



**Department of City Development**  
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## **MEMORANDUM**

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DATE: May 20, 2015

TO: Honorable Members, Community Development Committee

FROM: Brian F. O'Connell, Director

SUBJECT: Item 15-00485 Request of the Racine Unified School District for an amendment to the CDBG Grant Agreement for the 2014 Mentoring Program.

On March 18, 2014, by Resolution 14-0123, the Common Council awarded a grant of \$25,000 in 2014 Community Development Block Grant funds to the Racine Unified School District (RUSD) Mentoring Program. RUSD is requesting a revision to the program budget. The budget line for Salaries will increase from \$19,500.00 to \$21,146.00 to cover actual salary costs. Benefits will decrease from \$1,445.00 to \$254.00; an anticipated employee WRS account payment was not needed. Benefit coverage is for workman's compensation.

Decrease postage from \$175.00 to \$100.00. Decrease transportation from \$640.00 to \$260.00 for actual costs associated with a field trip. Decrease program supplies from \$740.00 to \$500.00. Total revised budget is \$25,000.00

City Development staff is recommending the following:

That the request of the Racine Unified School District to revise its 2014 grant budget for the Mentoring Program be approved.

Further recommends that the Mayor and City Clerk be authorized to execute an amended grant agreement consistent with the revised budget.

Fiscal Note: The total 2014 Community Development Block Grant allocation to Racine Unified School District Mentoring Program will remain \$25,000.

Attachment