



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Finance and Personnel Committee

*Chairman Q.A. Shakoor II*  
*Vice Chair Terry McCarthy*  
*Alderman Mary Land*  
*Alderman Tracey Larrin*  
*Alderman Jason Meekma*

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Monday, October 8, 2018

6:30 PM

City Hall, Room 307

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#### Call To Order

**PRESENT:** 5 - Q.A. Shakoor II, Terry McCarthy, Mary Land, Tracey Larrin and Jason Meekma

#### Chairman Comments

*Also Present: David Brown, Finance Director, Emelia Roso, Human Resources Assistant, Mayor Mason.*

#### Approval of Minutes for the September 24, 2018 Meeting.

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, to Approve the Minutes**

#### [1013-18](#)

**Subject:** Communication from the Purchasing Agent wishing to discuss bid results from Official Notice #11-2018 - Audit Services

**Recommendation of the Finance & Personnel Committee on 10/08/2018:** To award contract for audit services to Baker Tilly Virchow Krause LLP.

**Fiscal Note:** Funds for these services are expected to be included in future budgets. The estimated annual value of the contract \$80,000.

**Attachments:** [audit letter council.pdf](#)

*Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Larrin, that this file be Recommended For Approval**

#### [1018-18](#)

**Subject:** Communication from the Purchasing Agent wishing to discuss the revision of Municipal Code Article II, Section 46-33 Purchases under \$1,000.00.

**Recommendation of the Finance & Personnel Committee on**

**10/08/2018:** Refer to City Attorney's Office to update Municipal Code Article II, Section 46-33 Purchases under \$1,000.00 as outlined in the attached

**Fiscal Note:** N/A

**Attachments:** [ordinance change.pdf](#)

*Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this file be Recommended For Approval**

[1014-18](#)

**Subject:** Communication from the Purchasing Agent wishing to discuss bid results from Official Notice #13-2018 - Stump Removal & Parkway Restoration.

**Recommendation of the Finance & Personnel Committee on**

**10/08/2018:** To award contract for stump removal & parkway restoration to Trees "R" Us at their bid price of \$85,608.

**Fiscal Note:** Funds for these services are available in 45150 57110 and (CDBG account to be determined). The estimated annual value of the contract \$85,608.

**Attachments:** [stump letter to Council 8-2018.pdf](#)

*Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Land, seconded by Alderman Larrin, that this file be Recommended For Approval**

[1015-18](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept funds in the amount of \$4,500 for the Racine County Medical Reserve (MRC) Unit activities.

**Recommendation of the Finance & Personnel Committee on**

**10/08/2018:** Permission be granted to the Mayor and City Clerk to accept funds in the amount of \$4,500 for the Racine County Medical Reserve (MRC) Unit activities.

**Fiscal Note:** No City match required

**Attachments:** [2018-19 DHS-MRC Support Award \(\\$4500\)](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this file be Recommended For Approval**

[1016-18](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept State funding in the amount of \$311,560 for the continuation of programs and services.

**Recommendation of the Finance & Personnel Committee on**

**10/08/2018:** Permission be granted to the Mayor and City Clerk to enter into a Contract Agreement and to accept funding in the total amount of \$311,560 from the State of Wisconsin Department of Health Services, Division of Public Health for the continuation of programs and services.

**Fiscal Note:** No City match required.

**Attachments:** [2018-19 DHS-DPH-BIOT Foc.A-\\$62939 Infant Mortality-\\$222700 BIOT Prep CRI-\\$25921 = \\$311560](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Larrin, that this file be Recommended For Approval**

[1020-18](#)

**Subject:** Communication from the Public Health Administrator requesting permission for the City to accept \$12500 from Racine County toward the development of a Federally Qualified Healthcare Center application.

**Recommendation of the Finance & Personnel Committee on**

**10/08/2018:** Permission be granted to the Mayor and City Clerk to enter into a Memorandum of Understanding (MOU) by and between Racine County and City of Racine, and for the City to accept \$12,500.00 from Racine County toward the development of a Federally Qualified Healthcare Center application.

**Fiscal Note:** No City match required.

**Attachments:** [2018-19 MOU County-City\\_FQHC \(\\$12500\)](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this file be Recommended For Approval**

[0983-18](#)

**Subject:** Intergovernmental Agreement between the City of Racine and the Racine Wastewater Utility for the Relocation of a 39" Interceptor Sewer

**Recommendation of the Racine Wastewater Commission on**

**9/25/18:** Approve

**Recommendation of the Finance & Personnel Committee on**

**10/08/2018:** To approve the Intergovernmental Agreement between the City of Racine and the Racine Wastewater Utility for the Relocation of a 39" Interceptor Sewer.

**Fiscal Note:** All costs associated with the interceptor sewer relocation to be covered by the City of Racine.

**Attachments:** [Racine city and wastewater joint agreement for Inspire sewer relocation draft august 2018 \(1\)](#)

*James Palenick, City Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this file be Recommended For Approval**

A motion was made by Ald. McCarthy, seconded by Ald. Land, that the Committee move into Closed Session. Roll Call Vote: Ald. Shakoor Aye; Ald. McCarthy, Aye; Ald. Land, Aye; Ald. Larrin, Aye; Ald. Meekma, Aye.

**Closed Session**[0966-18](#)

**Subject:** Communication from Mayor Mason, to enter into negotiations with Mt. Pleasant for an intergovernmental agreement between the City of Racine, Racine Water Utility and Village of Mt. Pleasant relating to impacts on public services associated with the Village of Mt. Pleasant tax increment district number 5.

**Recommendation of the Racine Waterworks Commission on**

**9/25/18:** To approve entering into negotiations with the Village of Mt. Pleasant for an intergovernmental agreement between the City of Racine, Racine Water Utility and Village of Mt. Pleasant relating to impacts on public services associated with the Village of Mt. Pleasant Tax Increment District No. 5 (TID #5)

**Mayor's Recommendation to the Finance & Personnel Committee**

**on 10/08/2018:** To approve the negotiated intergovernmental agreement between the City of Racine, Racine Water Utility, and Village of Mt. Pleasant.

**Fiscal Note:** The Village of Mount Pleasant has agreed to provisions which hold the City and its water utility rate-payers harmless from any possible short-falls in water utility revenues necessary to cover the added debt service costs associated with the \$26,800,000 in "deficiency costs". In addition, the City will receive new, added revenues to its General Fund equaling: \$150,000 for Public Safety in 2019 and each of the successive, 29 years thereafter (\$4,500,000 total during life of TID #5); as well as

\$102,000 more for Transit in 2019, and a formula-based amount thereafter for each of the successive 29 years which will have Mount Pleasant pay its proportionate share of Transit expenditures.” And, the new developments in the City subject to the payment of REC (impact ) fees, including those where the City pays for same as a development incentive, will hereafter decrease from the present \$3,623 per REC to \$500 per REC.

A motion was made by Ald. Meekma, seconded by Ald. Larrin, that the Committee move into Open Session. Roll Call Vote: Ald. Shakoor Aye; Ald. McCarthy, Aye; Ald. Land, Aye; Ald. Larrin, Aye; Ald. Meekma, Aye.

### **Open Session**

A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that file 0966-18 be Recommended For Approval.

### **Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 7:18 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, October 22, 2018 at City Hall, Room 307.**

**Respectfully submitted,**

**Ald. Q.A. Shakoor II, Chairman  
Finance & Personnel Committee**