



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Waterworks Commission

James Spangenberg
President Terry McCarthy
Kathy DeMatthew
Thomas Bunker
Mayor Cory Mason
Secretary John Tate II
Vice President Natalia Taft
City Administrator James Palenick

Tuesday, January 29, 2019

4:00 PM

City Hall Annex, Room 227

Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, R. Lui, A. Bunkelman, K. Wanggaard, M. Kosterman, J. Hewitt, J. Brunner, M. Klimek, R. Gilbreath, A. Kaminski

PRESENT: 7 - James Spangenberg, Terry McCarthy, Kathy DeMatthew, Thomas Bunker, Cory Mason, Natalia Taft and James Palenick

EXCUSED: 1 - John Tate II

Approval of Minutes for the December 2018 Meeting

A motion was made by Spangenberg, seconded by Bunker, that this file be to Approve the Minutes

[0068-19](#)

Subject: Budget Expenditures for December 2018 totaling \$1,831,352.79

Recommendation: Approve

A motion was made by Vice President Taft, seconded by Spangenberg, that this file be Approved

[0069-19](#)

Subject: Project Reports:

- A) Update on TID #5 Water Main Contracts
- B) Revenue Bond Update
- C) 2018 Audit Update
- D) Harborside Update
- E) Lake Michigan Diversion Update
- F) Update on Compensation Study
- G) Update on Interviews for Vacancies

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

[0070-19](#)

Subject: Bid Opening Results on Contract W-19-1, Wisconn Valley Way Transmission Water Main

Recommendation: Approve

The Chief of Operations submitted the bid results on Contract W-19-1 in the amount of \$1,632,260.00 and recommended approval to the lowest responsible bidder, that being Dornier, Inc.

A motion was made by Bunker, seconded by DeMatthew, that this file be Approved

[0396-18](#)

Subject: Change Order No. 1 on Contract W-18-3, CTH H Transmission Water Main

Recommendation: Approve

The General Manager submitted Change Order No. 1 on Contract W-18-3 in the credit amount of \$430,862.46, bringing the total contract amount to \$4,917,648.54 and recommended approval.

A motion was made by Spangenberg, seconded by Bunker, that this file be Approved

[0113-19](#)

Subject: Final Pay Request on Contract W-18-3, CTH H Transmission Water Main

Recommendation: Approve

The General Manager submitted final pay request on Contract W-18-3. He recommended that the work performed by Advance Construction be accepted and final payment be authorized for a total contract amount of \$4,917,648.54.

A motion was made by DeMatthew, seconded by Vice President Taft, that this file be Approved

[0105-19](#)

Subject: Change Order No. 3 on Contract W-18-4, I-94 Frontage Road Water Main

Recommendation: Approve

The General Manager submitted Change Order No. 3 on Contract W-18-4 in the credit amount of \$833.00, bringing the total contract amount to \$1,992,346.90 and recommended approval.

A motion was made by DeMatthew, seconded by Spangenberg, that this file be Approved

[0106-19](#)

Subject: Final Pay Request on Contract W-18-4, I-94 Frontage Road Water Main

Recommendation: Approve

The General Manager submitted final pay request on Contract W-18-4. He recommended that the work performed by DK Contractors, Inc. be accepted and final payment be authorized for a total contract amount of \$1,992,346.90.

A motion was made by DeMatthew, seconded by Vice President Taft, that this file be Approved

[0071-19](#)

Subject: Joint Engineering/Construction Management Agreement between the City of Racine, Racine Water Utility and Village of Sturtevant

Recommendation of the Waterworks Commission on 1-29-19: That the Mayor and City Clerk enter into this joint agreement.

FURTHER RECOMMEND THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE

Fiscal Note: The Water Utility will provide plans and specifications to the Village of Sturtevant for incorporation into one project. The Water Utility will be responsible for all water main associated costs.

A motion was made by Vice President Taft, seconded by Mayor Mason, that this file be Recommended For Approval

[0083-19](#)

Subject: Proposal from Ruckert-Mielke to make modifications to wholesale meter stations at Newman Rd. and Emmertsen Rd.

Recommendation: Approve

The General Manager submitted a proposal from Ruckert-Mielke with regard to managing a pressure differential at the Emmertsen Road and Newman Road Wholesale Meter Stations. The proposal is in the amount of \$36,700.00 and the General Manager recommended approval.

A motion was made by Bunker, seconded by Spangenberg, that this file be Approved

[0073-19](#)

Subject: Permission to fill position of Construction I Worker due to a retirement along with any other subsequent vacancies that may result

Recommendation: Approve

The Chief of Operations requested permission to fill the position of a Construction I worker along with any other subsequent vacancies that may result due to a retirement.

A motion was made by Spangenberg, seconded by DeMatthew, that this file be Approved

[0074-19](#)

Subject: Permission to fill a vacancy in the Maintenance Department due to a retirement along with any other subsequent vacancies that may result

Recommendation: Approve

The Chief of Operations requested permission to fill the position of a Maintenance worker along with any other subsequent vacancies that may result due to a retirement.

A motion was made by Spangenberg, seconded by Bunker, that this file be Approved

CLOSED SESSION

It is the intent that the Waterworks Commission convene in Closed Session pursuant to Section 19.85(1)(e) for negotiating the purchase of public properties because competitive or bargaining reasons require a closed session. It is also the intent that Open Session will follow Closed Session.

[0085-19](#)

Subject: Discussion of easements necessary for TID #5 water mains - Attorney Stan Riffle invited to the meeting

Recommendation: Receive and File

The General Manager decided that this item was not necessary and requested that it be received and filed. Therefore, the meeting never went into Closed Session.

A motion was made by Bunker, seconded by DeMatthew, that this file be Received and Filed

OPEN SESSION

[0086-19](#)

Subject: Authorize the General Manager to use whatever means necessary to acquire easements to satisfy obligations with the Village of Mt. Pleasant for water main construction

Recommendation: Receive and File

Since this item was associated with the Closed Session item which was never discussed, the General Manager requested that this item be received and filed.

A motion was made by Bunker, seconded by Spangenberg, that this file be Received and Filed

[0084-19](#)

Subject: Authorize the General Manager and Commission President to execute an "Offer to Purchase" agreement for the acquisition of 11317 Louis Sorenson Rd.

Recommendation: Approve

The General Manager noted that the owner of property located on Louis Sorenson Rd. in Mt. Pleasant has accepted the Water Utility's offer to purchase for the purpose of constructing a water tower. The General Manager requested authorization for the Commission President to sign all documents necessary, and further authorize the General Manager to sign all documents necessary to accomplish the closing and

acquisition of the property.

A motion was made by Bunker, seconded by DeMatthew, that this file be Approved

[1307-18](#)

Subject: Permission to fill the position of Sustainability and Conservation Coordinator position

Recommendation: Approve

The General Manager distributed a Job Description/Job Posting for the position of Sustainability and Conservation Coordinator. It was noted under Supervision, that this position reports to the Utility General Manager and City Administrative Manager. It was noted that the "City Administrative Manager" should read "City Administrator". After other discussion was held with regard to job duties, the General Manager requested permission to fill this position.

A motion was made by Spangenberg, seconded by Mayor Mason, that this file be Approved

Adjournment

There being no further business, Bunker made a motion, seconded by DeMatthew, to adjourn the meeting at 4:39 p.m. The motion passed unanimously.