

Purchasing Department

Kathryn Kasper
Purchasing Agent



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Honorable Mayor John Dickert and the
Members of the Common Council
730 Washington Avenue
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Ladies and Gentlemen:

I am requesting permission to appear before the Finance and Personnel Committee and to discuss the sole source procurement of Municipal Court Software.

The City had previously sent out request for proposals for this product and only received one response. The evaluation team consisting of Municipal Court staff: Judge Rebecca Mason, Michelle Bellaire and Stephanie Koser, MIS Staff Thierno Ndao and Police Lt. Kurt Maurer viewed a demo from this lone responder.

The evaluation team for this project then viewed a demonstration of the TiPSS solution for municipal courts that many neighboring communities utilize. The evaluation team felt that the TiPSS products would be more suitable to the City of Racine as they service a high percentage of municipal courts in the State of Wisconsin and have existing interfaces with all of the state programs that the court is required to report to.

Based on the proposal, the selection committee is recommending that the Purchasing Agent be authorized to negotiate and contract with TiPSS for the provision of Municipal Court Software.

Funds for this expenditure are available in account 70113-57800 (\$75,000) and in the Municipal Court reserves. The software is expected to cost \$77,229 with annual system support costs of \$16,437.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kathryn Kasper", is written over a horizontal line.

Kathryn Kasper
Purchasing Agent

cc: Judge Rebecca Mason
Lt. Kurt Maurer