



# City of Racine

## Meeting Minutes - Final

### Wastewater Commission

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

*President Thomas Friedel, Vice President Robert Lui*  
*Secretary Brian Anderson, Mayor Gary Becker*  
*Alderman Ronald D. Hart, Michael Staeck, Robert Pucely, Richard Anderson, Ronald*  
*Keland, Kathy DeMatthew*  
*Jeff Pellegrom, Mike Andreasen, Daryl Lynaugh, John Hewitt*

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Tuesday, November 27, 2007

4:30 PM

City Hall Annex - Room 227

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#### 1. Roll Call

*OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, N. Erlandson, M. Klimek, A. Lesnjak, R. Gilbreath, R. Pace, A. Wheeler, J. Jordan*

**PRESENT:** 11 - Thomas Friedel, Ronald D. Hart, Michael Staeck, Robert Pucely, Ronald Keland, Kathy DeMatthew, John Hewitt, Gary Becker, Brian Anderson, Daryl Lynaugh and Robert Lui

**EXCUSED:** 2 - Richard Anderson and Jeff Pellegrom

#### 2. Approval of Minutes for the October 2007 Meeting

*Commissioner Anderson made a motion, seconded by Commissioner Hewitt, to approve the minutes of the regular meeting of the Board of Wastewater Commissioners held on Tuesday, October 30, 2007. The motion passed unanimously.*

**to Approve the Minutes**

#### 3. [07-1449](#)

**Subject:** Budget Expenditures for October 2007 Totaling \$1,111,235.18

**Recommendation:** Approve

*Commissioner Hart made a motion, seconded by Commissioner Staeck, to approve the budget expenditures for October 2007 totaling \$1,111,235.18. The motion passed unanimously.*

**Approved**

#### 4. [07-1450](#)

**Subject:** Project Reports

A) Grove Avenue Storage Tank - Mike Gitter

B) Sturtevant Letter regarding Zoo, Museum and Library Payments - Keith Haas

**Recommendation:** Receive and File

*Project reports were given by staff.*

**Received and Filed**

#### 5. [07-1307](#)

**Subject:** Proposal from Earth Tech for Virginia Street Sanitary Sewer and Lift Station Design

**Recommendation: Defer**

*The General Manager noted that he would like to defer this item until the Village of Mt. Pleasant Sewer Commission votes as to whether they will approve the Earth Tech cost of service study regarding the Virginia Street Sanitary Sewer and Lift Station Design.*

*Commissioner Becker made a motion, seconded by Commissioner Anderson, to defer this item until after the Village of Mt. Pleasant Sewer Commission has voted on this item. The motion passed unanimously.*

**Deferred**

6.     [07-1308](#)     **Subject:** Proposal from Earth Tech for Michigan Boulevard Sanitary Sewer and Lift Station Design

**Recommendation: Approve**

*The General Manager stated that the Michigan Blvd. project did not involve anyone but the City of Racine so he recommended that the proposal from Earth Tech for preparation plans and specifications for Michigan Blvd. be approved.*

*Commissioner Hart made a motion, seconded by Commissioner Becker, to approve Earth Tech's proposal for Michigan Boulevard Sanitary Sewer and Lift Station Design in the amount of \$32,216.00. The motion passed unanimously.*

**Approved**

7.     [07-1452](#)     **Subject:** Proposal from Earth Tech to Conduct Inflow and Infiltration Investigation in Basin KK

**Recommendation: Approve**

*The General Manager stated that due to the many bypasses occurring in the south side of Racine, he recommended approval of Earth Tech's proposal to do an investigation as to the reason why all the bypasses are happening in this concentrated area. He noted that this is a 5-phase proposal which would include flow monitoring, infiltration investigation and televising. He also noted that this project would be completed by summer of 2008.*

*Commissioner Becker made a motion, seconded by Commissioner Hewitt, to approve the proposal from Earth Tech in the amount of \$47,298.00 to conduct inflow and infiltration investigation in Basin KK. The motion passed unanimously.*

**Approved**

8.     [07-1451](#)     **Subject:** Request to Fill the Position of Mechanic III Due to a Retirement and Any Subsequent Vacancies that May Result

**Recommendation: Approve**

*The General Manager stated that he received a letter from an employee notifying him of his retirement in January 2008. The General Manager requested to fill the position of Mechanic III due to his retirement.*

*Commissioner Anderson made a motion, seconded by Commissioner Hart, to approve the request of the General Manager to fill the position of Mechanic III due to a retirement and any subsequent vacancies that may result. The motion passed unanimously.*

**Approved**

9.        [07-1453](#)        **Subject:** Election of Officers

**Recommendation:** Approve all officers as noted

*Commissioner Becker made a motion, seconded by Commissioner Hart, to elect the following slate of officers for the Board of Racine Wastewater Commissioners as proposed:*

*President: Robert Lui  
Vice-President: Brian Anderson  
Secretary: Kathleen DeMatthew*

*The motion passed unanimously.*

*Commissioner Becker made a motion, seconded by Commissioner Hart, to elect the following slate of officers for the Finance Committee as proposed:*

*Chairman: Alderman Thomas Friedel  
Kathleen DeMatthew  
John Hewitt  
Mike Andreasen  
Brian Anderson  
Jeff Pellegrom*

*The motion passed unanimously.*

*Commissioner Becker made a motion, seconded by Commissioner Hart, to elect the following slate of officers for the Building Committee as proposed:*

*Michael Staeck  
Alderman Ronald Hart  
Mike Andreasen  
Daryl Lynaugh*

*The motion passed unanimously.*

**Approved**

10.        Other Business

*A) The Chief of Operations mentioned that he requested Focus on Energy to do an audit and feasibility study at the Wastewater Utility in order to provide suggestions on methods of saving additional money.*

*B) The General Manager mentioned that the December Commission meeting will be held on December 18 due to the holidays.*

*C) The General Manager noted that the Utility has hired a special project consultant, Donald Roecker, to aid in the Clean Water Fund Loan for the Virginia Street and Michigan Boulevard sanitary sewer and lift station design projects.*

*D) The General Manager mentioned that the Common Council has approved the Wastewater Utility budget for 2008.*

11. Adjournment

*There being no further business, Commissioner Lui made a motion, seconded by Commissioner Anderson, to adjourn the meeting at 5:07 p.m. The motion passed unanimously.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.**