

November 5, 2007

Alderman Q.A. Shakoor, II
Public Safety and Licensing Committee
City Hall

SUBJECT: Direct Referral: Final payment for engineering services for preparing plans and specifications for Window and Door Replacement at Dr. Bryant Community Center by Industrial Roofing Services Inc.

Dear Alderman Shakoor II:

I would like to appear at the next Public Safety and Licensing Committee meeting to discuss the above noted.

It is recommended that this work be accepted and authorization for final payment be approved for a total contract amount of \$9,800.00 from funds heretofore appropriated.

This contract was approved by Resolution # 07-0104 of March 6, 2007.

Sincerely,

Donnie Snow
Director