

**CITY OF RACINE BOARD OF HEALTH  
JUNE 10, 2014**

**DEPARTMENT: Administrative Division**

**PREPARED BY: Dottie-Kay Bowersox, MSA – Public Health Administrator**

**MONTH: May 2014**

**Highlights**

<b>Date</b>	<b>Meeting</b>	<b>Purpose</b>	<b>Outcome</b>
May 2011 through 2014	HD Budget	Develop Individual Budgets for Every HD Program / Service	Endeavor that will enable HD Personnel to enhance their current facilitation of finances / programs and will be phased into the HD's organizational plan. All formats have been developed and approved.
July 2011 through 2014	Committee of the Whole	Presentation for Proposed Tobacco Ordinance	The Public Health Administrator will meet with the City Attorney to discuss alternatives.
November 2010 through 2014	Animal Control	Continued Partnerships	Communications continue with City Police Department and Wisconsin Humane Society to fine tune / assist.
April 2012 through 2014	Urban Chickens	City Ordinance Recommendation	Early last year several community members contacted the HD for direction.
January 2012 through 2014	Update / Revise HD Job Descriptions	Continuation of this Process	Research / review / update all HD positions.
January 2011 through 2014	Animal Licensing and Regulations	Discuss Opportunities as a County on the Reporting of Rabies Vaccinations	Develop a plan to process animal licenses, potential collaboration of rabies vaccination notification, revision of the City of Racine's Animal Control Ordinances, and integration of County wide reporting.
July 2012 through 2014	Child Death Review (CDR) / Fetal Infant Mortality Review (FIMR)	Determine Parameter / Sustainability	The three Racine County Health Departments, County Representatives, and the Children's Alliance meet to discuss the framework for the development of a FIMR / CDR hybrid model.
Nov. 2012 through 2014	Downtown Design Development Authority	Finalize City Hall Outside Signage	Provided design concepts to the committee and received approval for the placement of signage to identify City Hall at the back / parking lot entrances.

## Administration Highlights Continued

Date	Meeting	Purpose	Outcome
February 2013 through 2014	Racine Public Health Nursing Personnel	Review and Discuss Current / Potential Community Health Standing Orders, Policies, and Procedures	This process will comprehensively review, organize, and alter STD, HIV, TB, Communicable Disease, and Emergency Protocols. The Immunization and Lead Manuals are complete.
February 2013 through 2014	Racine Environmental Health Personnel	Review and Discuss Current / Potential Environmental Health Standing Orders, Policies, and Procedures	This process will comprehensively review, organize and alter Lead, Nuisance, Animal, and Housing Protocols.
May 2013 through 2014	City Housing Integration Team	Discuss Integrated Approach to Housing / Structure Inspections	Collaborative efforts with City Building, Police / Fire Departments, County Housing Authority, and HD on the inspection of structures.
January 2014 through 2014	City Beach Team	Discuss Integrated Approach to Beach Maintenance and Facilitation	Collaborative efforts with Department of Public Works and Parks, Recreation, and Cultural Services regarding all City of Racine Coastal Beaches.
May 2013 through 2014	WALHDAB	Meeting	Continued discussions with the State of Wisconsin on the impact of Federal Act 317 and the continued reduction of Immunization clients throughout the Nation.
February 13, 2014 through 2014	2015 City / HD Budget	Produce the HD 2015 Budget	Discussions / planning have been held with HD Management on the parameters of the 2015 HD budget / projections.
January 2014 through 2014	Dialogue on the transition / expansion of Clinic Services and Renovation of Area	Determine implementation and training schedule	Increase responsibilities for HD Nursing / Clerical Personnel through training and practical experience.

## Administration Highlights Continued

Date	Meeting	Purpose	Outcome
May, 2014	Dialogue with various parities within City Government	Discuss the proposed language of a Food Cart Ordinance	Final recommendations were supplied to the City Attorney's office for consideration of the implementation of the Ordinance.
May, 2014	Needle Exchange Program	Reduce incidence of disease and provide prevention alternatives	Within the next 30 days trainings / protocols / community announcement will be completed.
May 1, 2014	Safe-T-Pak Training	Ensure safety of personnel who might encounter an infectious substance, biological specimen, dry ice or other related material while it is being transported	Biannual mandatory packaging and shipping training for hazardous substances.
May 5, 2014	Racine County Heroin Summit	Educate and enhance awareness of this growing problem in Racine County	Developed / provided material specifying public health aspects / data on heroin / disease in Racine County.
May 22, 2014	Federal Medical Reserve Corps.(MRC) Audit	Complete annual Federal audit / determined future goals	90% compliance rating.
May 23, 2014	Restoration of North Beach Dune	Dune restoration due to an act of vandalism	Sand and plant products have been delivered and distributed / planted according to HD Laboratory specifications.
May 24, 2014	2014 First Mass MRC Event (Color Run)	Provide First Aid Services to participants	Racine County MRC Volunteers were able to assist 8 participants and utilize / test standing protocols.
May 29, 2014	Dangerous / Vicious Dogs	Modify existing City Ordinance	Submitted purposed recommendations to City Attorney's Office, Chief of City Police Department, and Mayor / City Administrator for consideration.

**PROGRAM: Emergency Preparedness****PREPARED BY:** *Cody Pearce, Public Health Educator I***Highlights**

<b>Date</b>	<b>Meeting</b>	<b>Purpose</b>	<b>Outcome</b>
May 1 – 31, 2014	Monthly Preparedness Training	Review Risk Communication	Personnel reviewed a PowerPoint covering guidelines and methods used for risk communication and public information dissemination during public health emergencies and events. A short quiz was then completed to test knowledge. Quiz Submission Compliance: 100%
May 7, 2014	WI Division of Public Health Exercise: Bacillus Anthracis Threat – 14	Exercise and Test Capabilities for Using Mass Clinic Plan (MCP)	Four HD personnel collaborated with Central Racine County Health Department for the exercise, which also included testing staff notification systems. The HD MCP was exercised by simulating the opening of a mass clinic site.  Opportunities for improving readiness through better familiarity with the MCP, Incident Command System roles, and the Public Health Emergency Plan were identified.

**PROGRAMS: Wisconsin Well Woman Program of Racine County, Greater Racine County Mammogram Coalition (Susan G. Komen Grant), Racine County Breast and Cervical Health Fund (Scholarship Program)****PREPARED BY:** *Sarah Clemons (SC), CHES, Public Health Educator II & Rosalyn Smith (RS), Public Health Educator I***Highlights**

<b>Date</b>	<b>Meeting</b>	<b>Purpose</b>	<b>Outcome</b>
January 1, 2014 – December 31, 2014	Racine on the Move Registration	Register City of Racine residents for Racine on the Move (Weight Watchers) Program	Thirty five (35) people registered in May and four hundred and seventy eight (478) people have registered for the program since December 2013.
May 13, 2014	Hepatitis C Prevention: Working with Young Injection Drug Users	An introduction to the emerging epidemics of Hepatitis C and opiate overdose	Participants learned about harm reduction programs, Hepatitis C testing and service referrals for young injection drug users.

**PROGRAM: City Wellness Initiative**  
**PREPARED BY:** *Debbie Herz-Mazius, RN*

**Highlights**

<b>Date</b>	<b>Meeting</b>	<b>Purpose</b>	<b>Outcome</b>
May 12, 2014	Step By Step: Walk Your Way to Well-Being	Support employees' goal to achieve better health and well-being	120 employees, spouses and retirees signed up for this eight week program to increase walking throughout the day. Each week a special walk / presentation will be provided with the kick-off walk by Mayor Dickert.