



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Wastewater Commission

Tuesday, October 29, 2019

4:30 PM

City Hall Annex, Room 227

Roll Call

DMoore is an alternate and should not be considered for Quorum

PRESENT: 6 - Robert Lui, Kathy DeMatthew, Thomas Bunker, John Hewitt, Robert Pucely and James Spangenberg

EXCUSED: 6 - Terry McCarthy, Natalia Taft, Daryl Lynaugh, Cory Mason, Dan Moore and John Tate II

Approval of Minutes for the September 23, 2019 Meeting

A motion was made by Bunker, seconded by Hewitt, that this file be to Approve the Minutes

[1205-19](#)

Subject: Budget Expenditures for September totaling \$1,188,670.33

Recommendation: Approve

A motion was made by Bunker, seconded by Lui, that this file be Approved

[1203-19](#)

Subject: Project Reports:

- A) Property Acquisition Update
- B) Wastewater Plant Facilities Plan Update
- C) WEF Update
- D) WWOA Update
- E) WPDES Permit Update
- F) Update on new vacancies and filling vacancies
- G) HHW Annual Usage Summary
- H) Update on PFAS

Recommendation: Receive and File

Project reports were given by staff

A motion was made by Lui, seconded by Hewitt, that this file be Approved

[1069-19](#)

Subject: Change Order No. 15 on Contract A-18, Lift Station No. 2 Storage Basin, Miron Construction Co., Inc. (Contractor)

Recommendation on 09-23-19: Defer

Recommendation on 10-29-19: Approve

A motion was made by Bunker, seconded by Lui, that this file be Approved

[1070-19](#)

Subject: Change Order No. 16 on Contract A-18, Lift Station No. 2 Storage Basin, Miron Construction Co., Inc. (Contractor)

Recommendation: Approve

A motion was made by Bunker, seconded by Hewitt, that this file be Approved

[1194-19](#)

Subject: Change Order No. 17 on Contract A-18, Lift Station No. 2 Storage Basin, Miron Construction Co., Inc. (Contractor)

Recommendation: Approve

A motion was made by Bunker, seconded by Hewitt, that this file be Approved

[1195-19](#)

Subject: Change Order No. 18 on Contract A-18, Lift Station No. 2 Storage Basin, Miron Construction Co., Inc. (Contractor)

Recommendation: Approve

A motion was made by Bunker, seconded by Hewitt, that this file be Approved

[1196-19](#)

Subject: Change Order No. 19 on Contract A-18, Lift Station No. 2 Storage Basin, Miron Construction Co., Inc. (Contractor)

Recommendation: Approve

A motion was made by Bunker, seconded by Hewitt, that this file be Approved

[1197-19](#)

Subject: Authorization to sign Amendment No. 3 for a time extension on Agreement with CNH

Recommendation: Approve

A motion was made by Secretary Pucely, seconded by DeMatthew, that this file be Approved

[1198-19](#)

Subject: Amendment for Professional Services with Stantec to deal with endangered species habitat on a sewer relocation project

Recommendation: Approve

The consultant will work with the DNR to mitigate disturbances to the habitat of the Queen Snake. A contract for the NTE \$25,000 was suggested

A motion was made by Spangenberg, seconded by Hewitt, that this file be Approved

[1204-19](#)

Subject: Resolution for the City of Racine to file a declaration of Official Intent to reimburse for funds expended for the Wastewater Treatment Plant Upgrade (CWFLP)

Recommendation of the Wastewater Commission: To Approve

Recommendation of the Finance & Personnel Committee on 11-11-2019: That permission be granted to the general manager of the Wastewater Utility to file a declaration of Official Intent to reimburse for funds expended for the Wastewater Treatment Plant Upgrade (CWFLP)

Fiscal Note: The Racine Water Utility is applying for a Clean Water Fund Loan. It may expend internal funds that would be reimbursed by loan proceeds in the future

A motion was made by Bunker, seconded by DeMatthew, that this file be Referred Finance and Personnel Committee

[1193-19](#)

Subject: Submittal of Pretreatment Rates for 2020

Recommendation: Approve

Annual increases will be adjusted for C.P.I. A full cost of service analysis will be performed every 5 years

A motion was made by Bunker, seconded by DeMatthew, that this file be Approved

[1207-19](#)

Subject: Proposal from Ruckert-Mielke to Perform 2020 revenue sharing calculations

Recommendation: Approve

Charges are not to exceed \$12,000

A motion was made by DeMatthew, seconded by Spangenberg, that this file be Approved

[1088-19](#)

Subject: Discussion of any Health Care Changes for Active Employees

Recommendation: Approve

Discussion was held maintaining the same health plan. Following additional discussion a motion was made to adopt the City Plan (3000/6000 HSA) with a 7.5% premium share and with a stipend of \$2500 to be placed in all active employees HSA accounts

A motion was made by Bunker, seconded by Secretary Pucely, that this file be

Approved

[1089-19](#)

Subject: Discussion of Health Care Changes for Retired Employees Age 55-65

Recommendation: Approve

The Utility adopts the 3000/6000 changes. That this group of pre 65 retirees pay a 7.5% premium share. Furthermore, staff shall bring back an appropriate stipend to mitigate the cost impact in health care plan

A motion was made by DeMatthew, seconded by Hewitt, that this file be Approved

[1090-19](#)

Subject: Discussion of Health Care Changes for Retired Employees Over the Age of 65

Recommendation: Approve

Proposed for those of age 65 and over the Medicare B reimbursement be fixed at \$135.50 for all retirees and or spouse over 65. Further that all pay 7.5% premium share and that the Utility will neutralize the cost impact. Commissioner Bunker abstained

A motion was made by Secretary Pucely, seconded by DeMatthew, that this file be Approved

[1102-19](#)

Subject: Amendment for Professional Services with Ruekert-Mielke with regards to the 8" Sanitary Force Main in Hamilton St. for @ North Beach

Recommendation: Approve

Additional paving requirement by the City required additional engineering services

A motion was made by Bunker, seconded by Secretary Pucely, that this file be Approved

CLOSED SESSION

A motion was made by Spangenberg, seconded by DeMatthew, to move the meeting into Closed Session at 7:10 p.m. The motion passed unanimously.

It is the intent that the Wastewater Commission convene in closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a utility employee. It is also the intent that open session will follow closed session.

[1192-19](#)

Subject: Communication from the General Manager discussing an employee's performance

Recommendation: Receive and File

Adopted

OPEN SESSION

Hewitt made a motion, seconded by DeMatthew, to move the meeting into Open Session at 7:30 p.m. The motion passed unanimously

Approved

[1218-19](#)

Subject: Communication from the Chief of Operations submitting revisions for the policy manual with regard to Operator Intern Program modification

Recommendation: Approve

A motion was made by Bunker, seconded by DeMatthew, that this file be Approved

ADJOURNMENT

There being no further business, Hewitt made a motion, seconded by Pucely, to adjourn the meeting at 7:40 p.m. The motion passed unanimously