



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda - Final Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Dennis Wiser
Jeff Coe
Ronald D. Hart

Monday, June 9, 2014

5:00 PM

City Hall, Room 106

Call To Order & Roll Call

Approval of Minutes for the May 12, 2014 Meeting.

1. [14-10047](#) **Subject:** Communication from the Deputy City Attorney and Human Resources Manager requesting to present information in response to the request of the Aldermen of the 9th and 11th Districts that staff develop a cafeteria benefits plan including vacation and sick time, providing flexibility to employees and cost certainty to the City.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: No recommendation at this time.

Fiscal Note: N/A

2. [14-10195](#) **Subject:** Developers Agreement for Land and Lakes Business Park on International Drive in the Village of Mt. Pleasant

Recommendation of the Racine Waterworks Commission on 5/29/14: That the Mayor and City Clerk be authorized to sign the Developer's Agreement

Staff Recommendation to the Finance & Personnel Committee on 6-9-14: Recommend that the Mayor and City Clerk be authorized to sign the Developer's Agreement for Land and Lakes Business Park on International Drive in the Village of Mt. Pleasant.

Fiscal Note: N/A

Attachments: [land and lakes developers agrmt](#)

3. [14-10197](#) **Subject:** Communication from the Police Chief requesting waiver of formal bidding requirements and instruct the Purchasing Agent to negotiate sole-source procurement with CI Technologies Inc., of

Bellingham, WA, for the purchase of IA Pro, a Professional Standards software package.

Staff Recommendation to the Finance & Personnel Committee on 6-9-14: None at this time.

Fiscal Note: N/A

Attachments: [C2C-IAPro](#)

4. [14-10222](#) **Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept a donation of \$29,313.00 from the Racine Community Foundation for Lockwood Park.

Staff Recommendation to the Finance & Personnel Committee on 6-9-14: Permission be granted to the Director of Parks, Recreation & Cultural Services to accept a donation of \$29,313.00 from the Racine Community Foundation for Lockwood Park.

Fiscal Note: No City match required.

Attachments: [Lockwood Donation from RCF](#)

5. [14-10241](#) **Subject:** (Direct Referral) Communication from the Assistant Executive Director requesting authorization to apply for a Wisconsin Economic Development Corporation Site Assessment Grant. (Grant Control #2014-023)

Recommendation of the Redevelopment Authority on 6-2-14: That the Authority request funds and assistance available from the WEDC under the assessment grant and comply with rules for the program; and

That Brian F. O'Connell, Executive Director, or his authorized agent, act on behalf of the Authority to: submit an application to the Wisconsin Economic Development Corporation to aid in the site assessment in the RootWorks redevelopment, sign documents, and take necessary action to undertake, direct, and complete approved grant activities.

Staff Recommendation to the Finance & Personnel Committee on 6-9-14: Permission be granted to the Redevelopment Authority request funds and assistance available from the WEDC under the assessment grant and comply with rules for the program; and that Brian F. O'Connell, Executive Director of City Development, or his authorized agent, act on behalf of the Authority to: submit an application to the Wisconsin Economic Development Corporation to aid in the site assessment in the RootWorks redevelopment, sign documents, and take necessary action to undertake, direct, and complete approved grant activities.

Fiscal Note: The grant request is for \$30,000.00. The City's match is \$30,000.00 which will come from a USEPA site assessment grant. Sufficient funding exists in Account 919 to cover \$2,000.00 in programmatic expenses. The environmental firm of Symbiont has offered to prepare and submit the grant application, at no cost to the City, as part of their City-wide environmental services contract.

Attachments: [RDA WEDC-SAG Res 001](#)
[Rootworks 2014 Strategic Plan - \(2.17.14\)](#)

6. [14-10242](#) **Subject:** (Direct Referral) Communication from the Assistant Executive Director requesting authorization to apply for a Wisconsin Assessment Monies grant. (Grant Control #2014-024)

Recommendation of the Redevelopment Authority on 6-2-14: That the Authority request funds and assistance available from the Wisconsin Department of Natural Resources Wisconsin Assessment Monies (WDNR-WAM) grant and comply with of rules of the program; and

That Brian F. O'Connell, Executive Director, or his authorized agent act on the behalf of the Authority to: submit an application to WDNR for a WAM grant to aid in site assessment in the RootWorks redevelopment area, sign documents, and take necessary action to undertake, direct, and complete approved grant activities.

Staff Recommendation to the Finance & Personnel Committee on 6-9-14: Permission be granted to the Redevelopment Authority to request funds and assistance available from the Wisconsin Department of Natural Resources Wisconsin Assessment Monies (WDNR-WAM) grant and comply with of rules of the program; and that Brian F. O'Connell, Executive Director of City Development, or his authorized agent act on the behalf of the Authority to: submit an application to WDNR for a WAM grant to aid in site assessment in the RootWorks redevelopment area, sign documents, and take necessary action to undertake, direct, and complete approved grant activities.

Fiscal Note: The grant request is for \$35,000.00. The DNR administers the grant directly so there is no City match required. The environmental firm of Symbiont has offered to prepare and submit the grant application, at no cost to the City as part of their City-wide environmental services contract.

Attachments: [Rootworks 2014 Strategic Plan - \(2.17.14\)](#)
[RDA WDNR-WAM Res 001](#)
[WAM Overview](#)

7. [14-10111](#) **Subject:** (Direct Referral) Communication from the Assistant Executive Director of the Redevelopment Authority requesting authorization to apply for a Wisconsin Economic Development Corporation Site Assessment Grant for the property at 1505 High Street. (Grant Control # 2014-018) (Res. No. 14-0208)

Recommendation of the Redevelopment Authority on 5-5-14: That the Authority requests funds and assistance available from the WEDC under the assessment grant and complies with rules for the program.

Further, that Brian F. O'Connell, Executive Director, or his authorized agent, act on the behalf of the Authority to: submit an application to Wisconsin Economic Development Corporation to aid in the site assessment of 1505 High Street, sign all documents, and take necessary action to undertake, direct, and complete approved grant activities.

Recommendation of the Finance & Personnel Committee on 5-12-14: Permission be granted to the Assistant Executive Director of City Development to apply for a Wisconsin Economic Development Corporation Site Assessment Grant for the property at 1505 High Street. (Grant Control # 2014-018) Further, that Brian F. O'Connell, Executive Director, or his authorized agent, act on the behalf of the Authority to: submit an application to Wisconsin Economic Development Corporation to aid in the site assessment of 1505 High Street, sign all documents, and take necessary action to undertake, direct, and complete approved grant activities.

Fiscal Note: The grant request is for \$100,000 with a required match of 100% of the grant request (\$100,000) from the City. The property is tax delinquent and WEDC allows the delinquent taxes to be used as the local match.

Attachments: [RDA Res. 14-12 \(1505 High Street\)](#)
[WEDC 1505 High grant request-submit 14-10111](#)

8. [Res.14-0208](#) Wisconsin Economic Development Corporation Site Assessment Grant for Property at 1505 High Street

Resolved, that permission is granted to the Assistant Executive Director of City Development to apply for a Wisconsin Economic Development Corporation Site Assessment Grant for the property at 1505 High Street. (Grant Control # 2014-018)

Further resolved, that Brian F. O'Connell, Executive Director, or his authorized agent, act on the behalf of the Authority to submit an application to Wisconsin Economic Development Corporation to aid in the site assessment of 1505 High Street, sign all documents, and take

necessary action to undertake, direct, and complete approved grant activities.

Fiscal Note: The grant request is for \$100,000.00 with a required match of 100% of the grant request (\$100,000.00) from the City. The property is tax delinquent and WEDC allows the delinquent taxes to be used as the local match.

9. [14-10160](#) **Subject:** (Direct Referral) Request from the Assistant Director of City Development to accept from the Wisconsin Historical Society a \$4,000 increase to a Certified Local Government sub-grant for the preparation of a nomination of a property to the National Register of Historic Places. (Grant Control Number 2013-33)

Recommendation of the Landmarks Preservation Commission on 5-12-14: That the acceptance of the \$4000 increase to a Certified Local Government sub-grant for the preparation of a property to the National Register of Historic Places be approved.

Further that this item be referred to the Finance and Personnel Committee.

Staff Recommendation to the Finance & Personnel Committee on 6-9-14: Permission be granted to the Assistant Director of City Development to accept from the Wisconsin Historical Society a \$4,000 increase to a Certified Local Government sub-grant for the preparation of a nomination of a property to the National Register of Historic Places. (Grant Control Number 2013-33)

Fiscal Note: There is no city match required. (Grant Control #2013-33)

Attachments: [14-10160](#)

10. [14-10234](#) **Subject:** Communication from the City Attorney submitting the claim of William Dronso for consideration.

Staff Recommendation to the Finance & Personnel Committee on 6-9-14: The claim of William Dronso for broken windshield after a branch from a City-owned tree allegedly fell on his car parked in the 1400 block of Thurston Avenue on or about April 14, 2014 be denied.

Fiscal Note: N/A

Attachments: [dronso 001](#)

11. [14-10170](#) **Subject:** Communication from the City Attorney submitting the claim of Eulogia Guardiola for consideration.

Staff Recommendation to the Finance & Personnel Committee on

6-9-14: The claim of Eulogia Guardiola for damages after her aging water service pipe allegedly broke during the replacement of the water meter in her home on or about February 17, 2014 be denied.

Fiscal Note: N/A

Attachments: [guardiola_001](#)

12. [14-10163](#)

Subject: Communication from the City Attorney submitting the claim of Nona Hiler for consideration.

Staff Recommendation to the Finance & Personnel Committee on

6-9-14: The claim of Nona Hiler for alleged damages after she tripped on an anchor for a guy-wire in the parkway for a BUS stop adjacent to 1602 Phillips Avenue on February 20, 2014 be denied.

Fiscal Note: N/A

Attachments: [hiler_001](#)

13. [14-10208](#)

Subject: Communication from the City Attorney submitting the claim of Jodi Liddell for consideration.

Staff Recommendation to the Finance & Personnel Committee on

6-9-14: The claim of Jodi Liddell for injuries arising from an alleged slip and fall on the sidewalk adjacent to 2515 LaSalle Street on or about February 14, 2014 be denied.

Fiscal Note: N/A

Attachments: [liddell_001](#)

14. [14-10159](#)

Subject: Communication from the City Attorney submitting the claim of James Miller and MaeJoyce Miller for consideration.

Staff Recommendation to the Finance & Personnel Committee on

6-9-14: The claim of James Miller and MaeJoyce Miller for alleged damages after a sewer backup in their basement on February 20, 2014 be denied.

Fiscal Note: N/A

Attachments: [miller_001](#)

15. [14-10207](#)

Subject: Communication from the City Attorney submitting the claim of Judith Swanson for consideration.

Staff Recommendation to the Finance & Personnel Committee on

6-9-14: The claim of Judith Swanson for injuries arising from an alleged trip and fall on the sidewalk adjacent to 1211 Main Street on or about May 30, 2011 be denied.

Fiscal Note: N/A

Attachments: [swanson_001](#)

16. [14-10230](#)

Subject: Communication from the Finance Director requesting staff meet with the Finance and Personnel Committee at their next scheduled meeting on June 9, 2014 to discuss appropriating recaptured bonded capital project funds from prior years.

Staff Recommendation to the Finance & Personnel Committee on

6-9-14: None at this time.

Fiscal Note: N/A

Attachments: [Direct Referral - Finance Director](#)

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources at 262-636-9175 at least 48 hours prior to this meeting.