



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Agenda - Final Finance and Personnel Committee

*Chairman Q.A. Shakoor II*  
*Vice Chair Terry McCarthy*  
*Alderman Mary Land*  
*Alderman Tracey Larrin*  
*Alderman Jason Meekma*

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Monday, August 13, 2018

5:00 PM

City Hall, Room 307

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Call To Order

Chairman Comments

Roll Call

Approval of Minutes for the July 23, 2018 Meeting.

1. [0827-18](#) **Subject:** (Direct Referral) Communication from the MIS Project Manager requesting permission to purchase and implement a citizen engagement application through a sole sourced provider, CitySourced Inc.

**Staff Recommendation to the Finance & Personnel Committee on 08/13/2018:** Permission be granted to the MIS Project Manager to purchase and implement a citizen engagement application through a sole sourced provider, CitySourced Inc.

**Fiscal Note:** Funds for this service are available in account 70113-57800, costing \$23,400 (including setup, implementation and first year support) with a \$20,000 annual maintenance fee thereafter.

**Attachments:** [081318-Agenda Briefing Citizen Engagement](#)

2. [0758-18](#) **Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept donations from McDonalds (\$1,000) and US Cellular (\$1,000) for the Gus Macker Basketball Tournament.

**Staff Recommendation to the Finance & Personnel Committee on 08/13/2018:** Permission be granted to the Director of Parks, Recreation & Cultural Services to accept donations from McDonalds (\$1,000) and US Cellular (\$1,000) for the Gus Macker Basketball Tournament.

**Fiscal Note:** No City match required.

**Attachments:** [GusMacker\\_MacDonalds\\_USCellular\\_LOR](#)

3. [0762-18](#) **Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept a \$1,500 donation received on 7/6/18 from United Healthcare for a Back to School festival at the Bryant Center.

**Staff Recommendation to the Finance & Personnel Committee on 08/13/2018:** Permission be granted to the Director of Parks, Recreation & Cultural Services to accept a \$1,500 donation received on 7/6/18 from United Healthcare for a Back to School festival at the Bryant Center.

**Fiscal Note:** No City match required.

**Attachments:** [0000-00\\_UHC\\_Donation\\_7-18-18\\_LOR](#)

4. [0808-18](#) **Subject:** Communication from the Public Health Administrator requesting permission to allow the Finance Department to make a 2018 budget amendment allowing the transfer of \$14,000 from the Laboratory Department's Fund Balance Reserves account to three designated accounts.

**Staff Recommendation to the Finance & Personnel Committee on 08/13/2018:** Permission be granted to the Finance Department to make a 2018 budget amendment allowing the transfer of \$14,000 from the Laboratory Department's Fund Balance Reserves account to three designated accounts.

**Fiscal Note:** Sufficient funds are available.

**Attachments:** [2018\\_Lab\\_Funds\\_Transfer\\_Rqst\\_\(\\$14000\)\\_2018\\_08-01](#)

5. [0788-18](#) **Subject:** Communication from Chief Howell requesting to apply for and accept the 2018 Bureau of Justice Assistance Edward Byrne Justice Assistance Grant.

**Staff Recommendation to the Finance & Personnel Committee on 08/13/2018:** Permission be granted to Chief Howell to apply for and accept the 2018 Bureau of Justice Assistance Edward Byrne Justice Assistance Grant.

**Fiscal Note:** No City match required.

6. [0793-18](#) **Subject:** Presentation of the 2nd Quarter 2018 Fiscal Results.

**Staff Recommendation to the Finance & Personnel Committee on 08/13/2018:** To receive and file.

**Fiscal Note:** N/A

**Attachments:** [3315\\_001](#)

7. [0794-18](#) **Subject:** Presentation of the "2017 City of Racine Audited Financial Statements" and the "2017 Communication to Those Charged with Governance and Management" reports.

**Staff Recommendation to the Finance & Personnel Committee on 08/13/2018:** To receive and file.

**Fiscal Note:** N/A

**Attachments:** [3316\\_001](#)

8. [0800-18](#) **Subject:** Communication from the City Attorney wishing to meet with the Finance & Personnel Committee regarding updates to the Transient Lodging Tax ordinance, Racine Code of Ordinances 90-51 et seq.

**Staff Recommendation to the Finance & Personnel Committee on 08/13/2018:** To recommend approval of the changes as proposed and to direct staff to revise the ordinance in accordance with the changes.

**Fiscal Note:** The City will receive room taxes from bed and breakfast establishments and short term rentals.

**Attachments:** [Transient Lodging Tax.Rev 08092018](#)  
[ABM 0800-18](#)

## Adjournment

**If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources at (262) 636-9175 at least 48 hours prior to this meeting.**