



City of Racine, Wisconsin
Agenda BRIEFING MEMORADUM

AGENDA DATE:

January 13, 2025 – Finance and Personnel
January 21, 2025 – Common Council

SUBJECT:

Communication sponsored by Alder Horton, on behalf of the Director of Human Resources and Chief Information Officer, requesting permission to create a new part-time position (LTE) and associated grade in the Management Information Systems (MIS) Department for the Smart City Initiative approved as part of the Interdepartmental Agreement between the Office of the Mayor and the Management Information System Department (item 1015-24).

PREPARED BY:

Adele Edwards, Chief Information Officer

EXECUTIVE SUMMARY:

The Management Information Systems (MIS) and Human Resources Departments are requesting permission to add a new part-time (LTE) position as part of the ARPA funded Smart Cities Initiative.

PROJECT BACKGROUND & ANALYSIS:

Assessment of the Smart City Initiative part-time staff positions and other work of the MIS Department led to adding a new position type.

- Smart City Coordinator, classification PT-O 25.04 or 26.04 Resident, 1 person, Part-Time (LTE), new position

We will adjust the hours of other Smart City part-time positions to stay within the agreement budget. These part-time (LTE) staff will only work on the grant and be paid by the grant and hired by the MIS department. When the grant funding ends, so will their employment with the city.

BUDGETARY IMPACT:

No city budgetary impact. Sufficient funding exists in the Management Information Systems (MIS) Department ARPA budget (22910-22916) to accommodate this proposed change.

RECOMMENDED ACTION:

Staff recommendation is for the Director of Human Resources to be authorized to create a new part-time (LTE) position and associated grade in the Management Information Systems (MIS) Department for the Smart City Initiative approved as part of the Interdepartmental Agreement between the Office of the Mayor and the Management Information System Department (item 1015-24).