



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

*Vice Chairman Jim Kaplan
Alderman Sandy Weidner
Alderman Michael Shields
Alderman Steve Smetana
Chairman James Morgenroth*

Tuesday, February 23, 2016

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 5 - Vice Chairman Jim Kaplan, Sandy Weidner, Michael Shields, Steve Smetana and Chairman James Morgenroth

Also Present: Mark Yehlen, Tom Eeg, Jeff Vitton, Tom Karkow, Karl Fuller

Excused: John Rooney

Approval of Minutes for the February 9, 2016 Meeting.

Minutes of the February 9, 2016 meeting were approved as printed. Passed unanimously.

1. [0102-16](#) **Subject:** Communication from Kari Dawson, on behalf of Bigsley Event House (dba The Color Run), submitting a request to use City right-of-way for The Color Run on May 28, 2016. (Res No. 0062-16)

Recommendation of the Public Works and Services Committee on 02-23-16: Permission be granted to Bigsley Event House (dba The Color Run) to close the following streets and to utilize certain other City streets, as indicated, on their race map, for The Color Run on Saturday, May 28, 2016.

Pershing Park Drive from 6th Street to 11th Street
11th Street from Main Street to Pershing Park Drive
Main Street from 10th Street to 11th Street
10th Street from Main Street to Lake Avenue
Lake Avenue from 10th Street to State Street
6th Street from Pershing Park Drive to Center Street
7th Street from Lake Avenue to Center Street
Main Street from 7th Street to Main Street Bridge
Gaslight Drive from Lake Avenue to cul-de-sac
2nd Street from Main Street to Wisconsin Avenue
Wisconsin Avenue from 2nd Street to 3rd Street
3rd Street from Wisconsin Avenue to Main Street

with the following stipulations:

- A. A hold harmless agreement be executed and a \$100.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$1,700.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.
- J. Sponsor shall pay \$6.25 per impacted parking meter.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Smetana, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

2. [0103-16](#)

Subject: Communication from Racine Neighborhood Watch requesting to use the City Hall Annex parking lot for its plant sale fundraiser pickup on Saturday, May 21, 2016 from 5:00 A.M. to 3:00 P.M. (Res No. 0063-16)

Recommendation of the Public Works and Services Committee on 02-23-16: The Mayor and City Clerk be authorized and directed to enter into a Hold Harmless Agreement with Racine Neighborhood Watch to use the City Hall Annex parking lot and lawn area abutting

Grand Avenue on Saturday, May 21, 2016, from 5:00 A.M. to 3:00 P.M. in conjunction with a fundraiser.

Fiscal Note: N/A

Tom Eeg outlined the details of the request.

Motion made by Kaplan, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

3. [0138-16](#)

Subject: (Direct Referral) Communication from the Downtown Racine Corporation requesting to use City right-of-way for the St. Patrick's Day Parade on Saturday, March 19, 2016. (Res No. 0064-16)

Recommendation of the Public Works and Services Committee on 02-23-16: That permission be granted to the Downtown Racine Corporation to close Ontario Street from the CNH parking lot to State Street, State Street from Erie Street to Main Street, Main Street from State Street to 6th Street, and 6th Street from Main Street to Center Street, on Saturday, March 19, 2016, from 12:00 noon to 2:00 P.M., for a St. Patrick's Day Parade, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$850.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Shields, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

4. [0152-16](#)

Subject: (Direct Referral) A request from Kyle Peterson of Herman & Kittle Properties, Inc. representing Lutheran Social Services of Wisconsin and Upper Michigan to vacate a portion of the City's right-of-way on 15th Street between the railroad and Clark Street.

Recommendation of the Public Works and Services Committee on 02-23-16: Since public interest requires it, that the following parcel of land, more particularly described as follows, be and hereby is vacated and discontinued:

That part of Block 52 in School Section, a recorded plat in the City of Racine, Racine County, Wisconsin that is part of the Southwest ¼ of Section 16 Township 3 North, Range 23 East described as follows:

Vacate that part of 15th Street from the east line of "Chicago and Northwestern Transportation Company" also known as "Union Pacific Railroad;" to west line of Clark Street; Said described tract containing 14,449.80 square feet more-or-less., City of Racine retains unto itself a perpetual Easement and right-of-way to construct, reconstruct, maintain, operate, supplement, and/or remove any sewer and/or water mains, or conduit duct system for communications facilities, and other related fixtures, equipment, and appurtenances that may from time to time be required, including the right to preserve, protect, remove or plant thereon any vegetation that the City of Racine may deem necessary or desirable, with the right of ingress and egress for the purpose of this Easement, over the area. All improvements shall be located below grade. Non-use or limited use of the Easement rights shall not prevent the City of Racine from later use of the Easement rights to the fullest extent authorized.

Further recommends this item be referred to the City Plan Commission.

Fiscal Note: N/A

Jeff Vitton outlined the details of the request.

Motion made by Shields, seconded by Smetana to approve. Passed unanimously.

Recommended For Approval

5. [0130-16](#)

Subject: Bid results for Contract 20160005, Baseball Lighting Replacement - Lincoln Park. (Res No. 0065-16)

Recommendation of the Public Works and Services Committee on 02-23-16: That bids for Contract 20160005, Baseball Lighting Replacement-Lincoln Park, be awarded to Wil-Surge Electric, Inc., at their bid price of \$309,811.00, plus Alt. 1 in the amount of \$8,200.00, plus Alt. 2 in the amount of \$8,200.00, for a total bid amount of \$326,211.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this parks project be appropriated from Org-Object 45050-57110, Parks-Land Improvement.

Fiscal Note: Funds are available as herein delineated.

Mark Yehlen outlined the details of the bid results.

Alderman Weidner questioned the condition of the lights and why they were being replaced.

Motion made by Kaplan, seconded by Smetana to approve. Passed unanimously.

Recommended For Approval

6. [0123-16](#)

Subject: Communication from the Assistant Commissioner of Public Works/City Engineer submitting a professional services agreement from Ayres Associates for Contract 20160016, PS - Washington Avenue Bridge Structural Sidewalk Repairs Construction Observation Services. (Res No. 0066-16)

Recommendation of the Public Works and Services Committee on 02-23-16: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Ayres Associates, on Contract 20160016, PS - Washington Avenue Bridge Structural Sidewalk Repairs Construction Observation Services, in the not-to-exceed amount of \$7,000.

Further recommends that funds to defray the cost of these professional services be appropriated from Org-Object 14007-52100, Bridge-Professional Services.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the agreement.

Motion made by Smetana, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

7. [0129-16](#)

Subject: Communication from the Assistant Commissioner of Public Works/City Engineer submitting a professional services agreement from Graef for Contract 20160017, PS - Memorial Drive Bridge - Scour Action Plan. (Res No. 0067-16)

Recommendation of the Public Works and Services Committee on 02-23-16: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Graef for Contract 20160017, PS - Memorial Drive Bridge - Scour Action Plan, in the not-to-exceed amount of \$2,125.

Further recommends that funds to defray the cost of these professional services be appropriated from Org-Object 14007-52100, Bridge-Professional Services.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the agreement. He stated because the bridge support is in the river, WisDOT requires a plan be established to determine what to do if high water or flooding happens during the project.

Motion made by Shields, seconded by Smetana to approve. Passed unanimously.

Recommended For Approval

8. [0140-16](#)

Subject: (Direct Referral) Change Order No. 1 on Contract 20150035, 2015 CCTV & Manhole Inspections, Northern Pipe Equipment, Inc., contractor. (Res No. 0068-16)

Recommendation of the Public Works and Services Committee on 02-23-16: That Change Order No. 1 on Contract 20150035, 2015 CCTV & Manhole Inspections, Northern Pipe Equipment, Inc., contractor, as submitted, be approved in the deduct amount of (\$6,736.04).

Further recommends the funding accounts be adjusted by the following amounts:

\$ 26.27 - Org-Object 40102-57560, Racine Waste Water Interceptor CCTV
(\$2,628.65) - Org-Object 60484-57570, Storm Sewers, Misc. Loc.
(\$4,133.66) - Org-Object 22640-57560, Sanitary Sewer-Var. Loc.
(\$6,736.04) - Total

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the change order.

Motion made by Kaplan, seconded by Smetana to approve. Passed unanimously.

Recommended For Approval

9. [0141-16](#) **Subject:** Final Payment on Contract 20150035, 2015 CCTV & Manhole Inspections, Northern Pipe Equipment, Inc., contractor. (Res No. 0069-16)

Recommendation of the Public Works and Services Committee on 02-23-16: That the work done by Northern Pipe Equipment, Inc., under Contract 20150035, CCTV & Manhole Inspections, be accepted and final payment authorized for a total contract amount of \$119,926.60. Final Payment to include retainage.

Fiscal Note: Contract was authorized under Resolution 15-0203, dated May 19, 2015.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Kaplan, seconded by Smetana to approve. Passed unanimously.

Recommended For Approval

10. [0142-16](#) **Subject:** (Direct Referral) Change Order No. 1 on Contract 20150040, 2015 Sewer Lining, Visu-Sewer, Inc., contractor. (Res No. 0070-16)

Recommendation of the Public Works and Services Committee on 02-23-16: That Change Order No. 1 on Contract 20150040, 2015 Sewer Lining, Visu-Sewer, Inc., contractor, as submitted, be approved in the deduct amount of (\$7,391).

Further recommends the funding account be adjusted by the following amount:

(\$7,391.00) - Org-Object 22640-57560, Sanitary Sewers
(\$7,391.00) - Total

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the change order.

Motion made by Shields, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

11. [0143-16](#) **Subject:** Final Payment on Contract 20150040, 2015 Sewer Lining, Visu-Sewer, Inc., contractor. (Res No. 0071-16)

Recommendation of the Public Works and Services Committee on 02-23-16: That the work done by Visu-Sewer, Inc., under Contract 20150040, 2015 Sewer Lining, be accepted and final payment authorized for a total contract amount of \$875,505.75. Final Payment

to include retainage.

Fiscal Note: Contract was authorized under Resolution 15-0306, dated August 3, 2015.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Smetana, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

12. [0144-16](#)

Subject: (Direct Referral) Change Order No. 1 on Contract 13-15 (20150013), 2015 Traffic Signal & Street Light Replacement - 6th St. & Memorial Dr., Outdoor Lighting, contractor. (Res No. 0072-16)

Recommendation of the Public Works and Services Committee on 02-23-16: That Change Order No. 1 on Contract 20150013, 2015 Traffic Signal & Street Light Replacement - 6th St. & Memorial Dr., Outdoor Lighting, contractor, as submitted, be approved in the amount of \$85,381.87.

Further recommends that funding to defray the cost of the change order be appropriated from the below Org-Objects:

\$ 27,211.87 - Org-Object 45040-57500, Concrete Pavement Repl. - Misc.

\$ 58,170.00 - Org-Object 45040-57520, DPW Traffic Control, Street Lighting

\$ 85,381.87 - Total

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the change order.

Motion made by Shields, seconded by Smetana to approve. Passed unanimously.

Recommended For Approval

13. [0145-16](#)

Subject: Final Payment on Contract 13-15 (20150013), 2015 Traffic Signal & Street Light Replacement - 6th St. & Memorial Dr., Outdoor Lighting, contractor. (Res No. 0073-16)

Recommendation of the Public Works and Services Committee on 02-23-16: That the work done by Outdoor Lighting, under Contract 13-15 (20150013), 2015 Traffic Signal & Street Light Replacement - 6th St. & Memorial Dr., be accepted and final payment authorized for a total contract amount of \$273,947.47. Final Payment to include retainage.

Fiscal Note: Contract was authorized under Resolution 15-0202,

dated May 19, 2015.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Shields, seconded by Smetana to approve. Passed unanimously.

Recommended For Approval

14. [0148-16](#)

Subject: (Direct Referral) Change Order No. 1 on Contract 20150056, 2015 Storm Sewer Relay, A.W. Oakes & Son, Inc., contractor. (Res No. 0074-16)

Recommendation of the Public Works and Services Committee on 02-23-16: That Change Order No. 1 on Contract 20150056, 2015 Storm Sewer Relay, A.W. Oakes & Son, Inc., contractor, as submitted, be approved in the amount of \$37,492.50

Further recommends that funding to defray the cost of the change order be appropriated from the below Org-Objects:

\$ 6,345.00 - Org-Object 22640-57560, Sanitary Sewers
\$ 31,147.50 - Org-Object 60484-57570, Storm Sewers
\$ 37,492.50 - Total

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the change order.

Motion made by Smetana, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

15. [0146-16](#)

Subject: Final Payment on Contract 20150051, Street Maintenance & Solid Waste Garage Roof Area 2, Carlson Racine Roofing & Sheet Metal, Inc., contractor. (Res No. 0075-16)

Recommendation of the Public Works and Services Committee on 02-23-16: That the work done by Carlson Racine Roofing & Sheet Metal, Inc., under Contract 20150051, Street Maintenance & Solid Waste Garage Roof Area 2, be accepted and final payment authorized for a total contract amount of \$188,849.00. Final Payment to include retainage.

Fiscal Note: Contract was authorized under Resolution 15-0343, dated September 1, 2015.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Weidner, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

Public Comment

Karl Fuller stated the 2500 block of Jerome Blvd. had sewer work done and was to be resealed, but this hasn't happened yet. He wants this done by summer because the new seams are already expanding.

Adjournment

The meeting adjourned at 5:55 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.