

January 25, 2010

Mayor John Dickert
& the Common Council

Ladies and Gentlemen:

The Parks, Recreation and Cultural Services Department would like to meet with the Public Safety and Licensing Committee to request permission to enter in an agreement with Southport Consulting, Inc. to prepare plans and specifications for HVAC Updates at Wustum Museum.

The cost is not to exceed \$3,700.00 plus reimbursable costs. Funds are available in account 655.000.5980 Wustum HVAC.

Staff will be available at the meeting to discuss this in greater detail.

Respectfully requested,

Donnie Snow
Director