



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Finance and Personnel Committee

*Vice Chair Maurice Horton*  
*Alder Olivia Turquoise-Davis*  
*Alder Mary Land*  
*Alder Terry McCarthy*

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Tuesday, May 28, 2024

5:30 PM

City Hall, Room 303

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#### Call To Order

**PRESENT:** 3 - Vice Chair Horton, Turquoise-Davis and McCarthy

**EXCUSED:** 2 - Chair West and Land

#### Approval of Minutes for the May 13, 2024 Meeting.

A motion was made by Alder McCarthy, seconded by Alder Davis, to Approve the minutes.

[0486-24](#)

**Subject:** Communication sponsored by Mayor Mason, on behalf of the Human Resources Youth Employment Program, requesting permission to enter into an agreement and accept funding in the amount of \$20,000 from the Summer Jobs Connect Academy Implementation Grant from the Cities for Financial Fund (Grant Control #0529).

**Recommendation of the Finance and Personnel Committee on 05-28-2024:** That the Human Resources Director be granted permission to enter into an agreement and accept funding in the amount of \$20,000 from the Summer Jobs Connect Academy Implementation Grant from the Cities for Financial Empowerment Fund (Grant Control #0529).

**Fiscal Note:** Grant award is \$20,000. City match is not required.

*Human Resources Director Horton, appeared before the Committee to speak on the item.*

A motion was made by Alder McCarthy, seconded by Alder Davis, that this file be Recommended For Approval.

[0484-24](#)

**Subject:** Communication sponsored by Alder McCarthy, on behalf of the Chief Information Officer, requesting permission to submit the bid results for Official Notice #9-2023 RFP Website Design Services Contract #2023205.

**Recommendation of the Finance and Personnel Committee on 05-28-2024:** That the Mayor and City Clerk be authorized to execute

Contract #2023205 RFP Website Design Services with OnPoint Insight LLC for design, implementation, and maintenance of a new City website.

**Fiscal Note:** This is a three year contract with a total cost of \$71,520. Funds are available in account #70113-57800 for FY 2024 and costs for subsequent years will be appropriated during the annual budget process.

*MIS Chief Information Officer Edwards, appeared before the Committee to speak on the item.*

**A motion was made by Alder Horton, seconded by Alder McCarthy, that this file be Recommended For Approval.**

[0473-24](#)

**Subject:** Communication sponsored by Mayor Mason, on behalf of the City Administrator, requesting permission to apply for the Wisconsin Department of Administration (DOA) Flexible Facilities Program Grant (Grant Control # 00576).

**Recommendation of the Finance and Personnel Committee on 05-28-2024:** That the City Administrator be granted permission to apply for the Wisconsin Department of Administration DOA Flexible Facilities Program (Grant Control #00576).

**Fiscal Note:** Grant award maximum is \$4,250,000. No local match required.

*City Administrator Vornholt, appeared before the Committee to speak on the item.*

**A motion was made by Alder Davis, seconded by Alder McCarthy, that this file be Recommended For Approval.**

[0451-24](#)

**Subject:** Communication sponsored by Alder McCarthy, on behalf of the Finance Dept. Financial Empowerment Center, requesting permission to apply for and accept a \$2,500 donation from Landmark Credit Union for the purpose of funding a kid's calendar art contest administered by the Financial Empowerment Center (FEC) (Grant Control #00575).

**Recommendation of the Finance and Personnel Committee on 05-28-2024:** That the Finance Director be granted permission to apply for and accept a \$2,500 donation from Landmark Credit Union for the purpose of funding a kid's calendar contest administered by the Financial Empowerment Center (FEC) (Grant Control #00575).

**Fiscal Note:** Donation of \$2,500. No match required.

*Financial Empowerment Coordinator Knibbs, appeared before the Committee to speak on the item.*

**A motion was made by Alder McCarthy, seconded by Alder Davis, that this file be Recommended For Approval.**

[0483-24](#)

**Subject:** Communication sponsored by Mayor Mason, on behalf of the City Attorney and Director of City Development, presenting Ordinance 0003-24, Delegation of Commercial Building, HVAC, Fire Alarm, Fire Sprinkler, and Plumbing Plan Reviews.

**Recommendation of the Finance and Personnel Committee on 05-28-2024:** To Approve

**Fiscal Note:** N/A

*City Development Assistant Director Hintz, appeared before the Committee to speak on the item.*

**A motion was made by Alder Horton, seconded by Alder McCarthy, that this file be Recommended For Approval.**

[0508-24](#)

**Subject:** Communication sponsored by Mayor Mason, on behalf of the Director of City Development, requesting permission to enter into a professional services agreement with EPLEX, LLC, d/b/a E-Plan Exam, for Commercial Building, HVAC, Fire Alarm, Fire Sprinkler, and Plumbing Plan Reviews.

**Recommendation of the Finance and Personnel Committee on 05-28-2024:** That the Mayor and City Clerk be authorized and directed to execute professional services agreement with EPLEX, LLC, d/b/a E-Plan Exam as presented.

**Fiscal Note:** The proposed ordinance has no costs associated with adoption. The professional services agreement would result in potential payments to the City of approximately \$15,000 to \$30,000 annually, depending on construction activity, which would be added to the City's general fund.

*City Development Assistant Director Hintz, and E-Plan Founder David Mattox, appeared before the Committee to speak on the item.*

**A motion was made by Alder McCarthy, seconded by Alder Horton, that this file be Recommended For Approval.**

[0485-24](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Finance Director, requesting permission to submit the presentation of the 4th Quarter 2023 and the 1st Quarter 2024 Fiscal Results and investment summaries.

**Recommendation of the Finance and Personnel Committee on 05-28-2024:** To Approve.

**Fiscal Note:** N/A

*Finance Director Fischer, appeared before the Committee to speak on the item.*

A motion was made by Alder McCarthy, seconded by Alder Horton, that this file be Recommended For Approval.

[0469-24](#)

**Subject:** Communication sponsored by Alder West, on behalf of the City Attorney's Office, submitting the claim of David Lewis for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 05-28-2024:** That the claim be disallowed.

**Fiscal Note:** N/A

*Deputy City Attorney Roubik, appeared before the Committee to speak on the item.*

A motion was made by Alder Horton, seconded by Alder McCarthy, that the disallowance of this claim be Recommended for Approval.

[0470-24](#)

**Subject:** Communication sponsored by Alder West, on behalf of the City Attorney's Office, submitting the claim of Alice Johnson for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 05-28-2024:** That the claim be disallowed.

**Fiscal Note:** N/A

*Deputy City Attorney Roubik, appeared before the Committee to speak on the item.*

A motion was made by Alder McCarthy, seconded by Alder Horton, that the disallowance of this claim be Recommended for Approval.

### Closed Session

It is intended that the Finance and Personnel Committee will convene in closed session pursuant to Wisconsin Statutes section 19.85(1)(g) to discuss strategy for litigation in which the City of Racine is or is likely to become involved and pursuant to Wisconsin Statutes section 19.85(1)(e), to address matters that, for competitive or bargaining reasons, requires a closed session.

A motion was made by Alder McCarthy, seconded by Alder Horton, to go into Closed Session.

The motion PASSED by the following vote:

**AYES:** 3 - Vice Chair Horton, Turquoise-Davis and McCarthy

**EXCUSED:** 2 - Chair West and Land

[0477-24](#)

**Subject:** Communication sponsored by Alder West, on behalf of the City Attorney, requesting authorization for the City Attorney's Office to

represent all City employees and officers in the following cases.

*Berns, et al., v. King et al.*, Racine County Circuit Court Case No. 2023 CV 905

*Brown v. City of Racine, et al.*, US District Court for the Eastern District of Wisconsin Case No. 23-CV-1327

*Fagan, et al., v. City of Racine, et al.*, Racine County Circuit Court Case No. 2024 CV 223

*Hollimon, et al., v. City of Racine., et al.*, Racine County Circuit Court Case No. 2023 CV 1428

*Progressive Universal Insurance Company v. Honor, et al.*, Racine County Circuit Court Case No. 2023 CV 1510

*Jackson, et al., v. City of Racine, et al.*, Racine County Circuit Court Case No. 2024 CV 460

*Mitchell, et al., v. Smith, et al.*, US District Court for the Eastern District of Wisconsin Case No. 23-CV-400

*Reed v. City of Racine, et al.*, Racine County Circuit Court Case No. 2023 CV 964

*Schukar, et al., v. County of Kenosha, et al.*, US District Court for the Eastern District of Wisconsin Case No. 23-CV-880

**Recommendation of the Finance and Personnel Committee on 05-28-2024:** To authorize the City Attorney's Office to represent all City employees and officers in these cases.

**Fiscal Note:** Employees and officers in some of these cases are being represented by the City Attorney's Office in-house with no budgetary effect and some by outside counsel. Outside counsel will be paid from Atty-Professional Services, Account 11004 52100. Total fees are to be determined.

*City Attorney Letteney, appeared before the Committee to speak on the item.*

**A motion was made by Alder McCarthy, seconded by Alder Horton, that this file be Recommended For Approval.**

[0478-24](#)

**Subject:** Communication sponsored by Mayor Mason, on behalf of the City Administrator, requesting authorization to commence collective bargaining with General Teamsters Local Union No. 200 for a successor agreement.

**Recommendation of the Finance and Personnel Committee on 05-28-2024:** That the City Administrator is authorized to commence collective bargaining with General Teamsters Local Union No. 200 for a successor agreement.

**Fiscal Note:** N/A

*City Administrator Vornholt, and Alder Kelly, appeared before the Committee to speak on the item.*

**A motion was made by Alder Davis, seconded by Alder McCarthy, that this file be Recommended For Approval.**

[0476-24](#)

**Subject:** Communication sponsored by Alder Kelly, requesting an update for the 2021-2024 Police and Fire contracts.

**Recommendation of the Finance and Personnel Committee on 05-28-2024:** To Receive and File

**Fiscal Note:** N/A

*City Administrator Vornholt, City Attorney Letteney, Fire Chief Hansen, Police Deputy Chief Metoyer, Finance Director Fischer, and Alder Kelly, appeared before the Committee to speak on the item.*

**A motion was made by Alder McCarthy, seconded by Alder Horton, that this communication be Received and Filed.**

**Open Session**

**The Finance and Personnel Committee will return to open session and may take action on any item discussed in closed session.**

**A motion was made by Alder McCarthy, seconded by Alder Horton, to go into Open Session.**

**The motion PASSED by the following vote:**

**AYES:** 3 - Vice Chair Horton, Turquoise-Davis and McCarthy

**EXCUSED:** 2 - Chair West and Land

**There being no further business to come before the Committee, the meeting adjourned at 6:51p.m. The next scheduled meeting of the Committee is at 5:30p.m. on Monday, July 8, 2024.**

**Respectfully submitted,**

**Alder West, Chair**

**Finance & Personnel Committee**