



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Waterworks Commission

Mayor John Dickert
Alderman James Morgenroth
President James Spangenberg
Vice President Kathy DeMatthew
Secretary Terry McCarthy
Thomas Bunker
Ralph Schwarz
James Palenick

Tuesday, May 30, 2017

4:00 PM

City Hall Annex, Room 227

Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, R. Lui, A. Bunkelman, A. Wheeler, C. Regalia, J. Mandala, C. Adamczyk, J. Hewitt, K. Wanggaard, M. Kosterman, M. Rosenbaum, J. Lenell, S. Small, T. Karkow

PRESENT: 6 - John Dickert, James Morgenroth, James Spangenberg, Kathy DeMatthew, Terry McCarthy and James Palenick

EXCUSED: 2 - Thomas Bunker and Ralph Schwarz

Approval of Minutes for the April 2017 Meeting

A motion was made by Alderman Morgenroth, seconded by Mayor Dickert, that this file be to Approve the Minutes

[449-17](#)

Subject: Budget Expenditures for April totaling \$1,529,858.81

Recommendation: Approve

A motion was made by Vice President DeMatthew, seconded by Alderman Morgenroth, that this file be Approved

[450-17](#)

Subject: Project Reports:

- A) 4th of July Fireworks
- B) Water Main Project Status
- C) Campbell Woods Request for Information
- D) Public Outreach on Lead Information
- E) Yorkville Update
- F) Staffing Updates
- G) 2017-2018 Private Lead Service Lateral Grant Application
- H) Additional DNR 2017 Required Lead and Copper Sampling
- I) Water Rate Case Update
- J) Broadway Tank Painting Update
- K) Letter from Caledonia regarding Lead Services

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed[451-17](#)**Subject:** Presentation of the 2016 Audit from Clifton Larson Allen**Recommendation:** Approve the Audit Report and forward to the City Finance Director

Jacob Lenell of Clifton Larson Allen summarized the year-end financial statements regarding the 2016 audit. He noted that the Water Utility records were in good order and there was full cooperation from Management and staff.

A motion was made by Mayor Dickert, seconded by Secretary McCarthy, that this file be Approved

[460-17](#)**Subject:** Developer's Agreement for Meridian Drive in the Village of Mt. Pleasant**Recommendation of the Waterworks Commission on 5/30/17:**
Approve

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE FOR APPROVAL.

Fiscal Note: All costs will be covered by the Village of Mt. Pleasant

The Chief of Operations noted that a developer has plans to construct a spec building and proposes to construct and install local water facilities in connection with the Meridian Drive project in the Village of Mt. Pleasant. He recommended entering into this Developer's Agreement with the Village of Mt. Pleasant.

A motion was made by Alderman Morgenroth, seconded by Vice President DeMatthew, that this file be Recommended For Approval

[452-17](#)**Subject:** Professional Services Proposal for Construction Related Services from Pinnacle Engineering regarding Meridian Drive in the Village of Mt. Pleasant**Recommendation:** Approve

The Chief of Operations noted that a proposal from Pinnacle Engineering was received for professional services for construction related services with regard to Meridian Drive in the Village of Mt. Pleasant. The Chief of Operations stated that the proposal was in the not-to-exceed amount of \$14,940.00 and recommended approval.

A motion was made by Secretary McCarthy, seconded by Alderman Morgenroth, that this file be Approved

[473-17](#)**Subject:** Amendment No. 1, NRT Professional Services Contract for Soil Borings and Investigation

Recommendation: Approve

The General Manager noted that additional investigation is needed on the Douglas Avenue project to make sure there is no further soil contamination. He noted he received Amendment No. 1 to the Professional Services Contract with NRT in the amount not to exceed \$12,000.00 for these services and recommended approval.

A motion was made by Alderman Morgenroth, seconded by Vice President DeMatthew, that this file be Approved

[474-17](#)

Subject: Amendment No. 2, NRT Professional Services Contract for Review of Environmental Reports and Action at Broadway Tank

Recommendation: Approve

NRT submitted Amendment No. 2 on the Professional Services contract for review of environmental reports and action at the Broadway tank prior to the Water Utility painting project of the tank. He noted that this proposal was in the not-to-exceed amount of \$5,000.00 and recommended approval.

A motion was made by Secretary McCarthy, seconded by Vice President DeMatthew, that this file be Approved

[475-17](#)

Subject: Communication from the General Manager with regard to cell tower carrier contract from Verizon Wireless

Recommendation: Approve

The General Manager noted that the Utility was ready to sign the cell tower carrier contract with Verizon but stated that a legal description needs to be amended for the property. The General Manager requested to sign the contract with Verizon pending the legal description.

A motion was made by Alderman Morgenroth, seconded by Mayor Dickert, that this file be Approved

[492-17](#)

Subject: Developer's Agreement for Settlement at Hood's Creek - Addition No. 1

Recommendation of the Waterworks Commission on 5/30/17:
Approve

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE FOR APPROVAL.

Fiscal Note: All costs associated with this water main construction will be paid for by the developer.

The Chief of Operations noted that a Developer's Agreement was received from Badkte Holdings for Addition No. 1 of the Settlement at Hood's Creek project in the Village of Mt. Pleasant. He noted that this agreement involves an addition of 12 residential lots and that the water main would be built to the Water Utility's specifications. He recommended approval.

A motion was made by Mayor Dickert, seconded by Secretary McCarthy, that this file be Approved

[493-17](#)

Subject: Communication from the General Manager requesting to enlist the services of Arends, Molter, Macy, Riffle & Larson S.C. for contract negotiations

Recommendation: Approve

The General Manager noted that Joe Muratore, a lawyer that the Water Utility has been using, announced that he would be closing his practice, therefore, he requested to enlist the services of Arends, Molter, Macy, Riffle & Larson S.C. for future contract negotiations. Attorney Riffle is very familiar with the retail water agreement and would be a valuable resource in negotiating with Yorkville.

A motion was made by Secretary McCarthy, seconded by Mayor Dickert, that this file be Approved

CLOSED SESSION

It is the intent that the Waterworks Commission convene in closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a utility employee.

A motion was made by Secretary McCarthy, seconded by Vice President DeMatthew, to move the meeting into Closed Session at 4:50 p.m. The motion passed unanimously.

[453-17](#)

Subject: Discussion of Annual Performance of the General Manager

Recommendation: Receive and File

Discussion was held with regard to the annual performance of the General Manager.

A motion was made by Vice President DeMatthew, seconded by Alderman Morgenroth, that this file be Received and Filed

Adjournment

There being no further business, Vice President DeMatthew made a motion, seconded by Dickert, to adjourn the meeting at 5:00 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.