

## Department of Public Works

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Mark H. Yehlen, PE  
Commissioner of Public Works

Thomas M. Eeg, P.E.  
Asst. Comm. of Public Works/Operations

John C. Rooney, P.E.  
Asst. Comm. of Public Works/City Engineer

December 1, 2016

Legistar Item: 1041-16

Alderman Terry McCarthy, Chairman  
Public Works and Services Committee  
Racine, WI

Re: Waive Formal Bidding for the City Lock and Key System

Dear Alderman McCarthy:

I am requesting that formal bidding procedures be waived for the City's lock and key system. With our existing system, in order to retain security of the lock system, the supplier only provides the lock and key data to a single source to maintain a secure system. Since Apex Key and Lock has been the lock and key provider for our City facilities, I would recommend that formal bidding procedures be waived to maintain our existing system.

Funding to defray the cost of these services is available in Org-Object 45040-57200, DPW-Building Improvements.

Sincerely,



Thomas M. Eeg  
Assistant Commissioner of Public Works/Operations

Attachment

TME:njp

Cc: Kathy Kasper