



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair James Morgenroth
Dennis Wisner
Mary Land
Henry Perez

Monday, June 12, 2017

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 3 - Q.A. Shakoor II, James Morgenroth and Dennis Wisner

EXCUSED: 2 - Mary Land and Henry Perez

Chairman Comments

Also present: Scott Letteney, City Attorney, Marisa Kasriel, Assistant City Attorney, Emelia Roso, Human Resources Assistant.

Approval of Minutes for the May 22, 2017 Meeting.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this be to Approve the Minutes.

[511-17](#)

Subject: Communication from the Purchasing Agent requesting to discuss the results of Official Notice #9-2017, Request for Proposals for Theatrical Lighting for Festival Hall

Recommendation of the Finance & Personnel Committee on 6/12/2017: To award a contract for Official Notice #9-2017, Request for Proposals for Theatrical Lighting for Festival Hall to Majic Productions at their bid price of \$49,999.97, they being the lowest responsive, responsible bidder.

Fiscal Note: Funds for this purchase are available in account 60622 57200 Festival Hall Building Improvements.

Attachments: [3251_001.pdf](#)

Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

[460-17](#)

Subject: Developer's Agreement for Meridian Drive in the Village of Mt. Pleasant.

Recommendation of the Waterworks Commission on 5/30/17:
Approve

Recommendation of the Finance & Personnel Committee on 6/12/2017: To approve the Developer's Agreement Contract for Utility Improvements for the anticipated construction of Meridian Drive in the Village of Mount Pleasant.

Fiscal Note: All costs will be covered by the Village of Mt. Pleasant.

Attachments: [meridian dr developers agrmt](#)

Keith Haas, General Manager of the Wastewater Department, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

[492-17](#)

Subject: Developer's Agreement for Settlement at Hood's Creek - Addition No. 1.

Recommendation of the Waterworks Commission on 5/30/17:
Approve

Recommendation of the Finance & Personnel Committee on 6/12/2017: To approve the Developer's Agreement Contract for Utility Improvements for the anticipated development of "Settlement At Hoods Creek - Addition 1" in the Village of Mount Pleasant.

Fiscal Note: All costs associated with this water main construction will be paid for by the Village of Mount Pleasant.

Attachments: [hoods creek badkte developers agrmt](#)

Keith Haas, General Manager of the Wastewater Department, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

[524-17](#)

Subject: Communication from the General Manager of the Racine Water Utility to file an Application for Financial Assistance from the State of Wisconsin Environmental Improvement Fund.

Recommendation of the Finance & Personnel Committee on 6/12/2017: To file an Application for Financial Assistance from the state of Wisconsin Environmental Improvement Fund.

Fiscal Note: N/A

Keith Haas, General Manager of the Wastewater Department, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

[562-17](#)

Subject: (Direct Referral) Communication from the Director of City Development requesting the extension of Tax Incremental District 8 (TID 8) for one year (12 months) to allow approximately \$625,000 in projected tax increment to be used for affordable housing development programs within the City.

Recommendation of the Finance & Personnel Committee on 6/12/2017: To approve an extension of Tax Incremental District 8 for one year to be used for affordable housing development programs within the City.

Fiscal Note: TID 8 would provide approximately \$625,000 of increment, from all taxing bodies, between July 2017 and July 2018, if it were extended. Funds would be available for use in Fiscal Year 2019 and will only be available for affordable housing programs/development. The Department of City Development would not require additional staff to implement these programs.

Attachments: [562-17.pdf](#)

Amy Connolly, Director of City Development, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

[532-17](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into an agreement with the Wisconsin Department of Natural Resources in the amount of \$28,000 for the WI Beach Monitoring Program. Grant Control #00136.

Recommendation of the Finance & Personnel Committee on 6/12/2017: To enter into an agreement with the Wisconsin Department of Natural Resources, in the amount of \$28,000, for the purpose of continuing the Wisconsin Beach Monitoring Program for Racine, Kenosha and Milwaukee Counties. Grant Control #00136.

Fiscal Note: There is no match required of the City.

Attachments: [2017 WI DNR Wisconsin Beach Monitoring Program](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

[533-17](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into a Memorandum of Understanding with the Ozaukee Washington Land Trust, Inc. for the GLRI Collaborative Invasive Species Control Project at Samuel Myers Park. Funding up to \$2980.00 to assist with costs will be provided. Grant Control #00137

Recommendation of the Finance & Personnel Committee on 6/12/2017: To enter into a Memorandum of Understanding with the Ozaukee Washington Land Trust, Inc. (OWLT) for the GLRI Collaborative Invasive Species Control Project at Samuel Myers Park. . Grant Control #00137

Fiscal Note: An 'in-kind' City match of \$2,300.00 is required in the form of donated materials, equipment, services, and labor.

Attachments: [2017 OWLT-GLRI Invasive Species Control Project-S. Myers Park \(\\$2980\)](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

[534-17](#)

Subject: Communication from the Public Health Administrator requesting permission to accept a donation of \$1,850.00 from The Lexi Kazian Foundation (Helping from Heaven). The funds will be used to complete the planting and butterfly gardens surrounding the ADA accessible gazebo at Samuel Myers Park.

Recommendation of the Finance & Personnel Committee on 6/12/2017: To accept a donation of \$1,850.00 from The Lexi Kazian Foundation (Helping from Heaven).

Fiscal Note: The \$1,850.00 will be used to complete the planting and butterfly gardens surrounding the ADA accessible gazebo at Samuel Myers Park.

Attachments: [2017 TheKazianFoundation \(\\$1850\) 2017 06-01](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to

Speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

[535-17](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into an amended contract to accept additional funds from the Department of Health Services, Public Health Emergency Preparedness program for the following: Bioterrorism Preparedness - \$9,760 + \$2,850 = \$12,610 - GC#00133, PHEP Ebola - \$1,125 - GC#00132, BIOT Focus A Planning - \$4,143 - GC#00110, BIOT Prepare CRI - \$2,562 - GC#00111.

Recommendation of the Finance & Personnel Committee on 6/12/2017: To enter into a contract amending the original agreement and to accept additional funds from the Department of Health Services, Public Health Emergency Preparedness program.

Fiscal Note: There is no match required of the City.

Attachments: [2017 DPH-BiotPrep-PHEP Ebola-BIOT Focus A-BIOT CRI \(Addnl Funds\)](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:20 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, June 26, 2017 at City Hall, Room 307.

Respectfully submitted,

**Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**