



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft Public Works and Services Committee

*Chairman Gregory Holding, Vice Chair Ronald D. Hart, Alderman Sandy Weidner,
Alderman Jeff Coe, Alderman Raymond DeHahn*

Tuesday, February 10, 2009

6:30 PM

City Hall, Room 205

Call To Order

The meeting was called to order at 8:12 p.m.

Members Present: Ald. Greg Holding, 11th District, (Chairman); Ald. Ron Hart, 14th District; Ald. Sandy Weidner, 6th District; Ald. Jeff Coe, 1st District; Ald. Ray DeHahn, 7th District; Richard Jones, Commissioner of Public Works; Tom Eeg, Assistant Commissioner of Public Works/Operations; John Rooney, Assistant Commissioner of Public Works/Engineering

Staff: Jason Herzog

Approval of Minutes for the January 27, 2009 Meeting.

On a motion by Coe, seconded by DeHahn, the minutes were approved as printed.

1. [09-3151](#) **Subject:** Communication from Robbin E. Church, 3945 Wood Lane, requesting that sidewalks be installed in front of Dr. Jones Elementary School.

Recommendation of the Public Works and Services Committee on 2-10-09: Defer

Rick requested the item be deferred.

On a motion by Hart, seconded by Weidner, the Committee deferred the item.

Deferred

2. [08-2962](#) **Subject:** Request that Adams Outdoor Advertising be granted permission for its sign at 1301 West Sixth Street to project over public right-of-way. (Res.09-1238)

Recommendation of the Public Works and Services Committee on 12-9-08, 1-13-09, and 1-27-09: Defer

**Recommendation of the Public Works and Services Committee
on 2-10-09:** Since public interest requires it, that the following street right-of-way be and hereby is vacated and discontinued:

That part of Block 52 in School Section, a recorded plat in the City of Racine, Racine County, Wisconsin that is part of the Northwest ¼ of Section 16 Township 3 North, Range 23 East described as follows:

Commence at the Northwest corner of the Northwest ¼ of Section 16, Township 3 North, Range 23 East; Thence North 88° 4'18" East, on the North line of the N/W ¼, 169.75 feet; thence South 01° 55' 42" East, 53.06 feet to the POINT OF BEGINNING; thence South 00° 08'07" East, 26.95 feet; thence South 88° 14' 18" West, 103.90 feet; thence North 85° 53' 29" West, 95.00; thence North 00°08'07"West,23.17 feet; thence North 89°51'53"East, 198.59' to the POINT OF BEGINNING. Said land being in the City of Racine, Racine County, Wisconsin.

Said described tract containing 5,495.67 square feet more-or-less.

Further recommends that this item be referred to the City Plan Commission for their consideration.

Fiscal Note: Not applicable at this time.

Rooney distributed a legal description and drawing of right-of-way proposed to be abandoned on Sixth Street, east of Mound Avenue. This is the area Adams Outdoor wish to install a billboard and this needed to be vacated for the billboard to be erected. He asked for approval and to refer to the Plan Commission for approval.

On a motion by Hart, seconded by Weidner, to approve the legal description and refer it to the Plan Commission.

Recommended For Approval

3. [08-2974](#)

Subject: Request by K. Singh & Associates for permission to apply for PECFA Reimbursement for Walker Manufacturing site. (Res.09-1239)

Recommendation of the Public Works and Services Committee on 12-9-08, 1-13-09, and 1-27-09: Defer

Recommendation of the Public Works and Services Committee on 2-10-09: That the Mayor and City Clerk be authorized and directed to enter into an agreement with K. Singh and Associates to submit PECFA reimbursement claim to the Wisconsin Department of Commerce for PECFA eligible costs at the former Walker Site, 1201 Michigan Boulevard, with the following stipulations:

A. K. Singh and Associates waives any and all claims that this agreement creates a duty by the City of Racine to obtain PECFA funds.

B. K. Singh and Associates hereby indemnifies and shall defend and hold harmless the City of Racine against any and all actions, suits, claims and administrative procedures arising from the seeking of or receipt of such funds.

C. K. Singh and Associates shall bear full responsibility for timely submission of documents to all agencies and shall hold the City of Racine harmless for failing to submit or making incomplete submissions to any agency regarding any matter concerning the PECFA reimbursement.

D. K. Singh and Associates shall give all notices required by law and comply with all laws, ordinances, rules and regulations pertaining to requirements for PECFA reimbursement.

E. K. Singh and Associates shall maintain liability insurance satisfactory to the City of Racine.

Fiscal Note: There will be no cost to the City of Racine for entering into this agreement. Further, it is the intent of this agreement to pass along any PECFA funds that are received to K. Singh and Associates for their previous costs in remediating a portion of the Walker Site.

Rick requested the Committee to enter into a professional services agreement with K. Singh to apply for PECFA reimbursement up to a maximum of approximately \$60,000 in value. He noted the cost of this proposal would be \$0.00 to the City to recover the funds.

On a motion by Hart, seconded by Weidner, the Committee approved the request.

Recommended For Approval

4. [09-3193](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/Engineering submitting an invitation to join with other municipalities and counties in the creation of a Local Government Storm Water Group. (Res.09-1240)

Recommendation of the Public Works and Services Committee on 2-10-09: That the Commissioner of Public Works/City Engineer be authorized and directed to join, on behalf of the City of Racine, the Local Government Storm Water Group of the League of Municipalities.

Fiscal Note: Membership in this organization is \$300.00 per year. Funds are available in Account 104.000.5240, Memberships Stormwater Utility.

Rick distributed a letter from the League of Municipalities inviting the City of Racine to join the group as an advocate for storm water issues with the DNR. There is a nominal fee to join the group.

On a motion by Hart, seconded by Weidner, the Committee approved entering into the agreement and the group.

Recommended For Approval

5. [09-3180](#)

Subject: Communication from the Purchasing Agent submitting bid results on Official Notice #13, Avaya Telecommunication System Maintenance. (Res.09-1241)

Recommendation of the Public Works and Services Committee on 2-10-09: That the contract for Avaya Telecommunication System Maintenance be awarded to NACR, Franklin, WI, at their bid price of \$29,830.64, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of these services be appropriated from Account 402.000.5550, Repairs and Maintenance, Telephone.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg submitted bids from the Purchasing Agent and recommended the bid be awarded to Avaya Telecommunications Systems at their bid price for a four year term.

On a motion by Hart, seconded by Weidner, the Committee approved entering into the agreement and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Award of Bid

6. [09-3197](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting Change Order No. 4 on Contract 05-08 (K8-005), Oakes Road Paving, A.W. Oakes & Son, contractor. (Res.09-1242)

Recommendation of the Public Works and Services Committee on 2-10-09: That Change Order No. 4 on Contract 05-08 (K8-005), Oakes Road Paving, A.W. Oakes & Son, contractor, be approved in the amount of \$38,759.45.

Further recommends that funding to defray the cost of this change order be appropriated from Account 919.987.5010, Oakes Road, 16th to 21st (IG).

Fiscal Note: Funds are available as herein delineated.

John explained the change order is for additional work encountered during construction. It is in the amount of \$37,759.45 and funding is available.

On a motion by Hart, seconded by Weidner, the Committee approved the change order.

Recommended For Approval

7. [09-3195](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on

Contract 29-07 (K7-033), Professional Services - Tuckpoint Renovations at Safety Building, Butterfield, Rudie & Seitz, consultant. (Res.09-1243)

Recommendation of the Public Works and Services Committee on 2-10-09: The professional services provided by Butterfield, Rudie & Seitz under Contract 29-07 (K7-033), Professional Services - Tuckpoint Renovations at Safety Building, be accepted and final payment authorized for a total contract amount of \$16,440.32.

Fiscal Note: Contract was authorized under Resolution No. 07-0097, dated March 6, 2007.

Tom explained the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$16,440.32.

On a motion by Hart, seconded by Weidner, the Committee approved final payment.

Recommended For Approval

8. [09-3198](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 05-08 (K8-005), Oakes Road Paving, A. W. Oakes & Son, contractor. (Res.09-1244)

Recommendation of the Public Works and Services Committee on 2-10-09: The work done by A.W. Oakes & Son under Contract 05-08 (K8-005), Oakes Road Paving, be accepted and final payment authorized for a total contract amount of \$1,420,192.15.

Fiscal Note: Contract was authorized under Resolution No. 08-0707, dated March 18, 2008.

John explained the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$1,420,192.15.

On a motion by Hart, seconded by Weidner, the Committee approved final payment.

Recommended For Approval

9. [09-3172](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 29-08 (K8-033), Exterior Renovations - Racine Safety Building, Camosy, Inc., contractor. (Res.09-1245)

Recommendation of the Public Works and Services Committee on 2-10-09: The work done by Camosy, Inc. under Contract 29-08 (K8-033), Exterior Renovations - Racine Safety Building, be accepted and final payment authorized for a total contract amount of \$76,900.00.

Fiscal Note: Contract was authorized under Resolution No. 08-0841, dated June 3, 2008.

Tom explained the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$76,900.

On a motion by Hart, seconded by Weidner, the Committee approved final payment.

Recommended For Approval

10. [09-3161](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 48-08 (K8-056), PS - Construction Management Sanitary Sewer Lining, Earth Tech/AECOM, consultant. (Res.09-1246)

Recommendation of the Public Works and Services Committee on 12-9-08: The professional services provided by Earth Tech/AECOM under Contract 48-08 (K8-056), Professional Services - Construction Management Sanitary Sewer Lining, be accepted and final payment authorized for a total contract amount of \$53,664.21.

Fiscal Note: Contract was authorized under Resolution No. 08-0891, dated June 17, 2008.

John explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$53,664.21.

On a motion by Hart, seconded by Weidner, the Committee approved final payment.

Recommended For Approval

11. [08-3072](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from Ayres Associates for professional services for repairs to the State Street Bridge. (Res.09-1247)

Recommendation of the Public Works and Services Committee on 1-13-09 and 1-27-09: Defer

Recommendation of the Public Works and Services Committee on 2-10-09: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Ayres Associates for professional engineering services for repairs to the State Street Bridge, at a price not-to-exceed \$9,200.00.

Further recommends that funds to defray the cost of these professional services be appropriated from Account 930.072.5810, State Street Bridge.

Fiscal Note: The cost of these professional services are 100% reimbursable through the State of Wisconsin Lift Bridge Program.

Tom submitted a proposal from Ayres Associates for professional services for repairs to the State Street Bridge. It is in the not-to-exceed amount of \$9,200 and funding is available.

On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Acceptance as a Professional Services Agreement

12. [08-3073](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from HNTB for professional services for repairs to the Main Street Bridge. (Res.09-1248)

Recommendation of the Public Works and Services Committee on 2-10-09: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with HNTB for professional engineering services for tip lock repairs to the Main Street Bridge, at a price not-to-exceed \$34,001.44.

Further recommends that funds to defray the cost of these professional services be appropriated from Account 930.071.5810, Main Street Bridge.

Fiscal Note: The cost of these professional services are 100% reimbursable through the State of Wisconsin Lift Bridge Program.

Tom submitted a proposal from HNTB for professional services for the repairs to the Main Street Bridge. It's in the no-to-exceed amount of \$34,001.44 and funding is available.

On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Acceptance as a Professional Services Agreement

13. [09-3184](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting a proposal from AECOM for a Flood Stage Relationship Study. (Res.09-1249)

Recommendation of the Public Works and Services Committee on 2-10-09: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM Technical Services for a Flood Stage Relationship Study, at a price not-to-exceed \$11,500.00.

Further recommends that funds to defray the cost of these professional services be appropriated from Account 104.987.5420, Storm Sewers - Miscellaneous Locations.

Fiscal Note: Funds are available as herein delineated.

John submitted a professional services proposal from AECOM for Flood Stage Relationship Study. The proposal will help the DPW respond to flooding base on flood stage elevation as reported by the National Weather Service.

On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Acceptance as a Professional Services Agreement

14. [09-3185](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting a proposal from AECOM for Sewer System Data Models, Phase II. (Res.09-1250)

Recommendation of the Public Works and Services Committee on 2-10-09: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM Technical Services for Sewer System Data Models, Phase II, at a price not-to-exceed \$45,000.00.

Further recommends that funds to defray the cost of these professional services be appropriated from Account 104.989.5420, Storm Sewers - Miscellaneous Locations.

Fiscal Note: Funds are available as herein delineated.

John submitted a proposal from AECOM for Sewer System Data Models, Phase II. He noted the proposal is to expand the pilot study across the entire GIS for more functionality with CCTV, P APC coding for pipe selection for rehabilitation and network modeling.

On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Acceptance as a Professional Services Agreement

15. [09-3196](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting a proposal from AECOM for 2009 Sewer Management Services. (Res.09-1251)

Recommendation of the Public Works and Services Committee on 2-10-09: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM Technical Services for 2009 Sewer Management Services, at a price not-to-exceed \$57,100.00.

Further recommends that funds to defray the cost of these professional services be appropriated from the following accounts:

\$28,550.00 - Account 104.989.5420, Storm Sewer, Misc. Locations
\$28,550.00 - Account 287.988.5310, Sanitary Sewer, Various
Locations
\$57,100.00 - Total

Fiscal Note: Funds are available as herein delineated.

John submitted a proposal from AECOM for 2009 Sewer Management Services. This proposal is to assist one of the staff engineers with preparing CCTV and Sewer Lining contracts for both sanitary and storm sewer.

On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Acceptance as a Professional Services Agreement

16. [09-3186](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting Amendment No. 1 to Contract 35-08 (K8-039), Water Quality Feasibility Study for City Facilities, Earth Tech/AECOM, consultant. (Res.09-1252)

Recommendation of the Public Works and Services Committee on 2-10-09: That Amendment No. 1 to Contract 35-08 (K8-039), Water Quality Feasibility Study for City Facilities, AECOM Technical Services (formerly Earth Tech), consultant, as submitted, be approved in the amount of \$12,200.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 104.000.5330, Monitoring Detection Enforcement.

Fiscal Note: Funds are available as herein delineated.

John submitted Amendment No. 1 on Contract 35-08 (K8-039), Water Quality Feasibility Study for City Facilities. He noted the amendment is to study three additional sites for water quality projects for our stormwater discharge permit. These three sites would be examined for potential areas to reduce Total Suspended Solids and those sites included the area near Twin Disc, Mallard Shores and Olsen Industrial Park.

On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

17. [09-3137](#)

Subject: Communication from the Assistant Commissioner of Public Works/Engineering submitting a request to revise the Storm Water Ordinances to comply with the reissuance of the Root River Group Municipal Storm Water Discharge Permit. (Ord.05-09)

Recommendation of the Public Works and Services Committee on 2-10-09: That an ordinance be introduced to amend Section

98-304(2) of the Municipal Code of the City of Racine relating to Utilities; Construction Site Erosion - Applicability and Jurisdiction.

Fiscal Note: N/A

Rooney noted that four of the City of Racine's Root River Group Municipal Storm Water Discharge Permit by the DNR, one of the requirements was to revise the storm water ordinance was to comply with new state requirements. Rooney noted the changes to the ordinance as it related to commercial buildings and best management practices.

On a motion by Hart, seconded by Weidner, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

18. [09-3174](#)

Subject: Communication from the Assistant Commissioner of Public Works/Engineering requesting the City Attorney take the necessary steps to recover damages from A. W. Oakes to a sanitary sewer lateral at 2044 Racine Street from worked performed on Contract 22-05, Racine Street Utility Construction. (Res.09-1253)

Recommendation of the Public Works and Services Committee

on 2-10-09: That the City Attorney be authorized and directed to take such action as is deemed necessary for the City of Racine to recover the \$21,548.74 in damages to repair the sanitary sewer lateral at 2044 Racine Street.

Fiscal Note: Not applicable at this time.

Rooney described damages to a sanitary sewer lateral at 2044 Racine Street. He noted the damages were discovered during sanitary sewer lateral repairs and determined the damage occurred during A.W. Oakes, Contract 22-05. He asked the Committee refer this to the City Attorneys Office to recover the damages.

On a motion by Hart, seconded by Weidner, the Committee approved referring this to the City Attorney to recover damage.

Recommended For Approval

Miscellaneous Business

Adjournment

The Committee adjourned at 8:40 p.m.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262-636-9121 at least 48 hours prior to this meeting.