



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

Chairman Terry McCarthy
Vice Chairman Melissa Lemke
Alderman Henry Perez
Alderman Mollie Jones
Alderman Jason Meekma

Tuesday, May 31, 2016

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 5 - Terry McCarthy, Melissa Lemke, Henry Perez, Mollie Jones and Jason Meekma

Also Present: Mark Yehlen, Tom Eeg, Scott Letteney, Tom Karkow, Cara Spoto, Patrick Leary

Excused: John Rooney

Approval of Minutes for the May 10, 2016 Meeting.

The minutes of the May 10, 2016 meeting were approved as printed. Passed unanimously.

1. [0416-16](#)

Subject: Request for permission to close the 300 block of Hamilton Street and the 1100 Block of Chatham Street from 12:00 P.M. to 6:00 P.M. on Sunday, June 26, 2016, for the 11th annual Eagle's Club/George's Tavern Classic Car Show.

Recommendation of the Public Works and Services Committee on 05-31-16: That the Eagles Club and George's Tavern be granted permission to close Hamilton Street from Main Street to Chatham Street from Hamilton to Dodge Street on Sunday, June 26, 2016, from 12:00 P.M. to 6:00 P.M., in conjunction with the 11th Annual Eagle's Club/George's Tavern Classic Car Show to benefit the Eagle's Charity - Lew Reed Spinal Injury Cord Fund, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$300.00 special event fee.

- F. No alcoholic beverages will be sold and/or dispensed within the street right-of-way.
- G. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- H. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

2. [0469-16](#)

Subject: (Direct Referral) Communication from Pentecost Lutheran Church requesting permission to close Jerome Boulevard, from Coolidge Avenue to Case Avenue, for their annual church block party on Saturday, July 30, 2016 from 7:00 A.M. to 7:00 P.M.

Recommendation of the Public Works and Services Committee on 05-31-16: That the Pentecost Lutheran Church be granted permission to close Jerome Boulevard, from Coolidge Avenue to Case Avenue, for an event on Saturday, July 30, 2016, from 7:00 A.M. until 7:00 P.M., in accordance with their request.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

- E. The sponsor shall pay a \$250.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineers for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Perez, seconded by Lemke to approve. Passed unanimously.

Recommended For Approval

3. [0337-16](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations submitting an Access Agreement with T-Mobile Central, LLC., for a cellular service property easement at 1301 W. 6th Street. (Res No. 0172-16)

Recommendation of the Public Works and Services Committee on 05-10-16: That the Mayor and City Clerk be authorized and directed to enter into an Access Agreement with T-Mobile Central, LLC., for a cellular service property/easement at 1301 W. 6th Street. This agreement will be for a five (5) year initial term, plus four 5-year extension terms.

Recommendation of the Public Works and Services Committee on 05-31-16: That the Mayor and City Clerk be authorized and directed to enter into an Access Agreement with T-Mobile Central, LLC., for a cellular service property/easement at 1301 W. 6th Street. This agreement will be for a five (5) year initial term, plus four 5-year extension terms.

Fiscal Note: T-Mobile Central, LLC., will pay \$10,400 for 2016 with a three percent (3%) annual escalator.

Scott Letteney outlined the details of the agreement.

Motion made by Lemke, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

4. [0428-16](#)

Subject: Communication from the Commissioner of Public Works requesting a policy be established that authorizes the Commissioner of Public Works, or the Assistant Commissioner of Public Works/City Engineer in the case of any vacancy, to approve and/or authorize the Offering Price for interests in real estate required for any street reconstruction project duly adopted by the Common Council, for which the funding of the acquisitions shall not be reimbursed by the State of Wisconsin or any federal program and for which the acquisition Cost Estimate is less than \$10,000, inclusive of any appraisal fees and recording costs.

Recommendation of the Public Works and Services Committee on 05-31-16: Approve the policy authorizing the Commissioner of Public Works, or the Assistant Commissioner of Public Works/City Engineer in the case of any vacancy, to approve and/or authorize the Offering Price for interests in real estate required for any street reconstruction project duly adopted by the Common Council, for which the funding of the acquisitions shall not be reimbursed by the State of Wisconsin or any federal program and for which the acquisition Cost Estimate is less than \$10,000, inclusive of any appraisal fees and recording costs.

Fiscal Note: Funding will be provided at the time the street project is approved by the Common Council.

Scott Letteney outlined the details of the request.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

5. [0429-16](#)

Subject: Communication from the City Attorney requesting that the double-sided, single pole sign located at 1824 Douglas Avenue be ordered to be removed by the property owner, pursuant to Wis. Stat. sec. 66.0425, Privileges in Street, in preparation for the reconstruction of STH 32 (Douglas Avenue).

Recommendation of the Public Works and Services Committee on 05-31-16: The property owner of 1824 Douglas Avenue be ordered to remove the double-sided, single pole sign located at 1824 Douglas Avenue pursuant to Wis. Stat. sec 66.0425, Privileges in Street, in preparation for the reconstruction of STH 32 (Douglas Avenue).

Fiscal Note: N/A

Scott Letteney outlined the details of the request.

Motion made by Lemke, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

6. [0468-16](#) **Subject:** (Direct Referral) Communication from Racine County submitting bid results for salt for ice control for the 2016-2017 winter season.

Recommendation of the Public Works and Services Committee on 05-31-16: That the bid of Morton Salt for the purchase of 6,000 tons (more or less) of salt for ice control for the 2016-2017 year be accepted at their bid price of \$54.73 per ton delivered, they being the lowest responsible bidder.

Fiscal Note: The City of Racine's allotment of salt will be based upon 6,000 tons and funds to make this purchase are budgeted in Org-Object 14009-53200, Snow and Ice Control-Works Supplies.

Tom Eeg outlined the details of the results.

Motion made by Lemke, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

7. [0411-16](#) **Subject:** (Direct Referral) Amendment No. 3 to State Project ID: 2440-09-00, Washington Avenue (STH 20) - Roosevelt Avenue to West Boulevard.

Recommendation of the Public Works and Services Committee on 05-10-16: Deferred

Recommendation of the Public Works and Services Committee on 05-31-16: That Amendment No. 3 to the Three-Party Contract between the City of Racine, State of Wisconsin and Strand Associates, Inc. for State Project ID: 2440-09-00, Washington Avenue - Roosevelt Avenue to West Boulevard, as submitted, be approved.

Fiscal Note: Amendment No. 3 is in the not-to-exceed amount of \$11,500.83 with the City's share being \$2,875.21 (25%), and the State's share being \$8,625.62 (75%), bringing the total contract amount to \$1,630,067.36. Funding to defray the cost of this amendment be appropriated from Org-Object 45040-57500, DPW-Paving.

Tom Eeg outlined the details of the amendment.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

8. [0472-16](#) **Subject:** (Direct Referral) Amendment No. 1 to the Three-Party agreement between the City of Racine, WisDOT and Graef for State Project ID: 2703-00-01, Memorial Drive Bridge Project.

Recommendation of the Public Works and Services Committee on 05-31-16: That Amendment No. 1 to the Three-Party Contract between the City of Racine, State of Wisconsin and Graef for State Project ID: 2703-00-01, Memorial Drive Bridge Project, as submitted, be approved.

Fiscal Note: Amendment No. 1 is in the not-to-exceed amount of \$7,126.24 with the City's share being \$1,425.25 (20%), and the State's share being \$5,700.99 (80%), bringing the total contract amount to \$97,085.80. Funding to defray the cost of this amendment be appropriated from Org-Object 45040-57540, Memorial Drive Bridge.

Tom Eeg outlined the details of the amendment.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

9. [0455-16](#) **Subject:** Change Order No. 1 on Contract 20150053, 2015 Sewer Main & Lateral Lining, Musson Brothers, Inc., contractor.

Recommendation of the Public Works and Services Committee on 05-31-16: That Change Order No. 1 on Contract 20150053, 2015 Sewer Main & Lateral Lining, Musson Brothers, Inc., contractor, as submitted, be approved in the amount of \$348,995.70.

Further recommends that funding to defray the cost of the change order be appropriated from Org-Object 22640-57560, Sanitary Sewers.

Fiscal Note: Funds are available as herein delineated.

Mark Yehlen outlined the details of the change order.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

10. [0439-16](#) **Subject:** Bid results for Contract 20160013, 2016 Southside Assessable Street Paving (R1).

Recommendation of the Public Works and Services Committee on 05-31-16: That Contract 20160013, 2016 Southside Assessable Street Paving (R1) be awarded to Milwaukee General Construction at their bid price of \$871,973.27, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this public works project be appropriated from the below Org-Objects:

\$462,780.91 - Org-Object 40104-57500, Concrete Street Paving
\$ 26,432.96 - Org-Object 40104-57510, Concrete Curb & Gutter
\$ 12,225.60 - Org-Object 40104-57560, Sanitary Sewer Laterals
\$199,038.18 - Org-Object 45040-57500, Concrete Street Paving Misc.
\$ 3,267.81 - Org-Object 45040-57515, DPW - Sidewalks
\$ 61,718.00 - Org-Object 22640-57560, Sanitary Sewers, Misc.
\$106,509.81 - Org-Object 60484-57570, Storm Sewer Misc. Loc.
\$871,973.27 - Total

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the bid results.

Motion made by Lemke, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

11. [0445-16](#)

Subject: Bid results for Contract 20160029, Zoo Heating Plant Modifications.

Recommendation of the Public Works and Services Committee on 05-31-16: That Contract 20160029, 2016 Zoo Heating Plant Modifications be awarded to Mechanical Associates of Wisconsin at their bid price of \$199,607.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this public works project be appropriated from Org-Object 45050-57200, North Building Boiler Replacement.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the bid results.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

12. [0446-16](#)

Subject: Bid results for Contract 20160012, 2016 Northside Assessable Street Paving (R1).

Recommendation of the Public Works and Services Committee on 05-31-16: That Contract 20160012, 2016 Northside Assessable Street Paving (R1) be awarded to Cornerstone pavers, LLC., at their bid price of \$635,153.15, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this public works project be appropriated from the below Org-Objects:

\$345,795.54 - Org-Object 40104-57500, Concrete Street Paving
\$ 45,375.00 - Org-Object 40104-57560, Sanitary Sewer Laterals
\$121,025.44 - Org-Object 45040-57500, Concrete Street Paving Misc.
\$ 5,231.28 - Org-Object 45040-57515, DPW-Sidewalks
\$ 64,027.00 - Org-Object 22640-57560, Sanitary Sewers, Misc.
\$ 53,699.00 - Org-Object 60484-57570, Storm Sewer, Misc. Loc.
\$635,153.15 - Total

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the bid results.

Motion made by Lemke, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

13. [0433-16](#)

Subject: Resolution 0150-16, created April 18, 2016, being a final resolution relating to street improvements on:

Portland Cement Concrete Paving

Kentucky Street - Kinzie Avenue to Haven Avenue

Recommendation of the Public Works and Services Committee on 05-31-16: That Resolution 0150-16, created April 18, 2016, be amended to delete:

Portland Cement Concrete Paving

Kentucky Street - Kinzie Avenue to Haven Avenue

And, as amended, Resolution 0150-16 of April 18, 2016, be adopted.

Fiscal Note: N/A

Kentucky Street - Kinzie Avenue to Haven Avenue

Motion made by Perez, seconded by Lemke to delete. On a roll call vote, members voting aye: Lemke, Perez, Jones

Members voting naye: Meekma

Motion passed 3:1

Motion made by Perez, seconded Lemke to approve as amended. Passed unanimously.

Recommended For Approval

14. [0450-16](#)

Subject: Resolution 0186-16, created May 17, 2016, being a final resolution relating to street improvements on:

Portland Cement Concrete Paving

Barbara Drive - Cul-de-sac to Golf Avenue
Chatham Street - Melvin Avenue to Lombard Avenue
Debra Lane - Maryland Avenue to Delaware Avenue
Lighthouse Drive - Sheffield Drive to Queens Court
Lombard Avenue - North Main Street to Chatham Street
Olive Street - Grove Avenue to Dead End

Sidewalk

Barbara Drive - Cul-de-sac to Golf Avenue
Lombard Avenue - North Main Street to Chatham Street

Recommendation of the Public Works and Services Committee on 05-31-16: That Resolution 0186-16, created May 17, 2016, be amended to delete:

Portland Cement Concrete Paving

Barbara Drive - Cul-de-sac to Golf Avenue
Chatham Street - Melvin Avenue to Lombard Avenue
Debra Lane - Maryland Avenue to Delaware Avenue
Lighthouse Drive - Sheffield Drive to Queens Court
Lombard Avenue - North Main Street to Chatham Street
Olive Street - Grove Avenue to Dead End

Sidewalk

Barbara Drive - Cul-de-sac to Golf Avenue
Lombard Avenue - North Main Street to Chatham Street

And, as amended, Resolution 0186-16, of May 17, 2016, be adopted.

Fiscal Note: N/A

*Barbara Drive - Cul-de-sac to Golf Avenue
Motion made by Lemke, seconded by Perez to delete PCCP and sidewalk. Passed unanimously.*

*Chatham Street - Melvin Avenue to Lombard Avenue
Motion made by Lemke, seconded by Perez to delete PCCP. On a roll call vote, members voting aye: Lemke, Perez, Jones
Members voting naye: Meekma
Motion passed 3:1*

*Debra Lane - Maryland Avenue to Delaware Avenue
Motion made by Perez, seconded by Lemke to delete PCCP. Passed unanimously.*

Lighthouse Drive - Sheffield Drive to Queens Court

Motion made by Lemke, seconded by Jones to delete PCCP. Passed unanimously.

Lombard Avenue - North Main Street to Chatham Street

Motion made by Lemke, seconded by Perez to delete PCCP and sidewalk. On a roll call vote, members voting aye: Lemke, Perez, Jones

Members voting naye: Meekma

Motion passed 3:1

Olive Street - Grove Avenue to Dead End

Motion made by Lemke, seconded by Meekma to delete PCCP. Passed unanimously.

Motion made by Lemke, seconded by Perez to approve as amended. On a roll call vote, members voting aye: Lemke, Perez, Jones

Members voting naye: Meekma

Motion passed 3:1

Recommended For Approval

15. [0265-16](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works submitting a proposed 2016 Sidewalk Inspection Maintenance and Replacement Program.

Recommendation of the Public Works and Services Committee on 03-29-16: Defer

Recommendation of the Public Works and Services Committee on 04-12-16: Defer

Recommendation of the Public Works and Services Committee on 05-10-16: Defer

Recommendation of the Public Works and Services Committee on 05-31-16: Defer

Mark Yehlen outlined the details of the pilot program.

Motion made by Perez, seconded by Lemke to defer and requested the Commissioner come back with a 7-year goal plan and address high pedestrian traffic areas. Passed unanimously.

Deferred

Adjournment

The meeting adjourned at 7:15 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.

