



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Public Works and Services Committee

*Chairman Sandy Weidner*  
*Vice Chairman Raymond DeHahn*  
*Michael Shields*  
*Jim Kaplan*  
*Jeff Coe*

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Tuesday, August 13, 2013

5:30 PM

City Hall, Room 301

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### Call To Order

*The meeting was called to order at 5:30 p.m.*

**PRESENT:** 5 - Sandy Weidner, Raymond DeHahn, Michael Shields, Jeff Coe and Jim Kaplan

Also Present: Tom Karkow, Tom Friedel, Alex Sarrazin, Krystyne Sarrazin, Kari Dawson, David Blank, Mark Yehlen, John Rooney and Tom Eeg

### Approval of Minutes for the July 30, 2013 Meeting.

*The minutes of the July 30, 2013 meeting were approved as printed. Passed unanimously.*

1. [13-9218](#) **Subject:** Communication from Real Racine requesting permission to use city right-of-way on Sunday, September 22, 2013, for "The Biggest Loser Run/Walk".

**Recommendation of the Public Works and Services Committee on 8-13-13:** That the Real Racine be granted permission to close city right-of-way, as listed below, for "The Biggest Loser Run/Walk" on Sunday, September 22, 2013, from 7:30 a.m. to 1:00 p.m., in accordance with their request.

**Lake Avenue from 4th Street to 5th Street;**  
**4th Street from Lake Avenue to Festival Park;**  
Christopher Columbus Causeway (County) down and back to Lake Michigan Pathway (City) to Main Street;  
**Main Street from Gaslight Drive to Dodge Street;**  
**Dodge Street from Main Street to Michigan Boulevard;**  
Michigan Boulevard from Dodge Street to Reichert Court (right lane);  
Reichert Court from Michigan Boulevard to Lake Michigan Pathway; (right lane);  
Lake Michigan Pathway from Michigan Boulevard (S) to Michigan Boulevard (N);  
Michigan Boulevard from Augusta Street to Lombard Avenue (right

lane);  
Lombard Avenue from Michigan Boulevard to Main Street (right lane);  
Main Street from Lombard Avenue to Goold Street (left lane);  
Goold Street from Main Street to Michigan Boulevard (left lane);  
Michigan Boulevard from Goold Street to Hoffert Drive (left lane);  
Hoffert Drive (City park) from Michigan Boulevard to Barker Street;  
**Barker Street from Hoffert Drive to Main Street;**  
Main Street from Barker Street to 2nd Street (right lane);  
2nd Street from Main Street to Wisconsin Avenue (right lane);  
Wisconsin Avenue from 2nd Street to Water Street (right lane);  
**Water Street from Wisconsin Avenue to Marquette Street (turn  
around and return to College Avenue);**  
College Avenue from Water Street to 6th Street (left lane);  
6th Street from College Avenue to Pershing Park Drive (left lane);  
Pershing Park Drive (City park) from 6th Street to 11th Street (left  
lane);  
11th Street from Pershing Park Drive to Main Street (left lane);  
Main Street from 11th Street to 14th Street (left lane);  
14th Street from Main Street to Wisconsin Avenue (left lane);  
Wisconsin Avenue from 14th Street to DeKoven Avenue (left lane);  
DeKoven Avenue from Wisconsin Avenue to Grand Avenue (left lane);  
Grand Avenue from DeKoven Avenue to 21st Street (left lane);  
21st Street from Grand Avenue to Wisconsin Avenue (left lane);  
Wisconsin Avenue to small portion of Main Street (left lane),  
Cross over and continue north on Wisconsin Avenue to 16th Street  
(right lane);  
16th Street from Wisconsin Avenue to Main Street (right lane);  
**Main Street from 16th Street south to dead end then turn around;**  
Main Street from 16th Street to 12th Street (right lane);  
12th Street from Main Street to Lake Avenue (right lane);  
**Lake Avenue from 12th Street to 11th Street;**  
11th Street from Lake Avenue to Lake Michigan Pathway (right lane);  
Lake Michigan Pathway from 11th Street to 4th Street;  
4th Street from pathway to Lake Avenue.

Further recommend that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$1,050.00 special event fee.

F. Sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval; and providing and removing all temporary traffic control devices and detour signs.

G. Sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Further recommends that this item be referred to the Board of Parks, Recreation and Cultural Services.

**FISCAL NOTE:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Kari Dawson outlined the details of the run/walk area.*

*Motion by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Approval**

2. [13-9166](#)

**Subject:** Communication from the Alderperson of the 2nd District requesting that Alex Sarrazin present on "Tax Benefit Analysis of Brick Street".

**Recommendation of the Public Works and Services Committee on 8-13-13:** The item be received and filed.

**Fiscal Note:** N/A

*Mark Yehlen stated the sewer main was reviewed in this area and that this area may not need to be serviced in the near future.*

*Alex Sarrazin outline the details in his analysis presentation.*

*Motion made by DeHahn, seconded by Kaplan, to receive and file. Passed unanimously.*

**Recommended to be Received and Filed**

3. [13-9201](#)

**Subject:** Communication from the Alderperson of the 2nd District requesting the installation of a street light at 16th and Clark.

**Recommendation of the Public Works and Services Committee on 8-13-13:** In accordance with Section 2-94 of the Municipal Code of the general ordinances of the City of Racine, the following street lighting changes be approved: Upgrade one (1) 100-watt

high-pressure sodium street light to the maximum wattage on Clark Street 185' north of 16th Street.

**Fiscal Note:** The estimated installation cost of this lighting is \$250.00 and the annual operating cost is \$180.00.

*Ald. Coe stated that this is a dark area and needs either a wattage upgrade of the existing light or the addition of another light.*

*Ald. Shields stated that if safety is a concern, perhaps a camera could be installed in this area. He also stated the property owner should install additional lighting.*

*Motion made by DeHahn, seconded by Coe, to upgrade wattage on Clark Street to a higher wattage. Passed unanimously.*

**Recommended For Approval**

4. [13-9220](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting to waive formal bidding for repairs to the HVAC equipment at the Safety building and City Hall.

**Recommendation of the Public Works and Services Committee on 8-13-13:** That formal bidding procedures be waived and that the Mayor and City Clerk be authorized and directed to enter into Contract 55-13 (K3-060), Repair HVAC Equipment at Safety Building and City Hall, with Johnson Controls, Inc., Waukesha, WI, for the lump sum cost of \$43,910.00.

Further recommend that funding to defray the cost of this work is available in Account 404.000.5670, Building Complex-Building Maintenance and Repairs.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg explained why it was necessary to waive formal bidding so the emergency repairs would be consistent with the Metasys system.*

*Motion made by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Approval**

5. [13-9211](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting bid results on Contract 42-13 (K3-047), 2013 Parking Ramp Maintenance (R1).

**Recommendation of the Public Works and Services Committee on 8-13-13:** That Contract 42-13 (K3-047), 2013 Parking Ramp Maintenance (R1), be awarded to CWS Source, Inc., dba Structure Werks, Brookfield, WI, at their bid price of \$418,450.50, they being the only responsible bidder.

**Fiscal Note:** Funding to defray the cost of this public works project be appropriated from Account 106.993.6750, Ramp Improvement Construction.

*Mark Yehlen stated that only one bid was received and recommended that the contract be awarded to the bidder.*

*Motion was made by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Award of Bid**

6. [13-9215](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting bid results on Contract 50-13 (K3-055), Masonry Restoration-Memorial Hall.

**Recommendation of the Public Works and Services Committee on 8-13-13:** That Contract 50-13 (K3-055), Masonry Restoration-Memorial Hall, be awarded to RAZA of Racine, LLC, Racine, WI, at their bid price of \$199,000.00 plus Alternate Bid 1 in the amount of \$30,000.00 for a total contract of \$229,000.00, they being the only responsible bidder.

**Fiscal Note:** Funding to defray the cost of this public works project be appropriated from the following accounts:

\$ 181,849.00 - Account 108.993.520 West Stairs  
\$ 47,151.00 - Account 108.993.5510, Memorial Hall Tuckpointing  
\$ 229,000.00 - Total

*Mark Yehlen stated that only one bid was received and recommended that the contract be awarded to the bidder.*

*Motion was made by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Award of Bid**

7. [13-9216](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Amendment No. 1 to Contract 01-13 (K3-001) - Professional Services - Stormwater Utility, AECOM, consultant.

**Recommendation of the Public Works and Services Committee on 8-13-13:** That Amendment No. 1 to Contract 1-13 (K3-001), Professional Services - Stormwater Utility, AECOM Technical Services, Inc., consultant, as submitted, be approved in the not-to-exceed amount of \$25,000.00.

**Fiscal Note:** Funding to defray the cost of these professional services

be appropriated from Account 104.993.5450, Graceland Pond Dredging.

*John Rooney stated this is to cover a review of system-wide ponds in the City to determine the best handling of pond maintenance.*

*Motion made by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Approval**

8. [13-9230](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Amendment No. 2 to State Project ID: 2704-00-03, Ohio Street - 16th Street to Washington Avenue (STH 20), Clark Dietz, Inc., consultant.

**Recommendation of the Public Works and Services Committee on 8-13-13:** That Amendment No. 2 on the three-party contract between the State of Wisconsin, City of Racine and Clark Dietz, Inc., State Contract ID: 2704-00-03, Ohio Street, 16th Street to Washington Avenue (STH 20), be approved in the amount of \$3,786.15, with the City's share being \$757.23.

**Fiscal Note:** Funding to defray the cost of the City's share of these professional services be appropriated from Account 993.908.5100, Ohio St.-16th Street to Washington Avenue (STH 20).

*John Rooney stated this would handle additional property acquisitions related to the fiber optic run project.*

*Motion by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Approval**

9. [13-9250](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 1 to Contract 13-13 (K3-013), 2103 Sidewalk Replacement, Phase I (R1), RAZA of Racine LLC, contractor.

**Recommendation of the Public Works and Services Committee on 8-13-13:** That Change Order No. 1 on Contract 13-13 (K3-013), 2013 Sidewalk Replacement, Phase I (R1), RAZA of Racine, LLC, contractor, be approved in the amount of \$8,073.18.

**Fiscal Note:** Funding to defray the cost of this change order be appropriated from Account 993.908.5510, Sidewalks New.

*John Rooney stated this is to cover additional vault and sidewalk work.*

*Motion by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Approval**

10. [13-9247](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 to Contact 48-13 (K3-053), Boiler Replacement-City Hall Annex and Tyler Domer Center (R1).

**Recommendation of the Public Works and Services Committee on 8-13-13: Defer**

*Tom Eeg requested that this item be deferred.*

*Motion by DeHahn, seconded by Kaplan, to defer. Passed unanimously.*

**Deferred**

11. [13-9241](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting an easement for sanitary sewer and storm water for the property located at 3727 Twentieth Street.

**Recommendation of the Public Works and Services Committee on 8-13-13:** That the City Attorney take the necessary steps to enter into a sanitary sewer and storm water easement agreement for existing and proposed sanitary sewer and storm water infrastructure located at 3727 20th Street - Tax #23782000, more particularly described as follows:

That part of Walker Addition, a recorded plat in the City of Racine, Racine County, Wisconsin that is part of the Northeast ¼ of Section 19 Township 3 North, Range 23 East described as follows:

A 20 foot wide sewer easement east of the original center line of vacated Monroe Avenue and 109 feet south of the south line of 20th Street to the south line of 20th Street.

Said described tract containing 2,180 square feet more-or-less.

**Fiscal Note:** N/A

*John Rooney stated the City needed an easement to cover the sanitary and storm sewers that run along this property. He stated this area was formerly Monroe Avenue and was vacated.*

*Motion by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Approval**

12. [13-9242](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting an easement for sanitary sewer and storm water for the property located at 2017 Lathrop Avenue.

**Recommendation of the Public Works and Services Committee**

**on 8-13-13:** That the City Attorney take the necessary steps to enter into a sanitary sewer and storm water easement agreement for existing and proposed sanitary sewer and storm water infrastructure located at 2017 Lathrop Avenue - Tax #23786001, more particularly described as follows:

That part of Walker Addition, a recorded plat in the City of Racine, Racine County, Wisconsin that is part of the Northeast ¼ of Section 19 Township 3 North, Range 23 East described as follows:

A 40 foot wide sewer easement centered along the original center line of vacated Monroe Avenue 229 feet south of the south line of 20th Street to 109 feet south of the south line of 20th Street and a 20 foot wide sewer easement west of the original center line of vacated Monroe Avenue and 109 feet south of the south line of 20th Street to the south line of 20th Street.

Said described tract containing 6,980 square feet more-or-less.

**Fiscal Note:** N/A

*John Rooney stated the City needed an easement to cover the sanitary and storm sewers that run along this property. He stated this area was formerly Monroe Avenue and was vacated.*

*Motion by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Approval**

13. [13-9243](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting an easement for sanitary sewer and storm water for the property located at 2005 Lathrop Avenue.

**Recommendation of the Public Works and Services Committee**

**on 8-13-13:** That the City Attorney take the necessary steps to enter into a sanitary sewer and storm water easement agreement for existing and proposed sanitary sewer and storm water infrastructure located at 2005 Lathrop Avenue - Tax #23786000, more particularly described as follows:

That part of Walker Addition, a recorded plat in the City of Racine, Racine County, Wisconsin that is part of the Northeast ¼ of Section 19 Township 3 North, Range 23 East described as follows:

A 40 foot wide sewer easement centered along the original center line of vacated Monroe Avenue 469 feet north of the north line of 21st



Street to the north line of 21st Street.

Said described tract containing 18,760 square feet more-or-less.

**Fiscal Note:** N/A

*John Rooney stated the City needed an easement to cover the sanitary and storm sewers that run along this property. He stated this area was formerly Monroe Avenue and was vacated.*

*Motion by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Approval**

**Adjournment**

*The meeting was adjourned at 7:02 p.m.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**