

**City of Racine Finance  
Purchasing Department**  
730 Washington Ave Room 105  
Racine, Wisconsin 53403  
[www.cityofracine.org/purchasing](http://www.cityofracine.org/purchasing)



**Crystal Moore**  
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**NOTICE OF INTENT TO AWARD**

March 11, 2022

Brett Kaydo  
Four Seasons Lawncare of Racine, Inc.  
1535 Layard Avenue  
Racine, WI 53402

Dear Brett Kaydo:

Thank you for response to the City of Racine, Official Notice# 4-2022 for Tall Weeds & Grass, Snow, Ice Removal, and Public Right of Way Encroachment Removal on Private Properties.

This letter is to inform you of our intent to award the Tall Weeds & Grass, Snow, Ice Removal, and Public Right of Way Encroachment Removal on Private Properties, per the bid specifications of Official Notice# 4-2022 and your bid proposal. Four Seasons Lawncare of Racine, being the only responsive bidder may be awarded this contract pending Common Council approval.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Crystal Moore". The signature is written in a cursive, flowing style.

Crystal Moore  
Asst. Finance Director