



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Waterworks Commission

Wednesday, November 19, 2025

6:00 PM

City Hall, Room 303

The meeting was called to order by Commission President, Jens Jorgenson, at 7:40 p.m.

ROLL CALL

PRESENT: 6 - John Tate II, Natalia Taft, Cory Mason, Jens Jorgensen, Jim Sullivan and Rosalind Thomas

EXCUSED: 2 - Marlo Harmon and Nick Barootian

[1205-25](#)

Subject: Approval of Minutes for the October 15, 2025, Waterworks Commission Meeting

Staff Recommendation: To Approve

Fiscal Note: N/A

A motion was made by Mason, seconded by Thomas, that this file be Approved.

[1208-25](#)

Subject: Consideration of Trilogy LLC's Proposal for the PSC Rate Application Process

Staff Recommendation: To Approve

Fiscal Note: Cost of proposal is \$30,810.00.

The Utility Director asked the Commission President to recognize Trilogy Consultants, Christine DeMaster and Erik Granum, who were in attendance to present on the proposed water rate study for the utility. Highlights of the presentation included background on the Trilogy firm, description of the rate case process as set forth by the Public Service Commission (PSC), as well as proposed services that would be provided by Trilogy throughout the entire rate case process to include the following:

Pre-Planning

5-year trend analysis

10-year cash flow forecast

Estimated Test Year revenue requirements, revenues at current rates and overall increase needed

Cost of service allocation

*Evaluate current and alternative rate structures
Evaluate impacts on customers
Report and Presentation to the Water Commission
Application Preparation and Submittal
Support During PSC Review and Public Hearing*

A motion was made by Mason, seconded by Thomas, that this file be Approved.

[1213-25](#)

Subject: Consideration of Racine Water Utility's Draft Water Supply Plan

Staff Recommendation: To Approve after allowing for Public Comment

Fiscal Note: N/A

The Utility Director introduced the item by relaying background information about the Wisconsin Administrative Code requiring many public water utilities that withdraw from the state's water supplies and serve a larger sized population area to create a water supply service area plan. The plan is to be prepared before the end of 2025. It covers a planning period for water needs over the next 20 years, and would expire in the year 2045 with periodic reviews every 5 years and updates as necessary. Utility retained consultants from Ruekert-Mielke were on hand to present the proposed water supply service area plan. Topics covered included analysis of the existing water demands and projected demand over the current and planned service areas as well as a water supply and storage analysis.

A motion was made by Taft, seconded by Mason, that this file be Approved.

[1206-25](#)

Subject: Consideration of Change Order No. 3 on Contract W-25-4, 2025 Lead Service Replacement Project, Miller Pipeline (contractor)

Staff Recommendation: To Approve

Fiscal Note: Contract change results in a net increase of \$15,547.44, bringing the total contract amount to \$3,153,841.97.

A motion was made by Mason seconded by Taft, that this file be Approved.

[1207-25](#)

Subject: Consideration of Change Order No. 2 on Contract W-23-6, Water Treatment Filter Rehab Project, Lee Mechanical (contractor)

Staff Recommendation: To Approve

Fiscal Note: Contract change results in a net increase of \$45,633.00, bringing the contract total to \$17,087,223.00.

A motion was made by Mason, seconded by Taft, that this file be Approved.

[1209-25](#)

Subject: Request for Reduction in Retainage on Contract W-25-4, 2025

Lead Service Replacements, Miller Pipeline (contractor)

Staff Recommendation: To Approve

Fiscal Note: Reducing retainage amount down to \$10,000.00; keeping contract open for additional work on private LSL replacements.

A motion was made by Mason, seconded by Taft, that this file be Approved.

Adjournment

There being no further business to address, the meeting was adjourned at 8:05 p.m.