



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

Chairman Terry McCarthy
Vice Chairman Melissa Lemke
Alderman Henry Perez
Alderman Mollie Jones
Alderman Jason Meekma

Tuesday, March 28, 2017

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 3 - Melissa Lemke, Henry Perez and Mollie Jones

EXCUSED: 2 - Terry McCarthy and Jason Meekma

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Tom Friedel, Scott Letteney, Ken Plaski, Ben Lehner, Kenneth Welch, Mike Bannon, Wayne Higgins, Tom Karkow, Patrick Leary

Approval of Minutes for the March 14, 2017 Meeting.

[213-17](#)

Subject: Communication from the President of Fourth Fest of Greater Racine, Inc. requesting permission to use City right-of-way for the 4th of July parade and permission to use North Beach for the fireworks.

Recommendation of the Public Works and Services Committee on 03-28-17: That permission be granted to Fourth Fest of Greater Racine, Inc. to close certain City streets on Tuesday, July 4, 2017, from 7:00 A.M. to 12:30 P.M., to hold the 2017 Independence Day Parade.

Further recommends that in the interest of public safety, the Commissioner of Public Works, City Engineer and Chief of Police be authorized and directed to close the following streets:

Main Street from Shoreland Drive to 14th Street; 14th Street from the lake to Racine Street; Michigan Boulevard from Goold Street to St. Patrick Street; Ruby Avenue from South Street to Shoreland Drive; Walton Avenue, Romaine Avenue, Augusta Street, Wolff Street, William Street, Isabelle Avenue and Melvin Avenue from Main Street to Geneva Street.

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U.S. Coast Guard

requesting permission to close the Main Street and State Street bridges to boat traffic for the period from 7:45 A.M. to 11:30 A.M. and from 9:30 P.M. to 10:30 P.M.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: Since the City is a co-sponsor of this event, there are no stipulations.

Tom Eeg outlined the details of the request.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[222-17](#)

Subject: Communication from Racine Area Veteran's, Inc., requesting to use City right-of-way for the Memorial Day Parade on Monday, May 29, 2017.

Recommendation of the Public Works and Services Committee on 03-28-17: That permission be granted to the Racine Area Veteran's, Inc. to use certain City streets for the Memorial Day Parade, to start at the intersection of Washington Avenue and West Boulevard, then proceed north on West Boulevard to Osborne Boulevard, and Osborne Boulevard to Graceland Cemetery, on Monday, May 29, 2017, between 9:00 A.M. and 12:00 P.M., in conjunction with this City-sponsored event. The detour for STH 20 is Lathrop Avenue, 16th Street and Taylor Avenue.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police be authorized and directed to provide assistance, in the interest of public safety, to implement this event.

Fiscal Note: Since the City is a co-sponsor of this event, there are no stipulations.

Ken Welch outlined the details of the request.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[231-17](#)

Subject: Tristin Erickson (5K Events) requesting permission to use City right-of-way on July 22, 2017 for the Get Lei'd 5K Run/Walk.

Recommendation of the Public Works and Services Committee on 03-28-17: That Tristin Erickson (5K Events) be granted permission to use City right-of-way on July 22, 2017, for the Get Lei'd 5K Run/Walk

event with the following stipulations:

Permission be granted to Tristin Erickson (5K Events) to use the below City right-of-way (sidewalks and parking lanes) for the period of 8:30 A.M. to 10:30 A.M. on Saturday, July 22, 2017, for the Get Lei'd 5K Run/Walk.

Michigan Boulevard from Augusta Street to Michigan Court

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- F. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- G. If required, sponsor is responsible for cleaning the streets.
- H. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event, and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[265-17](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer wishing to discuss the proposed Evergreen Academy School in the Village of Mount Pleasant and the potential impact to Chicory Road.

Recommendation of the Public Works and Services Committee on

03-28-17: Defer

John Rooney stated this school is adjacent to Chicory Road, which is administered by the City of Racine. He stated his concerns related to a Traffic Impact Analysis which is currently being performed. He requested this be deferred until this analysis is completed and Chicory Road reconstruction requirements are determined.

Wayne Higgins outlined the details of his Traffic Impact design. He stated he is in communicating with Dr. Jones School and attempting to get the driveways and school start and end times set to avoid conflicts between the schools.

Scott Letteney stated this was a unique situation for construction in another municipality. Since Chicory Road is City based, this work needs to be addressed by the City. He requested this be deferred for review for a 2 to 4 week period.

Motion made by Perez, seconded by Jones to defer. Passed unanimously.

Deferred

[233-17](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works requesting authorization to waive formal bidding procedures to procure professional services from Corbindesign of Traverse City, Michigan for the Way Finding Signage Project.

**Recommendation of the Public Works and Services Committee on
03-14-17: Defer**

**Recommendation of the Public Works and Services Committee on
03-28-17: Defer**

Tom Friedel outlined the details and history of this project.

Ben Lehner outlined the details on the design of the projects.

Alderman Perez stated he is concerned with the image shown with these signs. He stated these signs look more comparable to National Parks as opposed to municipalities.

Alderman Lemke agrees with the design and believes the Committee should proceed with a recommendation on this design.

Motion made by Perez, seconded by Jones to defer until Common Council reviews and provides feedback prior to the next meeting. Passed unanimously.

Deferred

[270-17](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer, on behalf of the Alderman of the 6th District, requesting a preliminary resolution for Bituminous Concrete Paving and Portland Cement Concrete Paving on Old Mill Drive - 430' North of Northwestern Avenue to Cul-De-Sac.

Recommendation of the Public Works and Services Committee on

03-28-17: A preliminary resolution be introduced for Bituminous Concrete Paving and Portland Cement Concrete Paving for Old Mill Drive - 430' North of Northwestern Avenue to Cul-De-Sac.

Fiscal Note: This is an assessable project and, therefore, all costs will be paid for by the abutting property owners.

John Rooney outlined the details of the request for a preliminary resolution.

Motion made by Perez, seconded by Jones to approve the preliminary resolution. Passed unanimously.

Recommended For Approval

[242-17](#)

Subject: Communication from the Chief Building Inspector wishing to add a new Courtesy Inspection Program in Ch. 18 of the City of Racine's Building Code.

Recommendation of the Public Works and Services Committee on 03-28-17: That the City Attorney's office draft/approve the ordinance to amend Ch. 18 of the City of Racine's Building Code to add a new Courtesy Inspection Program subject to changing the fee from \$150 to \$100.

Fiscal Note: N/A

Ken Plaski outlined the details of this request.

Alderman Perez outlined his concerns with the costs associated with this Courtesy Inspection. He stated it would be beneficial for inspections to improve the City.

Motion made by Lemke to approve with the \$150 fee. No second.

Motion made by Perez to approve with change to no fee. No second.

Motion made by Jones, seconded by Lemke to approve at the \$100 fee.

Members voting aye: Jones, Lemke

Members voting naye: Perez

Motion passed 2:1

Recommended For Approval

[271-17](#)

Subject: (Direct Referral) Communication from the City Attorney submitting changes to Chapter 98 - Utilities, Article 7 - Construction Site Erosion.

Recommendation of the Public Works and Services Committee on 03-28-17: Approve changes to Chapter 98 - Utilities, Article 7 - Construction Site Erosion.

Fiscal Note: N/A

John Rooney outlined the details of the proposed changes.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[276-17](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works regarding the consideration of Cornerstone Pavers, LLC.'s prequalification.

Recommendation of the Public Works and Services Committee on 03-28-17: That Cornerstone Pavers, LLC. is found not qualified.

Fiscal Note: N/A

Mark Yehlen outlined the details of the request. He stated they did not complete the last 7 projects in a timely manner. They also provide incomplete information regarding these project delays. These project delays have caused problems to abutting property owners. He recommended they be rejected as a prequalified contractor for the City of Racine.

Alderman Perez stated he did not want to reject the prequalification.

John Rooney stated this contractor does not meet project timing concerns which has been a problem on these roadways.

Motion made by Perez, seconded by Jones to approve disqualification. Passed unanimously.

Recommended For Approval

[219-17](#)

Subject: Bid Results on Contract 20170005, Replace Elevator - City Hall Annex.

Recommendation of the Public Works and Services Committee on 03-28-17: That bids for Contract 20170005, Replace Elevator - City Hall Annex, be awarded to Advanced Elevator, Inc., at their bid price of \$117,500.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this Public Works Department project be appropriated from the Org-Object 45040-57200, Annex-Upgrade N. Elevator.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the bid results.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[243-17](#)

Subject: Bid results on Contract 20170007, Traffic Signal Replacement.

Recommendation of the Public Works and Services Committee on 03-20-17: That bids for Contract 20170007, Traffic Signal Replacement, be awarded to MP Systems, Inc. at their bid price of \$158,642.18, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this Public Works Department project be appropriated from the Org-Object 45040-57530, Traffic Signal & LED Replacements..

Fiscal Note: Funds are available as herein delineated.

John Rooney outlined the details of the bid results.

Motion made by Jones, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

[244-17](#)

Subject: Bid results on Contract 20170018, Festival Hall - New Outdoor Stage.

Staff Recommendation to the Public Works and Services Committee on 03-28-17: That bids for Contract 20170018, Festival Hall - New Outdoor Stage, be awarded to Absolute Construction Enterprises, Inc. at their bid price of \$240,000.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this Public Works Department project be appropriated from the Org-Object 60622-57200, Festival Park-Building Improvements.

Fiscal Note: Funds are available as herein delineated.

Mark Yehlen outlined the details of the bid results.

Tom Friedel supported awarding this to proceed with the project.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[241-17](#)

Subject: Final Payment on Contract 20160013, 2016 Southside Assessable Street Paving (R1), Milwaukee General Construction Company, Inc., contractor.

Recommendation of the Public Works and Services Committee on 03-28-17: That the work done by Milwaukee General Construction Company, Inc. under Contract 20160013, 2016 Southside Assessable Street Paving (R1), be accepted and final payment authorized for a total contract amount of \$1,089,594.94. Final Payment to include

retainage.

Fiscal Note: Contract was authorized under Resolution 202-16, dated June 7, 2016.

John Rooney stated the work was complete and recommended final payment.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[128-17](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a proposal for Contract 20170015, PS - 2017 Sewer Asset Management Services, AECOM, consultant.

Recommendation of the Public Works and Services Committee on 02-28-17: Defer

Recommendation of the Public Works and Services Committee on 03-14-17: Defer

Recommendation of the Public Works and Services Committee on 03-28-17: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM on Contract 20170015, PS - 2017 Sewer Asset Management Services, for the not-to-exceed amount of \$72,230.00.

Further recommends that funding to defray the costs of these professional services are available in the below Org-Objects:

\$36,115.00 - Org-Object 22640-52100, PS - Sanitary Sewer
\$36,115.00 - Org-Object 60484-52100, PS - Storm Water Utility
\$72,230.00 - Total

Fiscal Note: Funds are available as herein delineated.

John Rooney outlined the details of the proposal.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[278-17](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a proposal for Contract 20170025, PS - 2017 Illicit Discharge Detection Elimination Services, AECOM, consultant.

Recommendation of the Public Works and Services Committee on 03-28-17: That the Mayor and City Clerk be authorized and directed to

enter into a professional services agreement with AECOM on Contract 20170025, PS - 2017 Illicit Discharge Detection Elimination Services, for the not-to-exceed amount of \$20,000.00.

Further recommends that funding to defray the costs of these professional services are available in Org-Object 60484-52160, Monitoring and Detection.

Fiscal Note: Funds are available as herein delineated.

John Rooney outlined the details of the proposal.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

Public Comment

Adjournment

The meeting was adjourned at 7:33 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.