



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft

### Wastewater Commission

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Wednesday, October 15, 2025

5:30 PM

City Hall, Room 303

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*Let the record show that Commissioner Sullivan was voting in the capacity of the City of Racine alternate.*

#### ROLL CALL

**PRESENT:** 11 - Natalia Taft, John Tate II, Cory Mason, Anthony Bunkelman, Jens Jorgensen, Jim Sullivan, Nancy Washburn, Marlo Harmon, Nick Barootian, Rosalind Thomas and Jack Feiner

**EXCUSED:** 3 - Claude Lois, Kevin Salb and Tony Beyer

[1046-25](#)

**Subject:** Approval of Minutes for the September 22, 2025, Wastewater Commission Meeting

**Staff Recommendation:** To Approve

**Fiscal Note:** N/A

A motion was made by Tate II, seconded by Thomas, that this file be Approved.

[1047-25](#)

**Subject:** Annual Update Regarding City of Racine Peak Flow Mitigation Plan

**Staff Recommendation:** To Defer Until the November Commission Meeting

**Fiscal Note:** N/A

A motion was made by Mason, seconded by Harmon, that this file be Deferred until the November Commission Meeting.

[1048-25](#)

**Subject:** Consideration of Memorandum of Understanding with Rise Reforming, Inc.

**Staff Recommendation:** To Approve

**Fiscal Note:** N/A

*The Utility Director presented information on Rise Reforming, Inc., a regional company who has developed a pilot system for alternate utilization of biogas that would essentially clean the biogas to produce bio-propane gas. This could potentially serve as alternative renewable energy (RNG) outfall to help achieve sustainability goals for the Treatment Plant. The MOU is non-obligatory as far as installing or purchasing anything at this point, and allows for Rise Reforming, Inc. to assist with the start-up in securing funding to scale a pilot in the 3rd quarter of 2027. Discussion ensued amongst the Commissioners regarding the possibility of utilizing this as revenue generation in the future, with most viewing the project as a favorable project to pursue.*

**A motion was made by Mason, seconded by Sullivan, that this file be Approved.**

[1049-25](#)

**Subject:** Consideration of Bid Opening Results for Contract 2025-WW-STR-01, 2025 Roof Replacements

**Staff Recommendation:** To Approve Results and Award Bid to the Lowest Responsible Bidder

**Fiscal Note:** \$423,000 from \$500,000 CIP across 2025 and 2026

*The Utility Director submitted bid results on Contract 2025-WW-STR-01, 2025 Roof Replacements, in the amount of \$423,000.00, and recommended approval to the lowest responsible bidder, that being Robert's Restorations. Concerns arose amongst Commissioners related to whether the lowest bidder was experienced in projects involving the specialized terra cotta roof style. Wastewater Executive Director Tillis, who was present at the meeting virtually, spoke to these concerns assuring the Commissioners that the Roofing Consultant, IRS, had properly vetted the contractor with the lowest responsible bid, and was recommending that the bid be awarded accordingly.*

**A motion was made by Jorgensen, seconded by Harmon, that this file be Approved.**

[1050-25](#)

**Subject:** Consideration of Change Order No. 3 Contract B-22 - UV Upgrade, Lee Mechanical (contractor)

**Staff Recommendation:** To Approve

**Fiscal Note:** No Cost Change Order

*The Utility Director presented a no-cost change order that will extend the contract duration to incorporate schedule delays associated with unforeseen underground and structural conflicts. The contract duration is now extended from 821 calendar days to final payment, to 1172 calendar days to final payment. The new date of contractual substantial completion is estimated to be 6/10/26, and the new date of contractual final payment is 7/16/26.*

**A motion was made by Jorgensen, seconded by Thomas, that this file be Approved.**

[1051-25](#)

**Subject:** Consideration of Professional Services Agreement with Donohue for Design Services for Lift Station #10 Upgrade

**Staff Recommendation:** To Approve Tasks 1-3 with task 4 contingent on construction bid acceptance.

**Fiscal Note:** \$194,170 from CIP.

*The Utility Director presented a proposal from Donohue to provide engineering services associated with the upgrade of aging infrastructure at lift station #10. The proposal would include design, project management, bid, and construction services. The project would be slated for completion in the 2nd quarter of 2027.*

**A motion was made by Washburn, seconded by Bunkelman, that this file be Approved.**

## Adjournment

*There being no further business to address, the meeting was adjourned at 5:50 p.m.*