



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft Public Works and Services Committee

*Chairman Ronald D. Hart, Alderman Robert Anderson, Alderman Raymond DeHahn,  
Alderman Jeff Coe*

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Tuesday, February 26, 2008

5:30 PM

City Hall, Room 301

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### Call To Order

*The meeting was called to order at 5:42 p.m.*

*Members Present: Ald Ron Hart, 14th District, Chairman; Ald Ray DeHahn, 7th District;  
Ald Jeff Coe, 1st District; Thomas Eeg, Asst. Commissioner/Operations; John Rooney,  
Asst. Commissioner/Engineering*

*Staff: Mary McIlvaine, Neighborhood Watch; Lt. Jim Dobbs, Racine Police Dept.*

*Other: Pete Henkes; Mike Gauger, Globe Contractors*

### Approval of Minutes for the February 12, 2008 Meeting.

*On a motion by DeHahn, seconded by Coe, the Committee approved the minutes as printed.*

1. [08-1740](#)

**Subject:** Communication from Racine Neighborhood Watch requesting to use the City Hall Annex parking lot for its plant sale fundraiser pickup on Saturday, May 17, 2008, from 5 a.m. until 3 p.m.

**Recommendation:** The Mayor and City Clerk be authorized and directed to enter into a Hold Harmless Agreement with Racine Neighborhood Watch to use the City Hall Annex parking lot and lawn area abutting Grand Avenue on Saturday, May 17, 2008, from 5:00 a.m. to 3:00 p.m. in conjunction with a fundraiser.

**Fiscal Note:** Not applicable.

*Mary McIlvaine appeared before the Committee and explained this is similar to last years event. Tom Eeg had no objections and stated it should be approved subject to the usual stipulations.*

*On a motion by DeHahn, seconded by Coe, the Committee approved the request.*

**Recommended For Approval**

2. [08-1742](#)

**Subject:** Communication from the YMCA requesting to use city right-of-way and Monument Square on June 21, 2008 for the 30th Annual Lighthouse Run.

**Recommendation of the Public Works and Services Committee**

**(2-26-08):** Permission be granted to the sponsor of the Lighthouse Run to use certain city streets for the period of 6:00 a.m. to 10:30 a.m. on Saturday, June 21, 2008, and to close the following streets:

Main Street from State Street to Sixth Street  
Lake Avenue from 8th Street to State Street  
State Street from Main Street to Lake Avenue  
Main Street from State Street to 3 Mile Road (west side two traffic lanes will remain open for two-way traffic)  
Dodge Street from Main Street to Michigan Boulevard  
Michigan Boulevard from Dodge Street to Wolff Street  
Wolff Street from Michigan Boulevard to North Main Street

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U. S. Coast Guard requesting permission to close Main Street Bridge to boat traffic for the period of 7:40 a.m. to 10:40 a.m. on Saturday, June 21, 2008 to satisfy the needs of this run.

Further recommends that this permission is granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime cost and equipment and material loss incurred by any department in the assistance of this event shall be charged to the sponsor;
- D. Sponsor shall comply with the approved policy on parking restrictions for special events, and the sponsor shall distribute to all abutting property occupants on those streets where parking is being prohibited written notices of the ban approximately 48 hours in advance of this event.
- E. Sponsor shall be responsible for all traffic control and detour signage during the event.
- F. Sponsor shall pay a \$1,400.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance in the interest of public safety to implement this event in accordance with these stipulations.

**Fiscal Note:** There will be nominal costs to the various city departments, on a regular shift basis, to assist in implementing this event.

*Pete Henkes appeared before the Committee and noted it is the same path as the previous year. Lt. Dobbs had no objections to the event and Tom Eeg noted it can be approved subject to the usual stipulations.*

*On a motion by DeHahn, seconded by Coe, the Committee approved the request.*

**Recommended For Approval**

3. [08-1732](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting a request from Globe Contractors seeking permission to use the former Walker site for the 6th Street sewer and water work.

**Recommendation:** The Mayor and City Clerk be authorized and directed to enter into an agreement with Globe Contractors for the use of the Walker Site for the storage of construction materials for the Sixth Street project, from March 3, 2008 to July 3, 2008, with the following stipulations:

- A. A Hold Harmless Agreement be executed;
- B. A Liability Insurance Certificate be filed; and
- C. Globe Contractors restores the property to its original condition.

**Fiscal Note:** Not applicable.

*John Rooney explained Globe wanted to use the property to stockpile their equipment and materials for the 6th Street Sewer construction. They would also run a small crushing operation to recycle pavement being removed on the project. Globe would like to use the property from approximately March 3 to July 3, 2008. Tom explained a hold harmless and liability insurance would have to be filed.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the request subject to the usual stipulations.*

**Recommended For Approval**

4. [08-1748](#) **Subject:** Communication from the Purchasing Agent submitting bids for Janitorial Services for the Building Complex.

**Recommendation:** The Mayor and City Clerk be authorized and directed to enter into a contract for the provision of janitorial services for the Building Complex with MJJ, Inc., Franksville, WI, they being the lowest responsible bidder, with a two-year bid price of \$203,400.00.

Further recommends that this contract may be renewed for three one (1) year extensions provided the contractor and the City are in mutual agreement.

Further recommends that funds to defray the cost of these professional services are available in Account 404.000.5610, Building Complex-Professional Services.

**Fiscal Note:** Funds are available as herein delineated.

**Roll Call Vote:** Ayes - Ald. Hart, Ald. DeHahn

### Nays - Ald. Coe

*Tom Eeg explained MJJ, Inc. of Franksville was the lowest responsible bidder with a bid price of \$203,400 and noted a contract should be entered into with them. Alderman Coe indicated there were problems in the past with MJJ and asked if Cleanco, the second lowest bidder could be approved. Tom noted there are escape clauses in the contract and specifications were re-written to not allow some of the poor work done in the past.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the lowest bidder and authorized the Mayor and City Clerk to enter into the agreement. On a roll call vote, members voting AYE, Hart, DeHahn, NAY, Coe.*

#### Recommended to be Awarded

5. [08-1634](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 11-06 (K6-012), Southside Industrial Park Infrastructure, Wanasek Corporation, contractor.

#### Recommendation: Defer

*John Rooney requested the item be deferred.*

*On a motion by Coe, seconded by DeHahn, the Committee deferred the item.*

#### Deferred

6. [08-1772](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 31-07 (K7-035), Transit Center Park Lot, Black Diamond Group, contractor.

**Recommendation:** The work of Black Diamond Group, Inc., under Contract 31-07 (K7-035), Transit Center Park Lot, be accepted and final payment authorized for a total contract amount of \$418,095.12, from funds heretofore appropriated.

**Fiscal Note:** Contract was authorized under Resolution No. 07-0356, dated August 6, 2007.

*John Rooney explained the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$418,095.12.*

*On a motion by Coe, seconded by DeHahn, the Committee approved final payment.*

#### Recommended For Approval

7. [08-1773](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 28-96 (K6-030), Engineering Services for Island Park Bridges, Applied Technologies, consultant.

**Recommendation:** The professional services provided by Applied Technologies, under Contract 28-96 (K6-030), Engineering Services for Island Park Bridges, be accepted and final payment authorized for a total contract amount of \$253,708.68, from funds heretofore appropriated.

**Fiscal Note:** Contract was authorized under Resolution No. 8941, dated April 15, 1996.

*John Rooney explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$253,708.68.*

*On a motion by Coe, seconded by DeHahn, the Committee approved final payment.*

**Recommended For Approval**

8. [08-1774](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 37-00 (K0-042), Engineering Services for Designing Washington Avenue from West Boulevard to Marquette Street, Clark Dietz, consultant.

**Recommendation:** Contract 37-00 (K0-042), Engineering Services for Designing Washington Avenue from West Boulevard to Marquette Street, Clark Dietz, consultant, be closed out.

**Fiscal Note:** This is a three-party contract with the Wisconsin Department of Transportation, Clark Dietz, Inc. and the City and payments were made by the State.

*John Rooney explained the contract was never executed because the City, State and consultant entered into a three-party agreement for design services and requested the contract be closed out.*

*On a motion by Coe, seconded by DeHahn, the Committee approved closing the contract.*

**Recommended For Approval**

9. [08-1775](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 44-00 (K0-053), Design Root River Pathway - Phase II, Earth Tech, consultant.

**Recommendation:** Defer

*Tom Eeg requested the item be deferred.*

*On a motion by Coe, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

10. [08-1776](#) **Subject:** Direct Referral. Communication from the Commissioner of

Public Works/City Engineer submitting a request for final payment on Contract 25-01 (K1-025), Downtown Streetscape Phase I Construction Consultant Observation Services, JJR, consultant.

**Recommendation:** The professional services provided by JJR, under Contract 25-01 (K1-025), Downtown Streetscape Phase I Construction Consultant Observation Services, be accepted and final payment authorized for a total contract amount of \$55,373.61, from funds heretofore appropriated.

**Fiscal Note:** Contract was authorized under Resolution No. 3872, dated March 2, 2001.

*John Rooney explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$55,373.61.*

*On a motion by Coe, seconded by DeHahn, the Committee approved final payment.*

**Recommended For Approval**

11. [08-1777](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 45-01 (K1-055), Professional Services for Main Street Reconstruction, Phase II, Earth Tech, consultant.

**Recommendation:** Defer

*Tom Eeg requested this item be deferred.*

*On a motion by Coe, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

12. [08-1778](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 50-05 (K5-057), Design Services for Retrofit of Reservoir Park, Earth Tech, consultant.

**Recommendation:** Defer

*Tom Eeg requested this item be deferred.*

*On a motion by Coe, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

13. [08-1796](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 on Contract 46-07 (K7-054), Festival Hall Boiler Replacement, Mechanical Associates of WI, Inc., contractor.

**Recommendation:** Change Order No. 1 on Contract 46-07 (K7-054), Festival Hall Boiler Replacement, Mechanical Associates of WI, Inc., contractor, be approved in the credit amount of \$5,400.00.

**Fiscal Note:** Change Order No. 1 will result in a decrease in contract price.

*Tom Eeg explained the change order is for removal of the temperature control work from the contract. It is in the credit amount of \$5,400.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the change order.*

**Recommended For Approval**

14. [08-1750](#)

**Subject:** Communication from the Commissioner of Public Works/City Engineer requesting to rescind Resolution No. 08-0625, of February 5, 2008, and to authorize final payment on Contract 46-07 (K7-054), Festival Hall Boiler Replacement, Mechanical Associates of WI, Inc., contractor.

**Recommendation:** As the amount listed in Resolution No. 08-0625, dated February 5, 2008, was incorrect, Resolution No. 08-0625 be rescinded.

Further recommends that the work of Mechanical Associates of WI, Inc., under Contract 46-07 (K7-054), Festival Hall Boiler Replacement, be accepted and final payment authorized for a total contract amount of \$76,987.00, from funds heretofore appropriated.

**Fiscal Note:** Contract was approved by Resolution 07-0358, dated August 6, 2007.

*Tom indicated there was an error at a previous Public Works meeting and asked that Resolution No. 08-0625 be rescinded and final payment be authorized on the contract as presented.*

*On a motion by Coe, seconded by DeHahn, the Committee approved final payment.*

**Recommended For Approval**

15. [08-1780](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 1 on Contract 40-07 (K7-046), 2007 Sewer Lining, Visu-Sewer, Inc., contractor.

**Recommendation:** Change Order No.1 on Contract 40-07 (K7-046), 2007 Sewer Lining, Visu-Sewer Clean & Seal, Inc., contractor, be approved, in the credit amount of \$6,486.90 and that will provide a time extension until November 16, 2007, to complete this contract.

**Fiscal Note:** Change Order No. 1 will result in a decrease in contract price.

*John Rooney explained the change order is a rectifying change order and to extend the contract time by 16 days. The change order is in the credit amount of \$6,486.90.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the change order.*

**Recommended For Approval**

16. [08-1789](#) **Subject:** Communication from the Assistant Commissioner of Public Works/Operations requesting permission to accept a Focus on Energy Grant for \$5,931.00 for Solid Waste Garage Lighting.

**Recommendation:** The Commissioner of Public Works/City Engineer be authorized and directed to enter into a grant agreement on behalf of the City of Racine with the Wisconsin Energy Conservation Corporation which will provide \$5,691.00 in funding for the Solid Waste Garage Lighting project.

Further recommends that funds for this project are available in Account 404.000.5510, Building Complex Utilities.

**Fiscal Note:** Funds are available as herein delineated.

*Tom requested permission to accept the grant in the amount of \$5,931. The approximate cost of the project is \$29,000 and with the grant and energy savings there would be a 4 year payback on the project.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the request.*

**Recommended For Approval**

17. [08-1790](#) **Subject:** Communication from the Assistant Commissioner of Public Works/Operations requesting permission to accept a Focus on Energy Grant for the installation of LED light fixtures at the Civic Centre Parking Ramp.

**Recommendation:** The Commissioner of Public Works/City Engineer be authorized and directed to enter into a grant agreement on behalf of the City of Racine with the Wisconsin Energy Conservation Corporation which will provide \$1,065.00 in funding for the Civic Centre Parking Ramp LED Light Fixture project.

Further recommends that funds for this project are available in Account 106.120.5570, Parking System Repairs.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg requested permission to accept the grant for installing LED fixtures at the Civic*



*Centre Parking Ramp. The lights in the lower level are 24 hour lights and the utility savings per year is about \$1,300 to switch to LED and an 8 year payback on the project.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the request.*

**Recommended For Approval**

18. [08-1781](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 40-07 (K7-046), 2007 Sewer Lining, Visu-Sewer, Inc., contractor.

**Recommendation:** The work performed by Visu-Sewer Clean & Seal, Inc., under Contract 40-07 (K7-046), 2007 Sewer Lining, be accepted and final payment authorized for a total contract amount of \$768,282.35, from funds heretofore appropriated.

**Fiscal Note:** Contract was authorized under Resolution No. 07-0239, dated June 5, 2007.

*John Rooney explained the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$768,282.35.*

*On a motion by DeHahn, seconded by Coe, the Committee approved final payment.*

**Recommended For Approval**

19. [08-1731](#) **Subject:** Communication from the Assistant Commissioner of Public Works/Engineering submitting a proposal from Nielsen, Madsen & Barber for survey and design of drainage improvement on Victorian Drive.

**Recommendation:** The Mayor and City Clerk be authorized and directed to enter into an agreement with Nielsen, Madsen & Barber for professional engineering services and to provide plans and specifications for Storm Water Drainage Improvements on Victorian Drive from Emstan Hills Drive to Maryland Avenue, at a price not-to-exceed \$29,850.00.

Further recommend that funds to defray the cost of these professional services are available in Account 104.988.5420, Storm Sewers - Various Locations.

**Fiscal Note:** Funds are available as herein delineated.

*John Rooney explained the proposal is to provide civil design and surveying services, plans and specifications for the proposed Victorian Drive Storm Water Drainage Improvements from Emstan Hills Drive to Maryland Avenue. The proposal is in the not-to-exceed amount of \$29,850 and funding is available. He explained there have been problems in the past regarding drainage problems. We had a public hearing in 2007 to put an urban section with curb and gutter and storm sewer to solve the problem as part of an assessable paving project. That was turned down by the residents. No street improvements would be made on this project and if the street would be resurfaced in the future, it would be done by public hearing and special assessment. Ald. Hart asked that*

*Ald. Holding be notified of this work and John indicated as the project moves forward, Ald. Holding will be contacted.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the contractor.*

**Recommended For Acceptance as a Professional Services Agreement**

20. [08-1737](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting a preliminary resolution for sewer and water laterals on Seventeenth Street.

**Recommendation:** A preliminary resolution be introduced for sewer and water laterals at the following locations:

**Seventeenth Street** from Oregon Street to Indiana Street, and  
**Seventeenth Street** from Indiana Street to Kentucky Street.

**Fiscal Note:** Not applicable.

*John noted there were sewer and water laterals that needed to be added to the public hearing list that were missed on the last preliminary resolution submittal for 2008 hearings for 2009 construction.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the preliminary resolution.*

**Recommended For Approval**

21. [08-1771](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting proposals for professional services for Boiler Replacement Analysis at Various Buildings.

**Recommendation:** The Mayor and City Clerk be authorized and directed to enter into an agreement with Arnold & O'Sheridan, Inc. for professional services for Boiler Replacement at the City Hall Annex, Central Heating Plant and Solid Waste Garage, at a price not-to-exceed \$18,500.00.

Further recommend that funds to defray the cost of these professional services are available in Account 404.000.5510, Utilities.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg explained he received a proposal for design of a central heating unit. This analysis will help prepare for the 2009 budget. The proposal is in the not-to-exceed amount of \$18,500 and funding is available. There are also Focus on Energy grants for this work.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Acceptance as a Professional Services Agreement**

22. [08-1779](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting State Project Agreement 2704-05-00/70 Ohio Street from Durand Avenue (STH 11) to 21st Street.

**Recommendation:** The Mayor and City Clerk be authorized and directed to enter into a project agreement with the Wisconsin Department of Transportation for reconstructing Ohio Street (LOC STR) from Durand Avenue (STH 11) to 21st Street. The total cost of this project cost is estimated at \$2,340,800.00 with the State's share being \$1,872,640.00 and the City's share being \$468,160.00.

Further recommends that funding for this project is available in Account 988.905.5060, Ohio Street, 21st Street to Durand Avenue.

**Fiscal Note:** Funds are available as herein delineated.

*John Rooney submitted the agreement for the second phase of Ohio Street. He noted this would initiate the selection of a consultant for this phase of the project. The City's share of the project will be \$468,160 and funding is available.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the agreement and authorized the Mayor and City Clerk to enter into it.*

**Recommended For Approval**

23. [08-1782](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Amendment No. 1 to Contract 01-08 (K8-001), 2008 Sewer Asset Management Services, Earth Tech, consultant.

**Recommendation:** That Amendment No. 1 on Contract 01-08 (K8-001), 2008 Sewer Asset Management Services, Earth Tech, consultant, as submitted, be approved in the not-to-exceed amount of \$56,400.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 104.988.5420, Storm Sewers, Miscellaneous Locations.

**Fiscal Note:** Funds are available as herein delineated.

*John explained the amendment is for additional services in managing storm sewer investigation and manhole investigation. It is in the not-to-exceed amount of \$56,400 and funding is available.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Approval**

24. [08-1783](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting a proposal from Earth Tech for Professional Services for 2008 Sewer Lining.

**Recommendation:** The Mayor and City Clerk be authorized and directed to enter into an agreement with Earth Tech, Inc. for professional engineering services and to provide plans and specifications for 2008 Sewer Lining, at a price not-to-exceed \$56,000.00.

Further recommend that funds to defray the cost of these professional services are available in the following accounts:

\$16,000.00 - Account 104.988.5420, Storm Sewer, Misc. Locations  
\$16,000.00 - Account 987.907.5310, Sanitary Sewer, Var. Locations  
\$24,000.00 - Racine Wastewater Utility  
\$56,000.00 - Total

**Fiscal Note:** Funds are available as herein delineated.

*John explained the proposal is for design and bid document preparation. It is in the not-to-exceed amount of \$56,000 and funding is available. The Water Utility is sharing in the cost.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Acceptance as a Professional Services Agreement**

25. [08-1784](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Amendment No. 1 to Contract 2-07 (K7-002), 2007 PUblic Works Technology Consulting, Earth Tech, Inc., consultant.

**Recommendation:** Defer

*John Rooney requested this item be deferred.*

*On a motion by Coe, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

**Miscellaneous Business**

**Adjournment**

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**