



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair James Morgenroth
Alderman Mary Land
Alderman Henry Perez
Alderman Dennis Wiser

Monday, January 22, 2018

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 4 - James Morgenroth, Mary Land, Henry Perez and Dennis Wiser

EXCUSED: 1 - Q.A. Shakoor II

Chairman Comments

Also Present: David Brown, Finance Director, Jose Gonzales-Cervera, Human Resources Clerk, Marisa Roubik, Assistant City Attorney.

Approval of Minutes for the December 11, 2017 Meeting.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this be to Approve the Minutes. The motion PASSED by a Voice Vote.

Approval of Minutes for the January 8, 2018 Meeting.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this be to Approve the Minutes. The motion PASSED by a Voice Vote.

[1242-17](#)

Subject: Amendment No. 1 to the Retail Water Agreement with Mt. Pleasant

Recommendation of the Waterworks Commission on 12/19/17:

Approve

Recommendation of the Finance & Personnel Committee on

01.22.2018: Authorize the Mayor and City Clerk to execute and enter into Amendment No. 1 to facilitate the construction of two water main contracts in Mount Pleasant.

Fiscal Note: The construction cost estimate is \$7,000,000 and Mount Pleasant will pay the cost of these water mains as stipulated in the Amendment.

Attachments: [amend 1 water svc agrmt with mt pleasant rev 1](#)

Mike Gitter, Chief of Operations, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval

[1265-17](#)

Subject: Communication from the Director of City Development representing the Racine County Economic Development Corporation (RCEDC) requesting semi-annual plan certifications for the period ending September 30, 2017 for the City Revolving Loan Fund (City-RLF).

Recommendation of the Finance & Personnel Committee on

01.22.2018: To approve semi-annual plan certifications from Racine County Economic Development Corporation (RCEDC) for the period ending September 30, 2017 for the City Revolving Loan Fund (City-RLF).

Fiscal Note: N/A

Attachments: [Communication to Mayor and CC- 9.30.2017 Plan Certification](#)
[City RLF Sep 30 2017 Plan Certification](#)

Janell Topczewski, RCEDC, Laura Million, RCEDC, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval

[1270-17](#)

Subject: Communication from the Director of City Development recommending approval of a professional services contract between the City of Racine and the Racine County Economic Development Corporation (RCEDC) for general economic development services.

Recommendation of the Finance & Personnel Committee on

01.22.2018: Approve the 2018 Annual General Services Contract with Racine County Economic Development Corporation and direct the Mayor and City Clerk to enter into the agreement with RCEDC.

Fiscal Note: The proposed contract between the City and Racine County Economic Development Corporation (RCEDC) for general economic development services for 2018 is for \$82,400, which was budgeted within the Department of City Development 2017 General Fund budget approved by Common Council.

Attachments: [\(1270-17\) Agenda Briefing Memo RCEDC Annual Contract](#)
[\(1270-17\) RCEDC General Economic Services Contract 2018](#)
[\(1270-17\) 2017 RCEDC Year End Report](#)
[\(1270-17\) RCEDC Flyer](#)

Laura Million, RCEDC, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Perez, that this file be Recommended For Approval

[0048-18](#)

Subject: Communication from Alisa Aviles requesting a waiver or discount of rental fees for use of the Dr. John Bryant Community Center for a Cancer Benefit on March 10, 2018.

Recommendation of the Finance & Personnel Committee on 01.22.2018: Defer.

Fiscal Note: The approximate fee amount would be \$2,090.00.

Attachments: [Aviles_CCRental_FeeWaiver](#)
[Aviles_Estimated Fees for Rental of Dr](#)

Tom Molbeck, Director of PRCS, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Perez, that this file be Deferred until the next Finance and Personnel Meeting scheduled for Monday, February 5, 2018.

[0053-18](#)

Subject: Communication from the Purchasing Agent submitting results for Official Notice #19-2017, Request for Proposal - Legislative software.

Recommendation of the Finance & Personnel Committee on 01.22.2018: To award Official Notice #19-2017, Request for Proposal - Legislative software to Accela.

Fiscal Note: Funds for this expenditure are available in account 70113 57800 13001, the project is estimated to cost \$80,000.

Attachments: [0053-18](#)

Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval

[0054-18](#)

Subject: Communication for the Director of PRCS requesting permission to sole source Concession Services for the North Beach Bathhouse.

Recommendation of the Finance & Personnel Committee on

01.22.2018: The Purchasing Agent be authorized to negotiate and contract with Scott Jensen for the provision of concession services for the North Beach Bathhouse.

Fiscal Note: To be determined.

Attachments: [Letter to Council North Beach Oasis Sole Source 1](#)

Tom Molbeck, Director of PRCS, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval

[0074-18](#)

Subject: (Direct Referral) Communication from the City Administrator and Human Resources Manager seeking to increase the Mayor's Office authorized full time equivalents by one to add a Communications Coordinator.

Recommendation of the Finance & Personnel Committee on

01.22.2018: Defer.

Fiscal Note: Based on the position Description developed by the City, Carlson Dettmann has slotted this position in the matrix at a level "J". For Level J, the hourly salary steps range from a low of \$29.60 to a high of \$38.06 with the midpoint (100% market value) at \$33.83. This translates to an annual salary of \$70,366. At this pay level, Social Security and WRS will amount to \$10,098. Health insurance with a 10% employee contribution will be allocated at \$19,440. All in, the position should be funded at \$99,904.

Attachments: [0074-18](#)

James Palenick, City Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Deferred

[0075-18](#)

Subject: (Direct Referral) Communication from the City Attorney requesting authorization to represent employees and officials in the case of *Richard Olson, et al v. City of Racine, et al., U.S. District Court Eastern District of Wisconsin Case No. 2017-CV-01802-NJ*

Recommendation of the Finance & Personnel Committee on

01.22.2018: The City Attorney's office be authorized to represent employees and officials in the case of Richard Olson, et al v. City of Racine, et al., U.S. District Court Eastern District of Wisconsin Case No. 2017-CV-01802-NJ.

Fiscal Note: Approval of this item will result in no additional defense cost to the City of Racine.

Attachments: [0075-18](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Perez, that this file be Recommended For Approval

Closed Session

Alderman Wiser then announced that the Committee would convene in Closed Session for the reason stated in the motion and pursuant to Wisconsin Statue Sec. 19.85 (1) (e).

A motion was made by Vice Chair Morgenroth, second by Alderman Perez, to go into Closed Session. The motion PASSED by a Voice Vote

Roll Call Taken:

Ayes: Vice Chair Morgenroth, Alderman Wiser, Alderman Land, and Alderman Perez

Also Present: David Brown, Finance Director, Jose Gonzales-Cervera, Human Resources Clerk, Marisa Roubik, Assistant City Attorney, Scott Letteney, City Attorney, James Palenick, City Administrator, Sandy Weidner, Alderman.

[0065-18](#)

Subject: (Direct Referral) Communication from the City Attorney submitting the claim of Joyce Bernhardt for consideration.

Recommendation of the Finance & Personnel Committee on

01.22.2018: To approve the negotiated settlement of the claim of Joyce Bernhardt in the amount of \$46,000.00.

Fiscal Note: Sufficient funds are available in Org-Object 11202 53500 Misc-Judgment & Claims.

A motion was made by Alderman Perez, seconded by Alderman Land, that this file be Recommended For Approval

Open Session

The Finance and Personnel Committee reconvened in Open Session to take action on the Closed Session Item.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:49 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, February 05, 2018 at City Hall, Room 307.

Respectfully submitted,

Ald. Dennis Wiser
Finance & Personnel Committee