



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda - Final Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Ronald D. Hart
Dennis Wiser
O. Keith Fair

Monday, May 7, 2012

5:00 PM

City Hall, Room 301

Call To Order

Approval of Minutes for the April 23, 2012 Meeting.

1. [12-7631](#) **Subject:** Communication from the City Attorney requesting to carry forward unused funds from the 2011 budget in account 101-990-5910, Judgment & Claims.

Staff Recommendation to the Finance & Personnel Committee on 5-7-12: That the remaining 2011 balance of \$118,196.88 in account 101.990.5910, Judgments and claims, be carried forward from 2011 to 2012.

Fiscal Note: There are sufficient funds available to be carried forward.

Attachments: [carry forward_001](#)
2. [12-7639](#) **Subject:** Communication from the City Attorney submitting the claim of Daisy Canady for consideration.

Staff Recommendation to the Finance & Personnel Committee on 5-7-12: That the Claim of Daisy Canady, 1709 Winslow St., Racine 53404, claiming reimbursement in the amount of \$210.20 for car expenses allegedly arising from a tree branch falling onto her car while it was parked in the street in front of her residence be denied.

Fiscal Note: N/A

Attachments: [Canady_001](#)
3. [12-7535](#) **Subject:** Communication from Event Co-Chair of Relay for Life of Racine requesting to use the parking lot located near Wisconsin Street and Walton Avenue as well as to waive the fee for the Relay for Life of Racine event being held at the Racine Zoo on June 8, 2012 and June 9, 2012.

Recommendation of the Finance & Personnel Committee on 4-9-12:
Receive and file.

Recommendation of the Board of Parks, Recreation and Cultural Services on 4-18-12: To approve the usage of the parking lot located near Wisconsin Street and Walton Avenue with a \$300.00 fee.

Staff Recommendation to the Finance & Personnel Committee on 5-7-12: None at this time.

Fiscal Note: N/A

Attachments: [Relay for Life 2012](#)

4. [12-7536](#) **Subject:** Communication from Nona Dahlbe, member of Racine Relay for Life Committee, requesting North Beach Park closure signs be removed the night of June 8, 2012, to allow Relay for Life participants to use the North Beach parking lot over night. (Res. No. 12-3119)

Recommendation of the Board of Parks, Recreation and Cultural Services on 4-18-12: To approve the usage of the North Beach parking lot from 10:00 p.m. June 8, 2012 until 10:00 a.m. on June 9, 2012 with \$150 fee.

Fiscal Note: To charge a usage fee of \$150.00.

Staff Recommendation to the Finance & Personnel Committee on 5-7-12: None at this time.

Fiscal Note: N/A

Attachments: [Relay for Life 2012 Over night parking](#)

5. [12-7608](#) **Subject:** Communication from the Fire Chief requesting the Mayor and City Clerk be authorized to sign the Wisconsin Emergency Management/State Regional Hazardous Materials Response Team contract for the period of July 1, 2012 through June 30, 2013.

Staff Recommendation to the Finance & Personnel Committee on 5-7-12: That the Mayor and City Clerk be authorized and directed to sign the Wisconsin Emergency Management/State Regional Hazardous Materials Response Team contract for the period of July 1, 2012 through June 30, 2013.

Fiscal Note: The City will receive \$107,504 for the services rendered and there is no local levy dollars needed to support the team.

Attachments: [authorization for mayor and city clerk sign for hazmat response team contract 4 041612-DMA HAZMAT contract for Racine\(4 16 2012\)](#)

6. [12-7658](#) **Subject:** Communication from the Chief of Police, requesting to apply for the 2012 Wisconsin Department of Transportation Safe Routes to School Grant. (Grant control # 2012-017)

Staff Recommendation to the Finance & Personnel Committee on 5-7-12: Permission be granted for the Chief of Police to apply for the 2012 Wisconsin Department of Transportation Safe Routes to School Grant. (Grant Control #2012-017)

Fiscal Note: The grant is for \$429,100 with no City match required.

Attachments: [LEGISTAR 12-7658_001](#)

7. [12-7587](#) **Subject:** Communication from the Public Health Administrator requesting permission to accept additional funding of \$16,478 from the Wisconsin Division of Public Health, Department of Health Services for the Women, Infants and Children (WIC) Program. \$14,180 is allocated for the continued employment of a Breastfeeding Peer Counselor, and \$2,298 is allocated for the WIC Farmers' Market Nutrition Program. (Grant Control #2010-046)

Staff Recommendation to the Finance & Personnel Committee on 5-7-12: Permission be granted for the Public Health Administrator to accept additional funding of \$16,478 from the Wisconsin Division of Public Health, Department of Health Services for the Women, Infants and Children (WIC) Program. (Grant Control #2010-046)

Fiscal Note: There is no match required by the City.

Attachments: [WIC Breastfeeding-Farmer's Market Amend 2012](#)

8. [12-7591](#) **Subject:** Communication from the Public Health Administrator requesting permission for the City of Racine Health Department Laboratory to enter into a Contract Agreement with Michigan State University to develop an electronic qPCR training manual. The City will be paid \$10,000 for services, and an additional \$1,000 for expenses incurred. The project commences with the signing of all involved parties, and concludes on 12/31/2012. Payment will be received at the completion of the project.

Staff Recommendation to the Finance & Personnel Committee on 5-7-12: Permission be granted for the City of Racine Health Department Laboratory to enter into a Contract Agreement with Michigan State University to develop and electronic qPCR training manual.

Fiscal Note: The City will be paid \$10,000 for services, and an additional \$1,000 for expenses incurred.

Attachments: [MSU qPCR Contract Permission](#)

9. [12-7592](#) **Subject:** Communication from the Public Health Administrator requesting permission to enter into agreements to provide Level I Health Services to the Villages of Elmwood Park and Wind Point. The amount to be received is \$4,243; \$1,550 paid by Elmwood Park, and \$2,693 paid by Wind Point.

Staff Recommendation to the Finance & Personnel Committee on 5-7-12: That the Mayor and City Clerk be authorized and directed to enter into agreements with the Villages of Elmwood Park and Wind Point to provide specific Level I Health Services.

Fiscal Note: The proposed cost to Elmwood Park will be \$1,550 and the proposed cost to Wind Point will be \$2,693.

Attachments: [Wind Point Elmwood Park 2012](#)

10. [12-7640](#) **Subject:** Communication from the Public Health Administrator requesting permission for the Mayor and City Clerk to sign a contract with the State of Wisconsin Department of Health Services (DHS) to continue to act as an agent of the DHS under Subchapters 254.47 and 254.69 of the Wisconsin State statutes and Chapter HFS 192 of the Wisconsin Administrative Code.

Staff Recommendation to the Finance & Personnel Committee on 5-7-12: That the Mayor and City Clerk be authorized and directed to sign a contract with the Wisconsin Department of Health Services (DHS) authorizing the City of Racine Health Department to continue to act as an Agent of the Wisconsin DHS.

Fiscal Note: N/A

Attachments: [DHS Agent Contract 2012](#)

11. [12-7641](#) **Subject:** Communication from the Public Health Administrator requesting permission for the Mayor and City Clerk to sign a contract with the State of Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) to continue to act as an agent of the DATCP under Section 97.41 of the Wisconsin State statutes. This allows the City to continue administering a retail food establishment licensing and inspection program.

Staff Recommendation to the Finance & Personnel Committee on 5-7-12: That the Mayor and City Clerk be authorized and directed to

sign a contract with the State of Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) to continue to act as an agent of the DATCP under Section 97.41 of the Wisconsin State Statutes.

Fiscal Note: N/A

Attachments: [DATCP Agent Contract 2012](#)

12. [12-7642](#)

Subject: Communication from the Public Health Administrator requesting the City of Racine Health Department enter into an agreement with the City of Kenosha Stormwater Utility and accept up to \$179,510 for services rendered under the Fund for Lake Michigan Grant. (Grant Control # 2012-015)

Staff Recommendation to the Finance & Personnel Committee on 5-7-12: Permission be granted for the City of Racine Health Department to enter into an agreement with the City of Kenosha Stormwater Utility and accept up to \$179,510 for services rendered under the Fund for Lake Michigan Grant. (Grant Control #2012-015)

Fiscal Note: The City will be paid \$179,510 for services rendered.

Attachments: [Fund for Lake Michigan \(Kenosha\) 2012](#)

13. [12-7652](#)

Subject: Communication from the Grants Facilitator requesting permission to apply for the Byrne Criminal Justice Innovation Program 2012 through the U.S. Department of Justice. (Grant Control #2012-016)

Staff Recommendation to the Finance & Personnel Committee on 5-7-12: Permission be granted for the Grants Facilitator to apply for the Byrne Criminal Justice Innovation Program 2012 through the U.S. Department of Justice (Grant Control #2012-016)

Fiscal Note: Applying for the Planning and Implementation category which is up to \$1 million for a 36-month period, including the planning period.

Attachments: [byreneinnovationfund2012_2](#)

14. [12-7678](#)

Subject: (Direct Referral) Communication from the Purchasing Agent requesting to discuss the results of Official Notice #6, Bus Passenger Shelters for the City of Racine, Wisconsin.

(ALSO REFERRED TO TRANSIT AND PARKING)

Staff Recommendation to the Finance & Personnel Committee on 5-7-12: That the bid for Official Notice #6 be awarded to Brasco

International, Inc. they being the low responsive, responsible bidder.

Fiscal Note: The amount is not to exceed \$175,000. Funds for this purchase are available in account 105.900.5030, Capital Projects - Shelter Grant.

Attachments: [Official Notice #6](#)

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources at 262-636-9175 at least 48 hours prior to this meeting.