof Area 4  
\$25,100.00 - Total

**Fiscal Note:** Funds are available as herein delineated.

*Tom explained this proposal is for system design and specification services and is in the not-to-exceed amount of \$25,100 and funding is available.*

*On a motion by DeHahn, seconded by Anderson, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Acceptance as a Professional Services Agreement**

7. [08-1724](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting a proposal from Earth Tech, for professional services for the 2008 Pavement Inspections.

**Recommendation:** The Mayor and City Clerk be authorized and directed to enter into an agreement with Earth Tech, Inc. for 2008 Pavement Inspection and Planning at a price not-to-exceed \$78,900.00.

Further recommend that funds to defray the cost of these professional services are available in Account 101.130.5610, 2008 Professional Services.

**Fiscal Note:** Funds are available as herein delineated.

*John explained we have received a proposal from Earth Tech for the 2008 Pavement Inspections. It includes INFRA/PAVE edits, PCI Inspections, GIS Updates, Electronic Deliverables and on-call services. The proposal is in the not-to-exceed amount of \$78,900 and funding is available.*

*On a motion by DeHahn, seconded by Anderson, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Acceptance as a Professional Services Agreement**

8. [08-1704](#)

**Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting Amendment No. 1 to Contract 4-07 (K7-004), Professional Services - Analysis of Railroad Overpasses., HNTB, consultant.

**Recommendation:** That Amendment No. 1 on Contract 4-07 (K7-004), Professional Services - Analysis of Railroad Overpasses, HNTB, consultant, as submitted, be approved in the amount of \$6,120.00 plus \$600.00 for reimbursable expenses.

Further recommends that funding to defray the cost of these professional

services be appropriated from Account 986.913.5050, Metra Study.

**Fiscal Note:** Funds are available as herein delineated

*Rick explained the amendment is for the consultant to testify in court if need be with regards to the findings and recommendations made in HNTB's detailed bridge inspection report. It is in the not-to-exceed amount of \$6,720 and funding is available. If this does not go to trial, the amendment will not be used.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Approval**

9. [08-1723](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Amendment No. 3 to Contract 30-06 (K6-031), PS - Sixth Street Sanitary Sewer Lining, Earth Tech, Inc., consultant.

**Recommendation:** That Amendment No. 3 on Contract 30-06 (K6-031), Professional Services - Sixth Street Sanitary Sewer Lining, Earth Tech, Inc., consultant, as submitted, be approved in the amount of \$3,840.00.

Further recommends that funding to defray the cost of these professional services be appropriated from the following accounts:

\$1,598.50 - Account 987.907.5330, Sanitary Sewer Constr., 6th St.  
\$ 468.19 - Account 287.988.5310, Sanitary Sewer, Various Locations  
\$1,773.31 - Water Utility  
\$3,840.00 - Total

**Fiscal Note:** The Racine Water Utility has agreed to pay \$1,773.31 as their portion of the costs of this amendment.

*John explained the amendment is for public involvement services for the 6th Street Utility Construction. The amendment involves bi-weekly newsletters for all the businesses and property owners on 6th Street, as well as updates to the web site for the project. The Water Utility will partially fund this amendment. It is in the not-to-exceed amount and funding is available.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Approval**

### Miscellaneous Business

*A. Rick commented on the unusually high snow falls we have received this winter. He indicated the City still has salt in supply, but they are dwindling and the winter plowing season is about 3 to 4 weeks from being over. He asked for patience and the weather should help take care of things.*

*B. Rick noted bids were received for the 6th Street Utility Construction, a pre-construction meeting was held, and the construction will start March 3rd, with an anticipated completion date of July 3rd.*

*C. The Ohio Street reconstruction project from 16th to 21st Street will have bids opened March 11th at the State DOT. The project should start in May and be completed in the fall. He asked for patience regarding the potholes on the street, knowing the project will start soon.*

## **Adjournment**

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**