



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor II
Alder Mary Land
Alder Tracey Larrin
Alder Jason Meekma
Alder Natalia Taft

Monday, June 10, 2019

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 4 - Q.A. Shakoor II, Mary Land, Tracey Larrin and Natalia Taft

EXCUSED: 1 - Jason Meekma

Chairman Comments

Also present: David Brown, Finance Director, Felicia Nitsch, Human Resources Clerk, Mayor Mason and Marisa Roubik, Assistant City Attorney.

Approval of Minutes for the May 28, 2019 Meeting

A motion was made by Alder Land, seconded by Alder Larrin, to Approve the Minutes

1. [0587-19](#) **Subject:** Communication from Alder Coe requesting \$10,000.00 for 4th Fest of Greater Racine for a S.T.A.R.T grant.

Recommendation of the Finance & Personnel Committee on 05-28-2019: That this item be deferred until the next meeting to allow for the submission of more detailed information in regards to the proposed use of the funds and to allow the S.T.A.R.T. Grant Review Committee to review the application.

Recommendation of the Finance & Personnel Committee on 06-10-2019: That the request for a \$10,000.00 S.T.A.R.T grant for 4th Fest of Greater Racine be approved.

Fiscal Note: If this grant to the 4th Fest is made in the amount of \$10,000 as proposed, there will then remain \$28,320.00 in Room Tax Funds allocated for discretionary S.T.A.R.T Grant awards.

James Palenick, City Administrator and Michael Ferderer, Racine 4th Fest Board Member, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Larrin, that this file be Recommended For Approval

2. [0684-19](#)

Subject: Communication from Alder Jones on behalf of the Director of City Development requesting permission for the City to apply for and accept up to \$4,000,000 from the U.S. Department of Housing and Urban Development related to the Lead-Based Paint Hazard Reduction Program and/or Healthy Homes Supplemental Funds.

Recommendation of the Finance & Personnel Committee on

06-10-2019: That permission be granted to the Neighborhood Services Division to prepare an application and to have the Mayor, City Clerk, Finance Director, and City Attorney to approve the submittal of such an application.

Fiscal Note: A City match of 10% is required, which can be satisfied using the City's allocations of Community Development Block Grant (CDBG) funds. The Lead-Based Paint Hazard Reduction Program permits up to 10% of awarded funds to be used for administration purposes.

Matt Rejc, Manager of Housing and Community Development, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Larrin, that this file be Recommended For Approval

3. [0671-19](#)

Subject: Communication from Mayor Mason requesting approval of a proposed Option Agreement to lease the property at 233 Lake Avenue to Hovde Properties, LLC and the Report of the Executive Director regarding the terms, conditions and material provisions of the proposed transaction.

Recommendation of the Finance & Personnel Committee on

06-10-2019: That the Executive Director's Report on the terms, conditions, and material provisions of the proposed transaction for optioning the property be approved by Resolution.

Fiscal Note: This \$40,000 in option fee monies will provide the RDA access to funds to further leverage and support quality private-sector investment in economic development and redevelopment in the City of Racine. The lease terms will be negotiated at a later date as part of an incentive agreement that would require both RDA and Common Council approval. If the option fee is refunded, the RDA will obtain approximately \$200,000 worth of geotechnical information about the site that Hovde will acquire.

James Palenick, City Administrator, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Larrin, that this file be

Recommended For Approval

4. [0635-19](#) **Subject:** Communication from Alder Shakoor II. submitting the claim of D'Angelo Development for consideration for disallowance.

Recommendation of the Finance & Personnel Committee on 06-10-2019: That this claim be disallowed.

Fiscal Note: N/A

Marisa Roubik, Assistant City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Taft, that the disallowance of this claim be Recommended for Approval. The motion was Approved on a voice vote.

5. [0680-19](#) **Subject:** Communication endorsed by Alder Shakoor II. on behalf of the Finance Director requesting authorization to carry forward various budget items from 2018 to 2019.

Recommendation of the Finance & Personnel Committee on 06-10-2019: That the resolution authorizing 2018 to 2019 budget carryovers be approved.

Fiscal Note: These budget carry overs fund commitments that were existing, encumbered and funded in prior years as well as projects that have spending periods over one year in length. There is existing funding in place for this action.

David Brown, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Taft, that this file be Recommended For Approval

Closed Session

Alder Shakoor II., Chairman of the Finance & Personnel Committee, then announced that the Committee would convene in Closed Session for the reason stated in the motion and pursuant to Wisconsin Statue Sec. 19.85 (1) (g).

A motion was made by Alder Land, seconded by Alder Larrin, to go into Closed Session. The motion PASSED by a Voice Vote

Roll Call Taken:

Ayes: Chairman, Alder Shakoor II., Alder Land, Alder Larrin and Alder Taft

Also Present: David Brown, Finance Director, Felicia Nitsch, Human Resources Clerk, Mayor Mason, Scott Letteney, City Attorney, Marisa Roubik, Asst. City Attorney, James Palenick, City Administrator, Melissa Lemke, Alder and Sandy Weidner, Alder.

6. [0647-19](#) **Subject:** Communication from Alder Shakoor II. requesting the City Attorney meet with the Finance and Personnel Committee pursuant to Wisconsin Statute section 19.85(1)(g) concerning a litigation in which the City is currently involved, specifically Endel Williams v City of Racine, US District Court, Eastern District of Wisconsin, Case No. 18 CV 1232-JPS.

Staff Recommendation to the Finance & Personnel Committee on 06-10-2019: To Receive and File.

Fiscal Note: N/A

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Larrin, that this file be Received and Filed

Open Session

A motion was made by Alder Land, seconded by Alder Larrin, to go into Open Session. The motion PASSED by a Voice Vote

The Finance and Personnel Committee may return to Open Session to take action on items discussed in Closed Session.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:15 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, July 8, 2019 at City Hall, Room 307.

Respectfully submitted,

Ald. Q.A. Shakoor II., Chairman
Finance & Personnel Committee