



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Transit and Parking Commission

Wednesday, December 19, 2012

4:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 4:32 P.M.

Present: Raymond DeHahn, John Heckenlively, Mark Kowbel
Excused: Deborah Ganaway

Also Present: Al Stanek, Willie McDonald, John Magee, Rose Lee, Todd Kile,
Tom Karkow, Carol

Approval of Minutes for the October 17, 2012 Meeting

The minutes of the October 17, 2012 meeting were approved as printed. Passed unanimously.

Public Comment Opportunity

1. [12-8453](#) **Subject:** Communication from the Transit and Parking System Manager requesting to discuss comments received as part of the Public Comment opportunity regarding 2013 transit changes at the December 19, 2012 Parking and Transit Commission meeting.

Recommendation of the Transit and Parking Commission on 12-19-12: Receive and file.

Fiscal Note: N/A

Four people were present for the public comment opportunity with only limited comments on the proposed route changes. Changes are to go into effect on January 12.

Motion made by Heckenlively, seconded by Kowbel to approve. Passed unanimously.

Recommended to be Received and Filed

Parking System Business

2. [12-8451](#) **Subject:** Communication from the Transit and Parking System Manager wishing to discuss the 2013 Racine County juror parking rates.

Recommendation of the Transit and Parking Commission on

12-19-12: The 2013 contract with Racine County Courts system for juror parking shall be revised to a rate of \$650 per month and City officials are authorized to enter into an agreement for 2013 at the revised rate.

Fiscal Note: An increase of \$840 annually was authorized which will go to the Parking Utility Enterprise fund.

The 2013 across the board increase in parking meter and rental rates will affect our contractual arrangement for juror parking with a negotiated rate increase of slightly over 12% from previous years.

Motion made by Kowbel, seconded by Heckenlively to approve. Passed unanimously.

Recommended For Approval

3. [12-8452](#)

Subject: Communication from the Transit and Parking System Manager requesting authorization to distribute a RFP for a new Parking System hardware and software package to accommodate credit card payments and improved revenue reporting and control capabilities.

Recommendation of the Transit and Parking Commission on

12-19-12: The Common Council is requested to pass a Resolution authorizing use of the Request for Proposals (RFP) process for Parking Utility gate equipment purchasing in 2013 in order to have service quality and experience and other operational considerations a part of the evaluation of proposals as opposed to accepting lowest bid.

Fiscal Note: 2013 Parking Utility Enterprise funding for new equipment was included in the 2013 adopted City budget.

The major clients and individual users of Downtown parking facilities deserve to not be continually inconvenienced by poorly performing equipment and ineffective service. Procurement of new Parking Utility equipment and software is to be procured using the Request for Proposals (RFP) process as opposed to be required to select the lowest bid price.

Motion made by Kowbel, seconded by Heckenlively to approve. Passed unanimously.

Recommended For Approval

4. [12-8391](#)

Subject: (Direct Referral) Communication from the Alderman of the 1st District requesting to speak on a parking problem in his district.

Recommendation of the Transit and Parking Commission on

12-19-12: Deferred

Motion made by Kowbel, seconded by Heckenlively to defer. Passed unanimously.

Deferred

Transit System Business

5. [12-8457](#) **Subject:** Communication from the Transit and Parking System Manager requesting authorization to apply to WisDOT for 2013 transit operating assistance.

Recommendation of the Transit and Parking Commission on 12-19-12: A Resolution be passed authorizing the Mayor and City Clerk to file an application for public transportation assistance with the Wisconsin Department of Transportation and accept State and Federal transit operating assistance.

Fiscal Note: Estimated Federal and State operating assistance for 2013 is \$4,674,843.

Motion made by Heckenlively, seconded by Kowbel to approve. Passed unanimously.

Recommended For Approval

6. [12-8456](#) **Subject:** Communication from the BUS General Manager submitting the October 2012 transit operating statistics.

Recommendation of the Transit and Parking Commission on 12-19-12: Receive and file.

Fiscal Note: N/A

Motion made by Kowbel, seconded by Heckenlively to receive and file. Passed unanimously.

Recommended to be Received and Filed

7. [12-8454](#) **Subject:** Communication from the Transit and Parking System Manager giving an update on the potential Regency Mall satellite transfer facility.

Recommendation of the Transit and Parking Commission on 12-19-12: Receive and file.

Fiscal Note: N/A

Negotiations are on-going for a Regency Mall transfer location, but they are not likely to result in a project in the near future.

Motion made by Heckenlively, seconded by Kowbel to receive and file. Passed unanimously.

Recommended to be Received and Filed

8. [12-8455](#) **Subject:** Communication from the Transit and Parking System Manager giving an update on mid-year 2013 scheduled transit route revision implementation to improve efficiency and reduce costs.

Recommendation of the Transit and Parking Commission on 12-19-12: Receive and file.

Fiscal Note: N/A

A July 1, 2013 target date has been set for route revisions to take place to improve efficiency and reduce costs. The issue has been under development aggressively for the past two years and has been suggested in numerous Belle Urban System (BUS) evaluations over the years.

Motion made by Kowbel, seconded by Heckenlively to receive and file. Passed unanimously.

Recommended to be Received and Filed

Adjournment

The meeting adjourned at 5:39 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.