



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

Chairman John Tate II
Alder Mollie Jones
Alder Trevor Jung
Alder Jennifer Levie
Alder Henry Perez

Tuesday, December 10, 2019

6:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 6:30 p.m.

PRESENT: 4 - Chairman Tate II, Alder Jones, Alder Jung and Alder Perez

EXCUSED: 1 - Alder Levie

Also Present: John Rooney, Tom Eeg, Jim Palenick, Scott Letteney, Alder Glenn

Approval of Minutes for the November 26, 2019 Meeting.

The minutes of the November 26, 2019 meeting were approved as printed. Passed unanimously.

[1337-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of Public Works, submitting Change Order No. 1 on Contract 20180054, Lockwood Park Service Parking Lot, A.W. Oakes & Son, Inc., contractor.

Recommendation of the Public Works and Services Committee on 12-10-19: That Change Order No. 1 on Contract 20180054, Lockwood Park Service Parking Lot, A.W. Oakes & Son, Inc., contractor, be approved in the deduct amount of (\$11,764.40).

Further recommends that Org-Object 45050-57110, Parks-Land Improvements, be adjusted by (\$11,764.40).

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the change order.

Motion made by Jung, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

[1338-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of Public Works, submitting Change Order No. 2 on Contract 20180003, Monroe

Avenue Reconstruct (R1), Cornerstone Pavers LLC, contractor.

Recommendation of the Public Works and Services Committee on 12-10-19: That Change Order No. 2 on Contract 20180003, Monroe Avenue Reconstruct (R1), Cornerstone Pavers LLC, contractor, be approved in the deduct amount of (\$3,856.00).

Further recommends that Org-Object 45040-57500, DPW-Paving, be adjusted by (\$3,856.00).

Fiscal Note: Funds are available as herein delineated.

John Rooney outlined the details of the change order.

Motion made by Jung, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

[1339-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of Public Works, submitting final payments.

Contract 20180003, Monroe Avenue Reconstruct (R1), Cornerstone Pavers LLC, contractor.

Recommendation of the Public Works and Services Committee on 12-10-19: That the work done by Cornerstone Pavers LLC, under Contract 20180003, Monroe Avenue Reconstruct (R1), be accepted and final payment authorized for a total contract amount of \$1,482,644.27. Final Payment to include retainage.

Fiscal Note: Contract was authorized under Resolution 0063-18, dated March 6, 2018.

Contract 20180054, Lockwood Park Service Parking Lot, A.W. Oakes & Son, Inc., contractor.

Recommendation of the Public Works and Services Committee on 12-10-19: That the work done by A.W. Oakes & Son, Inc., under Contract 20180054, Lockwood Park Service Parking Lot, be accepted and final payment authorized for a total contract amount of \$258,620.60. Final Payment to include retainage.

Fiscal Note: Contract was authorized under Resolution 0225-18, dated July 17, 2018.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1269-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Assistant Commissioner of Public Works/Operations, submitting the 2020 summary of lease agreements for office space.

Recommendation of the Public Works and Services Committee on 12-10-19: That the Mayor and City Clerk be authorized and directed to enter into lease agreements for 2020 for rental office space in City Hall, City Hall Annex and the Safety Building at the rental rates as submitted.

Further recommends to amend the lease agreements for Racine Concert Band and Toys for Tots to be at no fee from January 2020 to March 2020 and for the Public Works Department to bring back lease agreements for Racine Concert Band and Toys for Tots to cover April 2020 to December 2020.

Fiscal Note: Rental rates will increase in 2020 due to the 2020 Consumer Price Index increasing by 2.9%. These leases will generate a total annual revenue of approximately \$126,948.93.

Tom Eeg outlined the details of the annual lease agreements. He stated that in the past, the Racine Concert Band and the Tex Reynolds Toys For Tots organizations were not required to pay an annual rental fee for their space. He indicated there are utility and maintenance costs that could no longer be provided at no cost to the renter. The intent was to charge a lower rate in 2020 to allow these organizations time to determine if they could reduce their space needs.

Alder Glenn stated she was opposed to the proposed rate and requested that Toys For Tots be given a time period to reduce their space needs and to clean up the unneeded areas.

James Palenick stated that Toys For Tots is an excellent program and noted in many areas around the nation, they obtain new toys for the children as opposed to how they store and manufacture a number of the toys here. He stated they may be able to determine a more efficient space usage in the City Hall Annex.

John Rooney stated he toured the site this year and noted there were a number of toys that appeared to be stored for numerous years. The removal of the unnecessary items could reduce their space needs significantly. He stated these organizations could be offered a rent free time period to allow them to evaluate their space needs from January 1, 2020, through March 31, 2020. Public Works will bring back a recommendation for new lease agreements until December 31, 2020. These agreements will have a proposed rate, possible reduction in space and consideration of liability insurance requirements.

Motion made by Jung, seconded by Perez to amend the lease agreements for Racine Concert Band and Toys For Tots to be at no fee from January 1, 2020, through March 31, 2020, and for the Public Works Department to bring back lease agreements to cover April 1, 2020, through December 31, 2020. Further recommends that the rental

agreements be approved as amended. Passed unanimously.

Recommended For Approval

[1365-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Commissioner of Public Works/City Engineer, submitting Contract 20190151, PS - 2020 Pavement Inspection and Planning, AECOM, consultant.

Recommendation of the Public Works and Services Committee on 12-10-19: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM, on Contract 20190151, PS - 2020 Pavement Inspection and Planning, AECOM, consultant.

The agreement is in the not-to-exceed amount of \$85,000.00. Contingent upon written authorization by the City of Racine, compensation for "If Authorized" services shall be time and materials with a not-to-exceed amount of \$21,800.00. Total compensation for authorized services and "if authorized" services shall not exceed \$106,800.00.

Further recommends that funds to defray the cost of these professional services be appropriated from Org-Object 14001 - 52100, Professional Services.

Fiscal Note: Funds are available as herein delineated.

John Rooney outlined the details of the agreement.

Motion made by Jung, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

Adjournment

The meeting adjourned at 7:39 p.m.