



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda - Final Common Council

*Alder Jeff Coe
Alder Mollie Jones
Alder John Tate II
Alder Jennifer Levie
Alder Sandy Weidner
Alder Maurice Horton
Alder Q.A. Shakoor II
Alder Trevor Jung
Alder Carrie Glenn
Alder Mary Land
Alder Henry Perez
Alder Natalia Taft
Alder Jason Meekma
Alder Melissa Lemke*

Monday, April 20, 2020

7:00 PM

City Hall, Room 205

Old Council

A. Call To Order

B. Pledge of Allegiance To The Flag

C. Approval of Journal of Council Proceedings (Minutes) March 3, 2020

D. Committee Reports

Office of the Mayor Report, Ald. Meekma

[0210-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting the Mayor's Virtual Meeting Attendance and Quorum proclamation for consideration.

Recommendation of Mayor Mason: That the Common Council ratify Mayor Mason's Proclamation, Virtual Meeting Attendance and Quorum, dated April 17, 2020.

Fiscal Note: N/A

Attachments:

[Emergency Declaration Virtual Meeting Attendance and Quorum - 2020-04-1](#)
[#0210-20 Resolution](#)

[0196-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting COVID-19 Emergency Declarations, dated March 18, 2020, and April 9, 2020, for consideration.

Recommendation of Mayor Mason: That Common Council ratify Mayor Mason's Proclamations, dated March 18, 2020, and April 9, 2020, declaring a state of emergency to exist within the City of Racine due to the novel coronavirus (COVID-19), and invoking the emergency powers set forth in Wisconsin Statutes section 323.11 and 323.14(4), and Racine Ordinance section 34-1.

Fiscal Note: The fiscal effect of the COVID-19 public health emergency is unknown at this time.

Attachments:

[Emergency Declaration - 2020-03-18](#)

[Emergency Declaration Extension - 2020-04-09 - Signed](#)

[0198-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting various policy actions taken pursuant to COVID-19 Emergency Declarations for consideration.

Recommendation of Mayor Mason: That Common Council ratify Mayor Mason's Proclamations, Coronavirus Mitigation Parking Program, dated March 20, 2020, Installment Payment of Property Taxes Due March 31, 2020, dated March 20, 2020, Suspension of Household Bulky Waste Collection, dated April 1, 2020, and April 7, 20-20, Election procedures, dated April 6, 2020.

Fiscal Note: The fiscal effect of the COVID-19 public health emergency is unknown at this time. There will be a loss of revenue related to the Coronavirus Mitigation Parking Program.

Attachments:

[Emergency Declaration Property Taxes - 2020-03-20 Signed](#)

[Emergency Declaration Coronavirus Mitigation Parking Program - 2020-03-20](#)

[Emergency Declaration Household Bulky Waste - 2020-04-01 Signed](#)

[Emergency Declaration Voting Procedures - 2020-04-06 Final](#)

[#0198-20 Resolution](#)

[0199-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting the Small Business Emergency Fund effected pursuant to COVID-19 Emergency Declarations for consideration.

Recommendation of Mayor Mason: That Common Council ratify Mayor Mason's Proclamation, Small Business Emergency Fund, dated March 20, 2020, and the loans made thereunder, specifically:

SBEAF-01 - Beacon Hospitality, Inc. - \$15,000
SBEAF-02 - JTS Catering, LLC - \$15,000
SBEAF-03 - Chit Chaat - \$15,000
SBEAF-04 - Divino Gelato Café, Ltd. - \$14,000
SBEAF-05 - Fairwinds Canvas, LLC. - \$15,000
SBEAF-06 - Gibson Promotions, LLC - \$10,800
SBEAF-07 - Innovative Dynamics Networks - \$15,000
SBEAF-08 - Kiernan and Laitinen Heating and Air Conditioning, Inc. - \$15,000
SBEAF-09 - Beacon Hospitality, Inc. - \$14,820
SBEAF-10 - Dan Takerian, Inc. - \$15,000
SBEAF-11 - McAuliffe Productions, LLC - \$9,729
SBEAF-12 - Unique 1 North, LLC - \$10,995
SBEAF-13 - Olde Madrid - \$15,000
SBEAF-14 - R&K Kong, LLC - \$14,450
SBEAF-15 - RG Natural Babies, LLC - \$15,000
SBEAF-16 - Sticky Rice, LLC - \$15,000
SBEAF-17 - Varitay Studios - \$9,706
SBEAF-18 - Yogi's Pud'n, LLC - \$15,000

Fiscal Note: The Small Business Emergency Fund is a forgivable loan program created for businesses under distress from the recession caused by the COVID-19 pandemic, funded by redirecting \$250,000 provided by the U.S. Department of Housing and Urban Development 2020 Micro Fund Program.

Attachments: [Emergency Declaration Small Business Emergency Fund - 2020-03-20 Signe Loans SBEAF 1 to 18](#)
[#0199-20 Resolution](#)

0200-20

Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting City employee policy actions taken pursuant to COVID-19 Emergency Declarations for consideration.

Recommendation of Mayor Mason: That Common Council ratify Mayor Mason's Proclamations, Coronavirus (COVID-19) Temporary Emergency Policy, dated March 18, 2020, Families First Coronavirus Response Act Policy, dated March 31, 2020, and April 7, 2020, Employee Election-Worker Casual Time Policy, dated April 6, 2020.

Fiscal Note: The fiscal effect of the COVID-19 public health emergency is unknown at this time. The cost for the Families First Coronavirus Response Act Policy will depend upon sick leave and EFMLA time taken by employees. Incidental costs may be incurred under the Employee

Election-Worker Casual Time Policy for costs related to employees being granted additional time off.

Attachments:

[COVID-19 Temporary Emergency Policy](#)

[Emergency Declaration FFCRA Policy FINAL - 2020-03-31 - Mason Signature](#)

[Emergency Declaration Employee Casual Time - 2020-04-06 - Final](#)

[#0200-20 Resolution](#)

0201-20

Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting various City-business actions taken pursuant to COVID-19 Emergency Declarations for consideration.

Recommendation of Mayor Mason: That Common Council ratify Mayor Mason's Proclamations, as set forth, below:

March 23, 2020 - Items from March 17, 2020, Common Council meeting agenda

Agenda No. 0117-20 - Approve Rapeta Properties LLC liquor license

Agenda No. 0118-20 - Approve KW Investments LLC liquor license

Agenda No. 0119-20 - Approve The Void Bar LLC liquor license

Agenda No. 0124-20 - Approve Federal Transit Administration Low or No Emission Vehicle Program grant application

Agenda No. 0125-20 - Approve Wisconsin Transit Capital Assistance Grant Program (VW Mitigation Program) grant application

Agenda No. 0148-20 - Approve Cooperative Internship Site Agreement with Bryant & Stratton College

Agenda No. 0157-20 - Approve American Transmission Company LLC settlement and release

Agenda No. 0158-20 - Support WisDOT Tap Grant for West Bluff Overlook application

Agenda No. 0159-20 - Approve Bid for Central Heating Plant Chimney Demolition (awarded to Azarian Wrecking, LLC)

Agenda No. 0160-20 - Approve Bid for Horlick Athletic Field Football Turf Installation (awarded to Buteyn-Peterson Construction Company, Inc.)

Agenda No. 0161-20 - Approve Municipal Judge Weber's recommendations for RENTS ordinances violation deposit schedule

March 30, 2020 - Approve Medical College of Wisconsin

Advancing a Healthier Wisconsin Grant application and acceptance
March 30, 2020 - Approve Lease with AW Oakes, Inc. (660 square feet office space at City Annex)

April 2, 2020 - Approve Conditional Use Permit for Building Waters, Inc., 3811 21st Street (building materials storage business)

April 2, 2020 - Approve Conditional Use Permit for Bradley and Michelle Hardy, 2925 Rapids Drive (Grandma's Home Away from Home Daycare)

Fiscal Note: The fiscal effect of the actions taken on March 23, 2020, to approve matters on the March 17, 2020, Common Council agenda were set forth in full on that agenda.

The fiscal effect of the Advancing a Healthier Wisconsin Grant is that the City is requesting \$881,500 to support necessary public health and first responder overtime and staffing costs due to the COVID-19 crisis, public communications infrastructure to inform and update residents about the virus and risk-reduction strategies, purchase of needed protective equipment and supplies, translation of key prevention materials into Spanish, and printing and postage costs to mail important information to residents about the virus and how to prevent the spread of it in our community. There is no City match.

The fiscal effect of the A.W. Oakes, Inc., lease is that the lease will generate a total annual revenue of approximately \$5,586.00.

Except for staff time involved in processing permit documentation, there is no fiscal effect to the Building Waters, Inc., and the Grandma's Home Away from Home Daycare conditional use permits.

Attachments: [#0124-20 Resolution](#)
 [#0125-20 Resolution](#)
 [#0148-20 Resolution](#)
 [#0157-20 Resolution](#)
 [#0158-20 Resolution](#)
 [#0159-20 Resolution](#)
 [#0160-20 Resolution](#)
 [#0181-20 Resolution](#)
 [Mayoral COVID-19 Action - Items on 2020-03-17 Council Agenda - Signed](#)
 [Mayoral COVID-19 Action - Advancing a Healthier Wisconsin Grant - 2020-03-3](#)
 [Mayoral COVID-19 Action - AW Oakes Lease - 2020-03-30 - Signed](#)
 [Mayoral COVID-19 Action - Building Waters CUP - 2020-04-02 - Signed](#)
 [Mayoral COVID-19 Action - Hardy CUP - 2020-04-02 - Signed](#)

[0209-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting an additional Small Business Emergency Fund for consideration.

Recommendation of Mayor Mason: That the Common Council approve an additional Small Business Emergency Fund.

Fiscal Note: The Small Business Emergency Fund is a forgivable loan program created for businesses under distress from the recession caused by the COVID-19 pandemic, funded by the City with \$650,000. \$500,000 is available from the Sanitary Sewer Surcharge Fund, Account 40101 52420. \$150,000 is available from the Room Tax Fund, Account Number 22860 52460.

Attachments: [City Of Racine ABM - Emergency Business Assistance grants](#)

[0189-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason, President of the Common Council Alder Meekma, Alder Coe, and Alder Land submitting the matter of an extension of the employment contract for the City Administrator for consideration.

Recommendation of Mayor Mason: That the term of the City Administrator's employment contract be extended through August 23, 2020, with all other terms of such contract remaining unchanged, and that the Mayor and City Clerk be authorized and directed to execute such agreement.

Fiscal Note: There is no budget amendment necessary. The City Administrator's salary was approved in the 2020 City of Racine Budget.

Attachments: [#0189-20 Resolution](#)

[0190-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting the matter of an extension of the Racine Zoological Gardens Operating Agreement for consideration.

Recommendation of Mayor Mason: That the term of the Operating Agreement for the Racine Zoological Gardens between the City of Racine and the Racine Zoological Society, Inc., be extended through December 31, 2020, requiring compliance with the majority City of Racine resident board member requirement, and with all other terms of such contract remaining unchanged, and that the Mayor and City Clerk be authorized and directed to execute such agreement.

Fiscal Note: There is no budget amendment necessary. The City's zoo subsidy was approved in the 2020 City of Racine Budget.

Attachments:

[CITY OF RACINE ABM - Zoo contract](#)

[Zoo Operating Agreement Addendum - City Attonrey Revised Draft 2020-03-27](#)

[#0190-20 Resolution](#)

[0191-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting the matter of an extension of the VenuWorks Management Agreement for consideration.

Recommendation of Mayor Mason: That the term of the Management Agreement for the for the ongoing management, operations, and marketing of Festival Hall, Festival Park, and Memorial Hall between the City of Racine and VenuWorks of Racine, LLC, be extended through December 31, 2020, and that the Mayor and City Clerk be authorized and directed to execute such agreement.

Fiscal Note: There is no budget amendment necessary. The City's expense for the management, operations, and marketing of Festival Hall, Festival Park, and Memorial Hall was approved in the 2020 City of Racine Budget.

Attachments:

[VenuWorks Addendum 5](#)

[ABM -VenuWorks Final Extension](#)

[#0191-20 Resolution](#)

[0192-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting the matter of an agreement with Property Registration Champions, LLC, dba ProChamps, for mortgage foreclosure property registration, for consideration.

Recommendation of Mayor Mason: That the agreement with Property Registration Champions, LLC, dba ProChamps, for mortgage foreclosure

property registration be approved, and that the Mayor and City Clerk be authorized and directed to execute such agreement.

Fiscal Note: There is no budget amendment necessary. The costs for ProChamps's services will come from the fees paid by lender/mortgagee or agent for foreclosed property registration. The schedule for the payment of such fees was approved in the 2020 City of Racine Budget.

Attachments: [Agenda Briefing Memo ProChamps Contract 4.17.20](#)
[#0192-20 Resolution](#)

[0194-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason, on behalf of the request by Alder Tate II, on behalf of the Department of Public Works, submitting a final payments:

Contract 20180077, Boiler Ventilation-Central Heating Plant, Mared Mechanical Contractors Corporation, contractor.

Contract 20190014, PS-Racine Pavement Inspection, AECOM, contractor

Contract 20190061, PS-2019 Racine Illicit Discharge Detection and Elimination Services, AECOM, contractor

Recommendation of Mayor Mason: That the work done by:

Mared Mechanical Contractors Corporation, under Contract 20180077, Boiler Ventilation-Central Heating Plant, be accepted and final payment authorized for a total contract amount of \$146,725.00. Final Payment to include retainage, if any.

AECOM under Contract 20190014, PS-Racine Pavement Inspection, be accepted and final payment authorized for a total contract amount of \$83,966.12. Final Payment to include retainage, if any.

AECOM, under Contract 20190061, PS-2019 Racine Illicit Discharge Detection and Elimination Services, be accepted and final payment authorized for a total contract amount of \$18,086.15. Final Payment to include retainage, if any.

Fiscal Note: Contract 20180077 was authorized under Resolution 0265-18, dated August 21, 2018. Account Number 45040-57200.

Contract 20190014 was authorized under Resolution 0008-19, dated January 15, 2019, Account Number 14002-52100.

Contract 20190061 was authorized under Resolution 0548-19, dated May

21, 2019. Account Number 60484-52160

Attachments: [#0194-20 Resolution](#)

[0195-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason on behalf of the Sustainability and Conservation Coordinator requesting to extend existing contracts with UW-Extension and HGA through June 23rd, to reflect an extension granted by the Office for Energy Innovation and the Public Services Commission pertaining to the Energy Innovation Grant Program.

Recommendation of Mayor Mason: Extend existing contracts with UW-Extension and HGA through June 23rd, to reflect an extension granted by the Office for Energy Innovation and the Public Services Commission pertaining to the Energy Innovation Grant Program.

Fiscal Note: N/A

Attachments: [#0195-20 Resolution](#)

[0202-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason, on behalf of Alder Tate II, on behalf of the Department of Public Works, submitting the following contract for approval:

Contract 20200028 - Tyler-Domer Community Center HVAC Replacement

Recommendation of Mayor Mason: That that the bid for Contract 20200028 - Tyler-Domer Community Center HVAC Replacement, be awarded to Southport Engineered Systems, LLC., at its base bid price of \$144,800.00 and alternate bid of \$10,900.00 for a total of \$155,700.00, it being the lowest responsible bidder.

Fiscal Note: Funding for this work is available in Account Number 45040-57200 - Building Improvements.

Attachments: [#0202-20 Resolution](#)

[0203-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason, on behalf of Alder Tate II, on behalf of the Department of Public Works, submitting the following contract for approval:

Contract 20200021 - City Hall Parking Lot Reconstruction & Tunnel Waterproofing

Recommendation of Mayor Mason: That that the bid for Contract 20200021 - City Hall Parking Lot Reconstruction & Tunnel Waterproofing, be awarded to A. W. Oakes, & Son, Inc., at its bid price of \$429,332.00, it being the lowest responsible bidder.

Fiscal Note: Funding for this work is available in Account Number 45040-57200 - Building Improvements.

Attachments: [#0203-20 Resolution](#)

[0204-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason, on behalf of Alder Tate II, on behalf of the Department of Public Works, submitting the following contract for approval:

Contract 20200010 - Concrete Reconstructio

Recommendation of Mayor Mason: That that the bid for Contract 20200010 - Concrete Reconstruction, be awarded to Zignego Company Inc., at its bid price of \$1,382,276.27, it being the lowest responsible bidder.

Fiscal Note: Funds to defray the cost of this Public Works Department project be appropriated from the following Account Numbers:

\$ 845,370.27 - Org-Object 45040-57500, DPW Paving
\$ 297,716.18 - Org-Object 60484-57570, Storm Sewers
\$ 131,402.65 - Org-Object 22640-57560, Sanitary Sewers
\$ 81,273.52 - Org-Object 45040-57530, Sidewalk
Replacement
\$ 26,513.65 - Org-Object 45010-59700, MIS Conduit
Systems
\$1,382,276.27 - Total

Attachments: [#0204-20 Resolution](#)

[0205-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason, on behalf of Alder Tate II, on behalf of the Department of Public Works, submitting the following contract for approval:

Contract 20200009 - 21st Street Concrete Reconstruct

Recommendation of Mayor Mason: That the bid for Contract 20200009 - 21st Street Concrete Reconstruct, be awarded to Zignego Company Inc., at its bid price of \$888,431.48, it being the lowest responsible bidder.

Fiscal Note: Funds to defray the cost of this Public Works Department project be appropriated from the following Account Numbers:

\$567,111.68 - Org-Object 45040-57500, Concrete Paving -
Misc. Locations
\$171,079.32 - Org-Object 60484-57570, Storm Sewers

\$ 59,183.51 - Org-Object 22640-57560, Sanitary Sewers
\$ 49,256.87 - Org-Object 45040-57515, Sidewalk
Replacement
\$ 41,800.10 - Org-Object 45010-59700, MIS Conduit
Systems
\$888,431.48 - Total

Attachments: [#0205-20 Resolution](#)

[0206-20](#)

Subject: (Direct Referral) Communication sponsored by Mayor Mason, on behalf of Alder Tate II, on behalf of the Department of Public Works, submitting the following contract for approval:

Contract 20200004 - 2020 City Resurfacing-North Side

Recommendation of Mayor Mason: That the bid for Contract 20200004 - 2020 City Resurfacing-North Side, be awarded to Payne & Dolan, Inc., at its bid price of \$876,629.35, it being the lowest responsible bidder.

Fiscal Note: Funds to defray the cost of this Public Works Department project be appropriated from the following Account Numbers:

\$428,193.35 - Org-Object 45040-57500, Asphalt
Resurfacing
\$408,985.00 - Org-Object 60484-57570, Storm Sewers
\$ 34,385.00 - Org-Object 22640-57560, Sanitary Sewers
\$ 3,346.00 - Org-Object 45040-57515, Crosswalk Ramps
\$ 1,720.00 - Org-Object 45040-57515, Sidewalk
Replacement
\$876,629.35 - Total

Attachments: [#0206-20 Resolution](#)

[0207-20](#)

Subject: (Direct Referral) Communication from Mayor Mason presenting a request on behalf of the fire department to apply for and if awarded accept the FEMA 2019 Assistance to Firefighters Grant in the amount of \$956,000.

Recommendation of Mayor Mason: To approve applying for and if awarded accept the FEMA 2019 Assistance to Firefighters Grant in the amount of \$956,000.

Fiscal Note: Replacement of Fire Engine 5 - \$525,000, Replacement of Paramedic Defibrillators - \$280,000, Replacement of firefighting personal protective clothing - \$100,000, Purchasing additional heavy duty washer/extractor machines for cleaning firefighting clothing - \$51,000. Grant Control Number is 00294.

There is a local 10% hard match which will be covered from the following accounts: 45030-57310, 45130-57300 and 45130-53240.

Attachments: [#0207-20 Resolution](#)

[0208-20](#)

Subject: (Direct Referral) Communication from Mayor Mason presenting a request on behalf of the fire department requesting permission for the Mayor to sign and accept reimbursement for the 2020-HRER-01-11933 Hazardous Materials Response System equipment grant for 2020 in the amount of \$4,220.48 from Wisconsin Emergency Management - Department of Military Affairs.

Recommendation of Mayor Mason: To approve and accept reimbursement for the 2020-HRER-01-11933 Hazardous Materials Response System equipment grant for 2020 in the amount of \$4,220.48 from Wisconsin Emergency Management - Department of Military Affairs.

Fiscal Note: No levy dollars are utilized for this grant. The \$4,220.48 is reimbursement for expenditures made by the fire department.

Attachments: [#0208-20 Resolution](#)

E. Consent Agenda

F. Common Council Announcements

Announcements are limited to recognition of City residents and employees, memorials, and non-political community events. Discussion of matters related to governmental business is prohibited.

G. Adjourn

Public Comment is not yet accessible virtually, however if you would like to submit public comment via email please send to clerks@cityofracine.org. Your comment will be sent to the Mayor and Alder's, and put into the formal record as well.

Office of The City Clerk

If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 636-9171 at least 48 hours prior to this meeting.

