



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Waterworks Commission

*President John Engel,
Secretary Thomas M. Sollman, Mayor John Dickert, Alderman
Ronald D. Hart,
Kathy DeMatthew, Thomas Friedel, Tracy Richters*

Tuesday, May 31, 2011

4:00 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, R. Keland, D. Lynaugh, S. Cryer, A. Lesnjak, R. Lui, R. Gilbreath, J. Hewitt, R. Pace, T. Bunker, N. Erlandson, M. Kosterman, M. Klimek, R. Messing

PRESENT: 2 - Kathy DeMatthew and Tracy Richters

EXCUSED: 4 - Thomas Friedel, John Engel, Thomas M. Sollman and Ronald D. Hart

2. Approval of Minutes for the April 2011 Meeting

A motion was made by Alderman Ronald Hart, seconded by Tracy Richters, that this be to Approve the Minutes. The motion PASSED by a Voice Vote.

3. [11-6446](#)

Subject: Budget Expenditures for April 2011 Totaling \$1,364,740.26

Recommendation: Approve

A motion was made by Alderman Ronald Hart, seconded by Tracy Richters, that this be Approved. The motion PASSED by a Voice Vote.

4. [11-6447](#)

Subject: Project Reports:

- A) Welcome New Commissioner - Alderman Michael Shields
- B) Water Regulatory Affairs Conference
- C) Customer Service Conference
- D) Delinquent Collections Legislation
- E) Lake Michigan Withdrawal Fees
- F) 2010 Annual Report
- G) U.S. Congress of Mayors - Taste Test Results
- H) PSC Rate Case Update

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

5. [11-6448](#)

Subject: Presentation of the 2010 Audit from Clifton-Gunderson - Renee Messing Invited to the Meeting

Recommendation of the Water Works Commission on 5/31/11:

That the 2010 Audit be approved. Refer to the Finance and Personnel Committee for adoption.

Renee Messing from Clifton-Gunderson summarized the management letter regarding the 2010 audit. Items addressed in the management letter were repeats from previous years. Issues regarding segregation of duties and preparation of financial statements can all be addressed by hiring more staff or hiring outside CPA's at considerable cost to further comply with GASB standards. She noted that many clients have the same issues. It is felt by the Water Utility management that it is not in the financial best interest, at this time, to hire more staff or additional outside CPA firms to address this issue.

A motion was made by Alderman Ronald Hart, seconded by Tracy Richters, that this be Recommended For Adoption. The motion PASSED by a Voice Vote.

6. [11-6490](#)

Subject: Collaborative Study with Racine County Economic Development Corporation (RCEDC) on Development Costs in Southeastern Wisconsin

Recommendation: Approve

The General Manager requested to work jointly with RCEDC (Racine County Economic Development Corporation) on a development study. The General Manager requested \$5,000.00 of Water Utility professional services funds to participate.

A motion was made by Tracy Richters, seconded by Alderman Ronald Hart, that this be Approved. The motion PASSED by a Voice Vote.

CLOSED SESSION

It is the intent that the Waterworks Commission convene in closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a utility employee.

Tracy Richters made a motion, seconded by Alderman Michael Shields, to move the meeting into Closed Session at 4:40 p.m. The motion passed unanimously.

[11-6499](#)

Subject: Discussion on Employee Compensation

Recommendation: Receive and File

Discussion was held regarding employee compensation.

Received and Filed

7. Adjournment

There being no further business, Mayor John Dickert made a motion, seconded by Alderman Michael Shields, to adjourn the meeting at 4:47 p.m. The motion passed

unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.