



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

*Chairman James T. Spangenberg
Vice Chair Thomas Friedel
Alderman Robert Anderson
Alderman Michael Shields
Alderman Q.A. Shakoor, II*

Tuesday, May 26, 2009

5:00 PM

City Hall, Room 301

Call to Order and Roll Call

PRESENT: 4 - Alderman Spangenberg, Michael Shields, Q.A. Shakoor, II and Alderman Friedel

EXCUSED: 1 - Robert Anderson

Approval of minutes for the 5-11-09 meeting. to Approve the Minutes

1. [09-3625](#)

Subject: Communication from Mayor Friedel presenting the first quarter attendance report from the Belle City Senior Center.

Recommendation of the Finance & Personnel Committee on 5-26-09: Item to be received and filed.

Fiscal Note: N/A

Attachments: [1st qtr. Attend. Report Belle City Senior Ctr.pdf](#)

David Brown, Finance Director, discussed the paperwork showing the attendance of residents of the City of Racine; Mt. Pleasant; Town of Caledonia, Villages of Sturtevant and Wind Point, and Racine County west of I-94 at the Belle City Senior Center.

Recommended to be Received and Filed

2. [09-3600](#)

Subject: Communication from the Acting Public Health Administrator requesting the Mayor and City Clerk be authorized and directed to enter into an amended agreement to accept additional funding from the State of Wisconsin Department of Health Services for the WIC Program. (Grant Control #2006-049)

Recommendation of the Finance & Personnel Committee on 5-26-09: The Mayor and City Clerk be authorized and directed to enter into an amended agreement to accept \$27,879 additional funding from the State of Wisconsin Department of Health Services (Grant Control #2006-049).

Fiscal Note: \$2,298 for the Farmer's Market Program and \$25,581

for the operation of the WIC Program.

Attachments: [2009 WIC AMEND 27,879.pdf](#)

Marcia Fernholz, Acting Public Health Administrator, appeared before the Committee to discuss where the additional funds from the State of Wisconsin Department of Health Services will be expended.

Recommended For Approval

3. [08-2877](#)

Subject: Communication from the Alderman of the 1st District requesting that the Park and Recreation Department remove a fallen tree at 811 Eleventh Street.

Recommendation of the Finance & Personnel Committee on 11-10-08: Item to be deferred.

Recommendation of the Finance & Personnel Committee on 5-26-09: The Item to be received and filed as the tree has been removed.

Fiscal Note: N/A

David Brown, Finance Director, appeared before the Committee to request the item be received and filed because the tree had been removed.

Recommended to be Received and Filed

4. [08-2616](#)

Subject: Communication from Mayor Becker wishing to discuss the issue of exceeding the number of authorized sworn positions, in the Police Department in anticipation of retirements in 2009.

Recommendation of the Finance & Personnel Committee on 09-08-08: The item be deferred so that the City Administrator and the Chief of Police be directed to develop a policy that will allow them to exceed the authorized sworn positions in anticipation of retirements in 2009.

Recommendation of the Finance & Personnel Committee on 5-26-09: Item to be received and filed.

Fiscal Note: N/A

Attachments: [Page0001](#)

David Brown, Finance Director, request that the item be received and filed because the City already is going into its 6th month of the calendar year.

Recommended to be Received and Filed

5. [09-3562](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting permission to waive certain fees to promote pre-sales of the new crypts and niches being constructed in Mound Cemetery.

Recommendation of the Finance & Personnel Committee on

5-26-09: Permission be granted to waive the fees for opening and closing the crypt entombment and niche inurnment cost up to December 31, 2009 to promote advance sales of crypts and niches.

Fiscal Note: The waived fees will be as follows: crypt entombment resident \$760, nonresident \$990; niche inurnment resident \$520 and nonresident \$650.

Attachments: [Cemetery pre sales](#)

Donnie Snow, Director of Park & Recreation & Cultural Services and Sharon Baldukas, Chairman of the Cemetery Board, appeared before the Committee to request waiving the fees for opening and closing the crypt entombment and niche inurnment costs to promote advance sales of crypts and niches.

Recommended For Approval

6. [08-2907](#)

Subject: The 15th District Alderman requesting to appear before the Finance & Personnel Committee to discuss requiring a mandatory yearly physical for all city employees who operate city-owned vehicles.

(Item also referred to the Board of Health)

Recommendation to the Finance & Personnel Committee on

11-24-08: Defer the item.

Recommendation of the Finance & Personnel Committee on

12-08-08: The item be deferred.

Recommendation of the Board of Health on 01-13-08: The item be deferred.

Recommendation of the Board of Health on 02-10-08: The item be deferred.

Recommendation of the Board of Health on 04-14-09: That the City of Racine require a mandatory yearly physical for all city employees who operate city-owned vehicles.

Recommendation of the Finance & Personnel Committee on

5-26-09: The item to be received and filed.

Fiscal Note: N/A

Alderman Robert Mozol and Scott Letteney, Deputy City Attorney, appeared before the Committee to discuss requiring a mandatory yearly physical for all city employees who operate city-owned vehicles.

Recommended to be Received and Filed

7. [09-3626](#) **Subject:** The Finance Director wishing to discuss amending the 2009 budget to add \$365,214 to the Fire Protection Charge as approved by the Public Service Commission on March 25, 2009.

Recommendation of the Finance & Personnel Committee on

05-26-09: Permission be granted to amend the 2009 budget to add \$365,214 to the Fire Protection Charge as approved by the Public Service Commission on March 25, 2009.

Fiscal Note: Funds to be appropriated from the Unreserved Undesignated General fund balance.

Attachments: [2009 budget amendment to the Fire Protection.pdf](#)
[Fire department.pdf](#)

David Brown, Finance Director, appeared before the Committee to discuss amending the 2009 budget to add \$365,214 to the Fire Protection Charge as approved by the Public Service Commission on March 25, 2009.

Recommended For Approval

8. [09-3639](#) **Subject:** The Finance Director requesting that a resolution be adopted for audit purposes carrying forward the remaining 2007 Façade Grant Program funding in the amount of \$87,649.68 from fiscal year 2007 to fiscal year 2008.

Recommendation of the Finance & Personnel Committee on

5-26-09: Carry forward the remaining 2007 Façade Grant Program funding in the amount of \$87,649.68 from fiscal year 2007 to fiscal year 2008.

Fiscal Note: The Façade Grant Program is in the Intergovernmental Revenue Sharing fund (919). Because this is a “budgeted” fund in the Capital Projects section of the adopted budget book, there must be formal action taken to carry forward any unencumbered balances at year end. This line item was not included in the Carry forward resolution in spring 2008. The retroactive carry forward from 2007 to 2008 is needed to comply with audit requirements.

David Brown, Finance Director, appeared before the Committee to discuss a resolution needed for audit purposes only to carry forward the remaining 2007 Façade Grant Program funding in the amount of \$87,649.68 from fiscal year 2007 to fiscal year 2008.

Recommended For Approval

Miscellaneous Business

None

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:37 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, June 8, 2009 at City Hall, Room 301.

Respectfully submitted,

Ald. James Spangenberg, Chairman
Finance & Personnel Committee