

**0670-19** Communication from Alder Levie, on behalf of Sue Smith, 2019 Starving Artist Fair Chairman, requesting the use of "Temporary No Parking" signs and requesting parking restrictions in conjunction with the Starving Artist Outdoor Fair, on Sunday, August 4, 2019.

**Recommendation:** The request to use Temporary No Parking signs on the east side of Main Street between 10<sup>th</sup> and 11<sup>th</sup> Streets on August 4, 2019, from 5:00 a.m. to 5:00 p.m., be granted.

Further recommends that No Parking at Any Time be waived on both 10<sup>th</sup> Street and 11<sup>th</sup> Street, east of Main Street, for the daylight hours prior to 9:00 a.m. and for a period not-to-exceed 1 hour from 4:00 p.m. to 5:00 p.m., on August 4, 2019.

Further recommends No Parking on the north side of 11<sup>th</sup> Street, east of Main Street, or on the south side of 10<sup>th</sup> Street, east of Main Street, from the hours of 9:00 a.m. to 4:00 p.m., on August 4, 2019, be granted.

Further recommends that southbound traffic on Main Street, between 9<sup>th</sup> Street and 11<sup>th</sup> Street, be diverted to Wisconsin Avenue between 5:30 a.m. and 8:00 a.m. with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners 72 hours in advance of this event.
- E. The sponsor shall pay a \$300.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. If required, sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least 24 hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.