



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft

### Library Board

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Thursday, February 15, 2024

4:30 PM

Racine Public Library, Emily Lee Room

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#### Call To Order

*at 4:34 p.m.*

#### Roll Call

*Huerta & Cruz arrived 4:40 p.m.; Taft 4:42 p.m.*

**PRESENT:** 11 - President O'Connell, Hargrove, Secretary O'Hagan, Allen, Huerta, Hubbard, Cruz, Pfeifer, Peete, Vice President Taft and Williams

**ABSENT:** 2 - Trick and Wahlen

#### Public Comment

*none*

#### Press Mentions

[0130-24](#)

**Subject:** Highlights From Our Press Mentions

Received and Filed

#### Approval of Minutes

[0111-24](#)

**Subject:** Approve Minutes from the January 18th Regular Board Meeting

**A motion was made by Peete, seconded by Pfeifer, that this file be Approved**

#### Communications

[0131-24](#)

**Subject:** Update on RPL Board Roster

*Interim Executive Director updated that Wahlen has resigned due to conflict with other commitments.*

Received and Filed

[0132-24](#)

**Subject:** Presentation From Steve Ohs on Prairie Lakes Library

System Upcoming Board Opening

Received and Filed

[0128-24](#)

**Subject:** Resource Library Contract 2024

A motion was made by Secretary O'Hagan, seconded by Peete, that this file be Approved

[0138-24](#)

**Subject:** Updates & potential action regarding the next steps in the hiring process for the RPL Executive Director

*Human Resource Director gave an update on the next steps in the hiring process and recommended for job posting to go live the week of February 19th, 2024. The posting should be promoted in ALA, WLA and City of Racine recruiting site for three weeks.*

A motion was made by Vice President Taft, seconded by Peete, that this file be Approved

[1104-23](#)

**Subject:** Approve Credit Card Purchases From January 2024

A motion was made by Secretary O'Hagan, seconded by Vice President Taft, that this file be Approved

[1105-23](#)

**Subject:** Financial Executive Summary Reports

A motion was made by Secretary O'Hagan, seconded by Vice President Taft, that this file be Approved

[0133-24](#)

**Subject:** Interim Executive Director Report

A motion was made by Secretary O'Hagan, seconded by Vice President Taft, that this file be Received and Filed

[0134-24](#)

**Subject:** Committee & Liaison Reports

A motion was made by Secretary O'Hagan, seconded by Vice President Taft, that this file be Received and Filed

[0135-24](#)

**Subject:** Foundation Report

A motion was made by Secretary O'Hagan, seconded by Vice President Taft, that this file be Received and Filed

[0136-24](#)

**Subject:** Request for Board Officers (President, Vice-President, & Secretary) to have authority to approve the final Annual Report for submission to the Department of Public Instruction by or before February 29th

A motion was made by Hargrove, seconded by Williams, that this file be Approved

[0127-24](#)

**Subject:** Revised Vacation Formula Schedule

A motion was made by Secretary O'Hagan, seconded by Williams, that this file be Approved

[0129-24](#)

**Subject:** Final Payment for 2nd Floor Contract

A motion was made by Williams, seconded by Hargrove, that this file be Approved

[0137-24](#)

**Subject:** Request from the Interim Executive Director to tentatively close the Library to the public on Friday, May 17th, for the purpose of an annual all-staff training day

A motion was made by Secretary O'Hagan, seconded by Hargrove, that this file be Approved

**Confirmation of Next Meeting: Thursday, March 14th at 4:30 pm**

### **Adjournment**

*There being no further business to address, the meeting was adjourned at 5:24 p.m.*

A motion was made by Vice President Taft, seconded by Williams to Adjourn