



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Revised Wastewater Commission

*President Kathy DeMatthew, Vice President Mike Andreasen, Secretary John Engel,
Mayor John Dickert, Robert Pucely, Ronald Keland, Alderman Ronald D. Hart, Alderman
James T. Spangenberg, Michael Staeck, John Hewitt,
Daryl Lynaugh, Robert Lui, Thomas Bunker, Victor Puente, Thomas Friedel*

Tuesday, November 24, 2009

4:30 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, A. Wheeler, R. Gilbreath, R. Pace, S. Cryer, M. Klimek, C. Tippery, J. Kunz, S. Dettmann, N. Erlandson

PRESENT: 8 - John Dickert, Ronald Keland, John Hewitt, Daryl Lynaugh, Victor Puente, Kathy DeMatthew, Mike Andreasen and John Engel

EXCUSED: 4 - Ronald D. Hart, Michael Staeck, Robert Pucely and Thomas Friedel

2. Approval of Minutes for the October 2009 Meeting

A motion was made by John Hewitt, seconded by Vice President Mike Andreasen, that this be to Approve the Minutes. The motion **PASSED** by a Voice Vote.

3. [09-4440](#)

Subject: Budget Expenditures for October 2009 Totaling \$1,198,177.64

Recommendation: Approve

A motion was made by Daryl Lynaugh, seconded by Vice President Mike Andreasen, that this be Approved. The motion **PASSED** by a Voice Vote.

4. [09-4441](#)

Subject: Project Reports:

- A) Lift Station No. 2 Emergency Generator
- B) 15th Street and Lathrop Avenue Interceptor
- C) Remote Monitoring of Flow Metering Locations
- D) Update on OpenCEL Project
- E) Correspondence with DNR Relating to Ammonia and Plant Re-Rating

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

5. [09-4461](#)

Subject: Amend Sections 1.52 and 3.5 of the Racine Area Intergovernmental Sanitary Sewer Service, Revenue Sharing,

Cooperation and Settlement Agreement to Increase the Annual Limit on Minor Unplanned Upgraded Sewer Service Facilities

Recommendation: Approve

The General Manager explained the benefits of passing this amendment and that the Wastewater Utility received affirmative replies from the SSR Parties of the Agreement.

A motion was made by Vice President Mike Andreasen, seconded by John Hewitt, that this be Approved. The motion PASSED by a Voice Vote.

6. [09-4213](#)

Subject: Authorization of the General Manager to Enter Into a Memorandum of Understanding (MOU) with OpenCel for the Installation of their Technology

Recommendation: Approve

The General Manager requested authorization to proceed with the sole source procurement from OpenCEL for their technology and equipment to be installed at the Racine Wastewater Utility. He also requested authorization to enter into a Memorandum of Understanding (MOU) with OpenCEL delineating the contractual obligations of the parties involved in the procurement process.

A motion was made by Vice President Mike Andreasen, seconded by Daryl Lynaugh, that this be Approved. The motion PASSED by a Voice Vote.

7. [09-4422](#)

Subject: Sole Source Procurement Request for a Jet Flush Vac Machine

Recommendation: Approve

The General Manager explained that the 2010 Capital Improvement Program included the replacement of a sewer cleaning Jet Flush Vac Truck. Utility personnel have researched and resolved that the best piece of equipment to perform this function would be a Vactor. The Utility is familiar with this brand of truck having used one since 1980. The General Manager requested authorization to proceed with sole source procurement from the Bruce Municipal Equipment Company for the sole brand purchase of a Vactor, that being in the best interest of the Utility. He also stated that he had discussed the status of the current Vactor with the City Attorney, and it was agreed that it should be traded in at the time of purchase to limit the Utility's potential future liability.

A motion was made by Alderman James T. Spangenberg, seconded by Secretary John Engel, that this be Approved. The motion PASSED by a Voice Vote.

8. [09-4424](#)

Subject: Presentation from AECOM Regarding the Final Draft Report of the Storage Optimization Study - James Kunz invited to the meeting

Recommendation: Receive and File

James Kunz, from AECOM, gave a presentation summarizing their plan on the storage optimization study. He noted that their goals outlined in this study are to reduce basement backups, eliminate safety site bypassing, and limit peak flows to the Wastewater Plant. He discussed issues to consider for prioritization based on downstream impact, future growth dependent, bypass frequency, basement backup

frequency, dependence on other measures, and cost effectiveness. Based on these issues, he noted the areas that would be done in priority sequence. Overall, the projects could be completed in the year 2019 for an estimated cost of \$141.55 million. He also noted that AECOM staff, Keith Haas, Mike Gitter and Allan Wheeler met with the Department of Natural Resources and they were favorable on the implementation of these projects.

Received and Filed

9. [09-4446](#)

Subject: Proposal from AECOM for Amendment No. 4 to the Cost of Service Study and Modeling Efforts

Recommendation: Approve

The General Manager submitted Amendment No. 4 to the Professional Services Agreement relating to the Cost of Service study and modeling efforts. He noted that this amendment was for the purpose of allowing an AECOM representative to attend and prepare for the Wastewater Technical Advisory Committee (TAC), prepare additional computer modeling, and perform a flow meter evaluation. The cost for Amendment No. 4 is \$47,700.00.

A motion was made by Vice President Mike Andreasen, seconded by John Hewitt, that this be Approved. The motion PASSED by the following vote:

AYES: 7 -

Dickert, Hewitt, Lynaugh, Puente, DeMatthew, Andreasen and Engel

EXCUSED: 4 -

Hart, Staeck, Pucely and Friedel

NON VOTING: 1 -

Keland

10. [09-4455](#)

Subject: Change Order No. 1 on Contract A-09, 15th Street & Lathrop Avenue Sanitary Sewer Improvements, A. W. Oakes & Son, Inc. (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 1 on Contract A-09 in the amount of \$22,633.50, bringing the total contract amount to \$542,947.50 and recommended approval.

A motion was made by Secretary John Engel, seconded by Vice President Mike Andreasen, that this be Approved. The motion PASSED by the following vote:

AYES: 6 -

Dickert, Hewitt, Lynaugh, Puente, Andreasen and Engel

EXCUSED: 4 -

Hart, Staeck, Pucely and Friedel

ABSTENTIONS: 1 -

DeMatthew

NON VOTING: 1 -

Keland

11. [09-4423](#)

Subject: AECOM Amendment No. 3 to the Professional Services

Agreement Regarding the Lathrop Avenue & 15th Street Interceptor

Recommendation: Approve

The General Manager submitted Amendment No. 3 to the Professional Services Agreement with regard to the Lathrop Ave. and 15th Street Interceptor projects. The Amendment is in the amount of \$18,656.00 and covers the performance of construction related services.

A motion was made by Mayor John Dickert, seconded by Alderman James T. Spangenberg, that this be Approved. The motion PASSED by the following vote:

AYES: 7 -

Dickert, Hewitt, Lynaugh, Puente, DeMatthew, Andreasen and Engel

EXCUSED: 4 -

Hart, Staeck, Pucely and Friedel

NON VOTING: 1 -

Keland

CLOSED SESSION

It is the intent that the Wastewater Commission convene in closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a utility employee. It is also the intent that open session will follow closed session.

Vice President Mike Andreasen made a motion, seconded by John Hewitt, to move the meeting into Closed Session at 6:15 p.m. The motion passed unanimously.

12. [08-3023](#)

Subject: Report on the Review of the Annual Non-Represented Employee Compensation for 2009 - Scott Dettman Invited to the Meeting

Recommendation: Receive and File

Discussion was held on the review of the annual non-represented employee compensation for 2009.

Received and Filed

OPEN SESSION

The meeting resumed in Open Session at 6:25 p.m.

13. [09-4426](#)

Subject: Request to Approve the Annual Non-Represented Employee Compensation for 2009

Recommendation: Approve

Mayor John Dickert moved, and Mike Andreasen seconded, that the non-represented employees in the Wastewater Utility, including the General Manager, are to receive a 1% across-the-board increase effective January 1, 2009 for their 2008 performance.

A motion was made by Mayor John Dickert, seconded by Vice President Mike Andreasen, that this be Approved. The motion PASSED by a Voice Vote.

14. Other Business

No other business to report.

15. Adjournment

There being no further business, Secretary John Engel made a motion, seconded by Vice President Mike Andreasen, to adjourn the meeting at 6:30 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.