



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda - Final Finance and Personnel Committee

Chairman Q.A. Shakoor II

*Vice Chair James Morgenroth
Alderman Wisner*

Alderman Mary Land

Alderman Henry Perez

Monday, January 22, 2018

5:00 PM

City Hall, Room 307

Call To Order

Chairman Comments

Roll Call

Approval of Minutes for the December 11, 2017 Meeting.

Approval of Minutes for the January 8, 2018 Meeting.

1. [1242-17](#) **Subject:** Amendment No. 1 to the Retail Water Agreement with Mt. Pleasant

Recommendation of the Waterworks Commission on 12/19/17:
Approve

Staff Recommendation to the Finance & Personnel Committee on 01.22.2018: To authorize that the Mayor and City Clerk execute and enter into Amendment No. 1 to facilitate the construction of two water main contracts in Mount Pleasant.

Fiscal Note: The construction cost estimate is \$7,000,000 and Mount Pleasant will pay the cost of these water mains as stipulated in the Amendment.

Attachments: [amend 1 water svc agrmt with mt pleasant rev 1](#)

2. [1265-17](#) **Subject:** Communication from the Director of City Development representing the Racine County Economic Development Corporation (RCEDC) requesting semi-annual plan certifications for the period ending September 30, 2017 for the City Revolving Loan Fund (City-RLF).

Staff Recommendation to the Finance & Personnel Committee on 01.22.2018: To approve semi-annual plan certifications from Racine County Economic Development Corporation (RCEDC) for the period ending September 30, 2017 for the City Revolving Loan Fund (City-RLF).

Fiscal Note: N/A

Attachments: [Communication to Mayor and CC- 9.30.2017 Plan Certification](#)
[City RLF Sep 30 2017 Plan Certification](#)

3. [1270-17](#) **Subject:** Communication from the Director of City Development recommending approval of a professional services contract between the City of Racine and the Racine County Economic Development Corporation (RCEDC) for general economic development services.

Staff Recommendation to the Finance & Personnel Committee on 01.22.2018: Approve the 2018 Annual General Services Contract with Racine County Economic Development Corporation and direct the Mayor and City Clerk to enter into the agreement with RCEDC.

Fiscal Note: The proposed contract between the City and Racine County Economic Development Corporation (RCEDC) for general economic development services for 2018 is for \$82,400, which was budgeted within the Department of City Development 2017 General Fund budget approved by Common Council.

Attachments: [\(1270-17\) Agenda Briefing Memo RCEDC Annual Contract](#)
[\(1270-17\) RCEDC General Economic Services Contract 2018](#)
[\(1270-17\) 2017 RCEDC Year End Report](#)
[\(1270-17\) RCEDC Flyer](#)

4. [0048-18](#) **Subject:** Communication from Alisa Aviles requesting a waiver or discount of rental fees for use of the Dr. John Bryant Community Center for a Cancer Benefit on March 10, 2018.

Staff Recommendation to the Finance & Personnel Committee on 01.22.2018: None at this time.

Fiscal Note: The approximate fee amount would be \$2,090.00.

Attachments: [Aviles_CCRental_FeeWaiver](#)
[Aviles_Estimated Fees for Rental of Dr](#)

5. [0053-18](#) **Subject:** Communication from the Purchasing Agent submitting results for

Official Notice #19-2017, Request for Proposal - Legislative software.

Staff Recommendation to the Finance & Personnel Committee on

01.22.2018: To award Official Notice #19-2017, Request for Proposal - Legislative software to Accela.

Fiscal Note: Funds for this expenditure are available in account 70113 57800 13001, the project is estimated to cost \$80,000.

Attachments: [0053-18](#)

6. [0054-18](#) **Subject:** Communication for the Director of PRCS requesting permission to sole source Concession Services for the North Beach Bathhouse.

Staff Recommendation to the Finance & Personnel Committee on

01.22.2018: The Purchasing Agent be authorized to negotiate and contract with Scott Jensen for the provision of concession services for the North Beach Bathhouse.

Fiscal Note: To be determined.

Attachments: [Letter to Council North Beach Oasis Sole Source_1](#)

7. [0074-18](#) **Subject:** (Direct Referral) Communication from the City Administrator and Human Resources Manager seeking to increase the Mayor's Office authorized full time equivalents by one to add a Communications Coordinator.

Staff Recommendation to the Finance & Personnel Committee on

01.22.2018: Mayor's Office be authorized full time equivalents be increased by one to add a Communications Coordinator.

Fiscal Note: Based on the position Description developed by the City, Carlson Dettmann has slotted this position in the matrix at a level "J". For Level J, the hourly salary steps range from a low of \$29.60 to a high of \$38.06 with the midpoint (100% market value) at \$33.83. This translates to an annual salary of \$70,366. At this pay level, Social Security and WRS will amount to \$10,098. Health insurance with a 10% employee contribution will be allocated at \$19,440. All in, the position should be funded at \$99,904.

Attachments: [0074-18](#)

8. [0075-18](#) **Subject:** (Direct Referral) Communication from the City Attorney requesting authorization to represent employees and officials in the case of

Richard Olson, et al v. City of Racine, et al., U.S. District Court Eastern District of Wisconsin Case No. 2017-CV-01802-NJ

Staff Recommendation to the Finance & Personnel Committee on

01.22.2018: The City Attorney's office be authorized to represent employees and officials in the case of Richard Olson, et al v. City of Racine, et al., U.S. District Court Eastern District of Wisconsin Case No. 2017-CV-01802-NJ.

Fiscal Note: N/A

Attachments: [0075-18](#)

Closed Session

It is intended that the Finance and Personnel Committee convene in closed session pursuant to Wisconsin Statutes Sec. 19.85(1g), to confer with legal counsel concerning strategy with respect to litigation in which the City of Racine is or is likely to become involved.

9. [0065-18](#) **Subject:** (Direct Referral) Communication from the City Attorney submitting the claim of Joyce Bernhardt for consideration.

Staff Recommendation to the Finance & Personnel Committee on

01.22.2018: To Be Discussed

Fiscal Note: To Be Discussed

Open Session

The Finance and Personnel Committee may return to Open Session to take action on items discussed in Closed Session.

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources 262-636-9475 at least 48 hours prior to this meeting.