



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Dennis Wiser
Jeff Coe
Ronald D. Hart

Monday, September 22, 2014

5:00 PM

City Hall, Room 303

Call To Order

PRESENT: 4 - Chairman Shakoor, II, Vice Chairman McCarthy, Dennis Wiser and Jeff Coe

EXCUSED: 1 - Ronald D. Hart

Approval of Minutes for the September 8, 2014 Meeting.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wiser, that this be to Approve the Minutes*. The motion PASSED by a Voice Vote.

1. [14-10594](#) **Subject:** (Direct Referral) Communication from the Police Chief, requesting to appear before the Finance and Personnel Committee to discuss our request to apply for and accept the 2014-2015 Alcohol Saturation Grant (Grant Control #2014-037).

Recommendation of the Finance & Personnel Committee on 09-22-14: Permission be granted to the Police Chief to apply for and accept the 2014-2015 Alcohol Saturation Grant (Grant Control #2014-037).

Fiscal Note: The grant is in the amount of \$15,000, with a soft match of \$3,750. The grant will be used to cover officer wages.

Attachments: [14-10594](#)

Chief Howell appeared before the committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [14-10539](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal for Contract 49-14 (K4-049), PS - Fire Station Museum Window Replacement, Industrial Roofing Services, Inc., consultant.

Recommendation of the Public Works and Services Committee

on 09-09-14: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Industrial Roofing Services, Inc., under Contract 49-14 (K4-049), PS - Fire Station Museum Window Replacement, in the not-to-exceed amount of \$4,700.

Recommendation of the Finance & Personnel Committee on

09-22-14: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Industrial Roofing Services, Inc., under Contract 49-14 (K4-049), PS - Fire Station Museum Window Replacement, in the not-to-exceed amount of \$4,700 and the remaining balance in account 993.300.5010, Fire Station 5 HVAC, be transferred to account 993.300.5030, Fire Station Museum Window Replacement.

Fiscal Note: There are sufficient funds available for transfer.

Attachments: [14-10539 Contract 49-14 PS-Fire Station Museum Window Replacement](#)

Chief Hansen appeared before the committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [14-10597](#)

Subject: (Direct Referral) Communication from the County Clerk of Racine County requesting the City of Racine enter into an Intergovernmental Cooperative Agreement to Facilitate Purchase of Extended Hardware Maintenance Agreements for Accessible Voting System.

Recommendation of the Finance & Personnel Committee on

09-22-14: That the Mayor and City Clerk be authorized and directed to enter into an Intergovernmental Cooperative Agreement to Facilitate Purchase of Extended Hardware Maintenance Agreements for Accessible Voting System.

Fiscal Note: N/A

Attachments: [County - Voting Equipment](#)

Scott Letteney, Deputy City Attorney, appeared before the committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [14-10556](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into a Memorandum of Understanding

(MOU) with the Retired and Senior Program (RSVP) of Racine County, sponsored by, Volunteer Center of Racine County Inc. The purpose of the MOU is to facilitate collaboration with RSVP and guide the working relationship between all parties.

Recommendation of the Finance & Personnel Committee on

09-22-14: Permission be granted to the Public Health Administrator to enter into a Memorandum of Understanding (MOU) with the Retired and Senior Program (RSVP) of Racine County, sponsored by, Volunteer Center of Racine County Inc, for a period of three years.

Fiscal Note: N/A

Attachments: [2014 MRC RSVP MOU](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [14-10557](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into a Memorandum of Understanding (MOU) with/among the Units of the Wisconsin Medical Reserve Corps. The purpose of the MOU is to facilitate intrastate collaboration between units of the Wisconsin Medical Reserve Corps (MRC). The units intend to collaborate in an effort to benefit each party in achieving their respective missions within each unit and its membership maintaining independent identities.

Recommendation of the Finance & Personnel Committee on

09-22-14: Permission be granted to the Public Health Administrator to enter into a Memorandum of Understanding (MOU) with/among the Units of the Wisconsin Medical Reserve Corps.

Fiscal Note: N/A

Attachments: [2014 MRC State MOU](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [14-10558](#)

Subject: Communication from the Public Health Administrator requesting permission to accept an amendment to the original contract agreement with the Wisconsin Department of Health

Services, on behalf of the Division of Public Health, for Public Health Emergency Preparedness and Response through the programs titled Bioterrorism Preparedness and Cities Readiness Initiative. This amendment changes the contract period to extend through June 30, 2015. The current contract amounts are renewed and all other terms and conditions of the original agreement remain unchanged for the amended contract period. The funds are used for continuation of emergency preparedness efforts for the City of Racine.

Recommendation of the Finance & Personnel Committee on 09-22-14: Permission be granted to the Public Health Administrator to accept an amendment to extend the contract period to June 30, 2015 with the Wisconsin Department of Health Services.

Fiscal Note: There is no City match required. (Original Grant Control #2013-025).

Attachments: [2014 BP & CRI \(PHEP\) Extension 14-15](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

7. [14-10559](#)

Subject: Communication from the Public Health Administrator requesting permission for the Mayor and City Clerk to accept additional funds of \$5,000 from the Department of Health Services. The funds will be used for support of the Racine County Medical Reserve Corps unit to recruit, train and deploy Health Professional volunteers for emergency and non-emergency response. The contract period is July 1, 2014 through June 30, 2015. (Grant Control #2013-007)

Recommendation of the Finance & Personnel Committee on 09-22-14: That permission be granted to the Mayor and City Clerk be authorized and directed to accept additional funds of \$5,000 from the Department of Health Services.

Fiscal Note: There is no City match required. The grant control number is 2013-007.

Attachments: [2014 Dept of Health Svcs - MRC Support \(2014-15\)](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a

Voice Vote.

8. [14-10548](#) **Subject:** Communication from the City Attorney submitting the claim of Corrina Brown for consideration.

Recommendation of the Finance & Personnel Committee on 09-22-14: The claim of Corrina Brown be denied.

Fiscal Note: N/A

Attachments: [c_brown_001](#)

Scott Letteney, Deputy City Attorney, appeared before the committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

9. [14-10550](#) **Subject:** Communication from the City Attorney submitting the claim of Susan Chase for consideration.

Recommendation of the Finance & Personnel Committee on 09-22-14: The claim of Susan Chase be denied.

Fiscal Note: N/A

Attachments: [chase_001](#)

Scott Letteney, Deputy City Attorney, appeared before the committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

10. [14-10552](#) **Subject:** Communication from the City Attorney submitting the claim of Acuity Insurance (Contreras) for consideration.

Recommendation of the Finance & Personnel Committee on 09-22-14: The claim of Acuity Insurance (Contreras) be denied.

Fiscal Note: N/A

Attachments: [acuity_001](#)

Scott Letteney, Deputy City Attorney, appeared before the committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

11. [14-10605](#) **Subject:** (Direct Referral) Communication from the Deputy City Attorney and Human Resources Manager presenting a health care plan to be the only plan available to all active and retired City of Racine police officers and firefighters hired on or before June 30, 2011, subject to the premium share caps applicable to retirees.

Recommendation of the Finance & Personnel Committee on 09-22-14: That the Finance and Personnel Committee recommend adoption of Plan 08A as the only health care plan available to all active and retired City of Racine police officers and firefighters hired on or before June 30, 2011, subject to the premium share caps applicable to retirees and the contractual premium share applicable to active employees.

Fiscal Note: Savings associated with health care plan is dependent upon overall usage.

Attachments: [City of Racine Medical Plan Options 9-22-14](#)

Scott Letteney, Deputy City Attorney and Tom Friedel, City Administrator, appeared before the committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:36 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Tuesday, October 14, 2014 at City Hall Room 303.

**Respectfully submitted,
Ald.Q.A. Shakoor II, Chairman
Finance & Personnel Committee**