



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Public Works and Services Committee

*Chairman Sandy Weidner  
Vice Chairman Raymond DeHahn  
Michael Shields  
Jim Kaplan  
James Morgenroth*

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Tuesday, February 12, 2013

5:30 PM

City Hall, Room 301

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### Call To Order

*The meeting was called to order at 5:36 P.M.*

**PRESENT:** 5 - Chairman Weidner, Vice Chairman DeHahn, Michael Shields, Jim Kaplan and James Morgenroth

Also Present: Mark Yehlen, Tom Eeg, Alderman Kaprelian-Becker, Alderman Mozol, Karl Fuller, Tom Karkow, Cara Spoto

### Approval of Minutes for the January 29, 2013 Meeting.

*The minutes of the January 29, 2013 meeting were approved as printed. Passed unanimously.*

1. [13-8582](#) **Subject:** Communication from Racine Neighborhood Watch requesting to use the City Hall Annex parking lot for its plant sale fundraiser pickup on Saturday, May 19, 2012, from 5 a.m. until 3 p.m.

**Recommendation of the Public Works and Services Committee on 2-12-13:** The Mayor and City Clerk be authorized and directed to enter into a Hold Harmless Agreement with Racine Neighborhood Watch to use the City Hall Annex parking lot and lawn area abutting Grand Avenue on Saturday, May 18, 2013, from 5:00 a.m. to 3:00 p.m. in conjunction with a fundraiser.

**Fiscal Note:** N/A

*This was an annual request.*

*Motion made by Kaplan, seconded by Shields to approve. Passed unanimously.*

**Recommended For Approval**

2. [13-8573](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 2 to Contract 3-12 (K2-003), 16th Street & West Boulevard Signal Replacement, Outdoor Lighting Construction Co., Inc., contractor.

**Recommendation of the Public Works and Services Committee on 2-12-13:** That Change Order No. 2 on Contract 3-12 (K2-003), 16th Street & West Boulevard Signal Replacement, Outdoor Lighting Construction Co., Inc., contractor, be approved in the amount of \$10,052.30.

**Fiscal Note:** Funding to defray the cost of this change order be appropriated from Account 992.600.5010, Traffic Signals.

*This was a rectifying change order.*

*Motion made by Kaplan, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Approval**

3. [13-8618](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 3-12 (K2-003), 16th Street & West Boulevard Signal Replacement, Outdoor Lighting Construction Co., Inc., contractor.

**Recommendation of the Public Works and Services Committee on 2-12-13:** That the work done by Outdoor Lighting Construction Co., Inc. under Contract 3-12 (K2-003), 16th Street & West Boulevard Signal Replacement, be accepted and final payment authorized for a total contract amount of \$106,885.14.

**Fiscal Note:** Contract was authorized under Resolution No. 12-3112, dated May 1, 2012.

*Final payment was submitted.*

*Motion made by Kaplan, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Approval**

4. [13-8605](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Amendment No. 1 to Contract 17-13 (K3-017), Professional Services-Hydrographic Survey of 5th Street Boat Launch Basin, Baird & Associates, consultant.

**Recommendation of the Public Works and Services Committee on 2-12-13:** That Amendment No. 1 to Contract 17-13 (K3-017), Professional Services - Hydrographic Survey of 5th Street Boat Launch Basin, Baird & Associates, consultant, as submitted, be approved in the not-to-exceed amount of \$5,300.00.

**Fiscal Note:** Funding to defray the cost of these professional services be appropriated from Account 993.700.5040, Pershing Park Boat

Launch.

*Tom Eeg explained this pertained to the potential dredging of this area. He stated the County would cover some of the costs for this amendment.*

*Motion made by Kaplan, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Approval**

5. [13-8619](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a proposal from AECOM for Contract 19-13 (K3-019) - PS - 2013 Sewer Asset Management Services.

**Recommendation of the Public Works and Services Committee on 2-12-13:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM Technical Services, Inc., under Contract 19-13 (K3-019), Professional Services - 2013 Sewer Asset Management Services, in the not-to-exceed amount of \$58,550.00.

**Fiscal Note:** Funding to defray the cost of these professional services be appropriated from the following accounts:

\$ 29,275.00 - Account 104.993.5420, Storm Sewer, Misc. Loc.

\$ 29,275.00 - Account 287.993.5310, Sanitary Sewer, Misc. Loc.

\$ 58,550.00 - Total

*Tom Eeg stated this was an annual agreement to review CCTV recordings in both storm and sanitary sewers.*

*Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Acceptance as a Professional Services Agreement**

6. [13-8592](#)

**Subject:** Communication from Alderman of 15th District and Alderman of the 5th District requesting evaluation and elimination of city owned lights before implementing the new "street light spacing policy" for WE Energy's leased lights.

**Recommendation of the Public Works and Services Committee on 2-12-13:** That the Commissioner of Public Works create a policy on the spacing and location of City owned street lighting.

**Fiscal Note:** Not applicable at this time.

*Alderman Mozol appeared before the Committee and stated City lights should be reviewed as well and considered for removal to provide more energy savings.*

*Alderman Kaprelian-Becker appeared before the Committee and stated she is not against elimination of street lights, but wants to consider better control of our City*

*circuits. Residents pay comparable costs for City lights versus leased lights so they should also be considered for removal.*

*Mark Yehlen stated the current Adopt-A-Streetlight Program just addressed WE Energy light locations. WE Energy lights are easier to remove than the City circuits which contain underground cabling and light pole bases that require more costs to implement.*

*Alderman Kaplan was concerned about the removal of lights along the bike path as people utilize them all hours of the day year round.*

*Alderman Shields was concerned with public safety due to the removal of lights. The City spent major funds on City circuits so it is not cost effective to remove these lights.*

*Motion made by Shields, seconded by Kaplan to direct the Commissioner of Public Works to create a policy on the spacing and location of City owned lights. Passed unanimously.*

**Recommended For Approval**

7. [13-8563](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a draft of the Adopt-A-Streetlight Program. (Res. No. 13-0055)

**Recommendation of the Public Works and Services Committee on 1-29-13:** That the Adopt-A-Streetlight Program be approved.

**Fiscal Note:** Residents will be required to pay the annual WE Energies lease cost for any street or alley light they are sponsoring plus a \$15 administrative fee.

**Recommendation of the Public Works and Services Committee on 2-12-13:** Defer

*Motion made by DeHahn, seconded by Kaplan to defer. Passed unanimously.*

**Deferred**

8. [13-8607](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 1 to Contract 32-12 (K2-037), Professional Services-Design of Recycling Brochures, Corporate Images, consultant.

**Recommendation of the Public Works and Services Committee on 2-12-13:** That Amendment No. 1 to Contract 32-12 (K2-037), Professional Services - Design of Recycling Brochures, Corporate Images, Inc., consultant, as submitted, be approved in the not-to-exceed amount of \$5,100.00.

**Fiscal Note:** Funding to defray the cost of these professional services

be appropriated from Account 289.000.5540, Public Education.

*Tom Eeg stated this amendment will provide the design services for the 2014 recycling calendars and magnets.*

*Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.*

**Recommended For Approval**

9. [13-8610](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 to Contract 55-12 (K2-066), HVAC Upgrades at Library, Johnson Controls, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 2-12-13:** That Change Order No. 1 on Contract 55-12 (K2-066), HVAC Upgrades at Library, Johnson Controls, Inc., contractor, be approved in the amount of 7,180.00.

**Fiscal Note:** Funding to defray the cost of this change order be appropriated from Account 255.992.5010, Library HVAC Replacement.

*Tom Eeg stated this change order provides shutoff valves to allow better maintenance of the system and to install a water filter to keep debris from traveling through the system which provides a more efficient operation and longer system life.*

*Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.*

**Recommended For Approval**

10. [13-8611](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 38-11 (K1-040), Professional Services-Website Recycling Updates, Corporate Images, consultant.

**Recommendation of the Public Works and Services Committee on 2-12-13:** That the professional services provided by Corporate Images, Inc., under Contract 38-11 (K1-040), Professional Services - Website Recycling Updates, be accepted and final payment authorized for a total contract amount of \$9,475.00.

**Fiscal Note:** Contract was authorized under Resolution No. 11-2500, dated April 18, 2011.

*Tom Eeg stated the work is complete and recommended final payment.*

*Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Approval**

11. [13-8608](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from AECOM Technical Services, Inc. for Contract 18-13 (K3-018), Professional Services - Recycling Billing Services.

**Recommendation of the Public Works and Services Committee on 2-12-13:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM Technical Services, Inc., under Contract 18-13 (K3-018), Professional Services - Recycling Billing services, in the not-to-exceed amount of \$5,000.00.

**Fiscal Note:** Funding to defray the cost of these professional services be appropriated from Account 289.000.5610, Professional Services.

*Tom Eeg stated this amendment would provide a review of all sites with recycling carts to ensure all sites are charged appropriately for this service.*

*Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.*

**Recommended For Acceptance as a Professional Services Agreement**

12. [13-8594](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/Operations requesting to waive formal bidding for the purchase of Cree LED Light Fixtures.

**Recommendation of the Public Works and Services Committee on 2-12-13:** That the request of the Purchasing Agent to waive formal bidding procedures be approved in accordance with State Statutes that allow for the waiving of public bids for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Mayor and City Clerk be authorized and directed to enter into an agreement with Cree Industries, Racine, WI, for the purchase of all LED lights needed through the end of 2013.

**Fiscal Note:** Funding for the installation of LED lighting is estimated to be \$75,000.00 in 2013.

*Tom Eeg stated he was requesting to continue with Cree lighting in our facilities to match the lighting in other areas and to better handle the stocking of backup devices.*

*Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.*

**Recommended For Approval**

### Public Comment Period

*Karl Fuller commented on the Adopt-A-Streetlight policy and the spacing of lights on City circuits.*

## **Adjournment**

*The meeting adjourned at 6:40 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**