

January 24, 2011

Mayor John Dickert  
& the Common Council

Ladies and Gentlemen:

The Parks, Recreation and Cultural Services Department would like to meet with the Public Safety and Licensing Committee to request Amendment No. 1 to the Professional Services Agreement for preparing plans and specifications and construction administration for the 2010 Parks Department Pavement Projects by Nielsen Madsen & Barber.

It is recommended that Amendment No. 1 be approved for an increase of \$3,100.00 for a total contract amount of \$27,600.00. Funds for the Amendment may be appropriated from the following accounts.

207.000.5750, Cemetery Roads and Walks, 2010, \$3,000.00  
990.700.5020, Parks Paving Projects 10 year plan, \$100.00.

This contract was approved by Resolution 10-1865, of February 16, 2010.

Respectfully requested,

Donnie Snow  
Director

11-6018