

**Department of Customer Service**

Tara McMenamin  
City Clerk

Amber Pfeiffer  
Assistant Clerk



City Hall  
730 Washington Avenue, #103  
Racine, Wisconsin 53403  
(262) 636-9171  
Email: [clerks@cityofracine.org](mailto:clerks@cityofracine.org)

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June 21, 2024

Harbourwalk Hotel  
Roxanne Schuebel  
223 Gaslight Cir.  
Racine, WI 53403

Roxanne Schuebel  
2209 Carlisle Ave  
Racine, WI 53404

This is to confirm that your application for a Change of Agent located at 223 Gaslight Cir. will be presented to the Public Safety and Licensing Committee on July 08, 2024 at 5:00 P.M., Room 207 B.

Please be informed that the **AGENTS APPEARANCE IS MANDATORY** and failure to appear may result in a suspension or revocation of your license.

If you have any questions, please call our office at 636-9171.

Thank you,

Amber Pfeiffer  
Assistant Clerk