



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Wastewater Commission

*President Kathy DeMatthew, Vice President Mike Andreasen,  
Secretary John Engel, Mayor John Dickert, Robert Pucely,  
Ronald Keland, Alderman Ronald D. Hart, Alderman James T.  
Spangenberg, John Hewitt, Daryl Lynaugh, Robert Lui,  
Thomas Bunker, Victor Puente, Thomas Friedel, Chris  
Larsen, Thomas Sollman*

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Tuesday, May 25, 2010

4:30 PM

City Hall Annex - Room 227

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### 1. Roll Call

*OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, A. Wheeler, R. Gilbreath, R. Pace, K. Wanggaard*

**PRESENT:** 10 - Ronald D. Hart, Ronald Keland, John Hewitt, Daryl Lynaugh, Victor Puente, Thomas Friedel, Kathy DeMatthew, Mike Andreasen, James T. Spangenberg and Robert Lui

**EXCUSED:** 6 - John Dickert, Robert Pucely, John Engel, Chris Larsen, Thomas Bunker and Thomas M. Sollman

### 2. Approval of Minutes for the April 2010 Meeting

A motion was made by John Hewitt, seconded by Vice President Mike Andreasen, that this be to Approve the Minutes. The motion **PASSED** by a Voice Vote.

### 3. [10-5139](#)

**Subject:** Budget Expenditures for April 2010 Totaling \$1,231,057.40

**Recommendation:** Approve

A motion was made by Robert Lui, seconded by John Hewitt, that this be Approved. The motion **PASSED** by a Voice Vote.

### 4. [10-5140](#)

**Subject:** Project Reports:

- A) Update on OpenCEL Project & Focus on Energy Grant
- B) Phosphorus Legislation Update
- C) May Household Hazardous Waste Event
- D) Central States Water Environment Association - Annual Meeting
- E) Lift Station No. 1 Force Main - Cost of Service Study Update

**Recommendation:** Receive and File

*Project reports were given by staff.*

**Received and Filed**

### 5. [10-5141](#)

**Subject:** Presentation of the 2009 Audit from Clifton-Gunderson -

Renee Messing Invited to the Meeting

**Recommendation of the Wastewater Commission on 5/25/10:** That the 2009 Audit be approved

Refer to the Finance and Personnel Committee for adoption

*It was noted that since the Wastewater Commissioners were present at the Waterworks Commission meeting for the presentation of the 2009 Audit, which covers both Utilities, there was no need to go through the explanation of the 2009 Audit again. However, a request was made to report back to the Commission within sixty (60) days on the efforts made to address concerns mentioned in the management letter.*

**A motion was made by John Hewitt, seconded by Vice President Mike Andreasen, that this be Approved. The motion PASSED by a Voice Vote.**

6. [10-5142](#)

**Subject:** Letters from SSR Parties in Reply to the Annual Capacity Notifications

**Recommendation:** Receive and File

*The General Manager presented letters from the Village of Mt. Pleasant and Foth (on behalf of Caledonia) regarding the annual notice of maximum historical parameters for SSR Parties outlining projects that have been completed to help maintain their sewer systems in accordance to Utility guidelines. The General Manager noted that this was for informational purposes only.*

**Received and Filed**

7. [10-5143](#)

**Subject:** Compliance Maintenance Annual Report (CMAR) for 2009

**Recommendation:** Approve

*The Wastewater Plant Superintendent submitted the 2009 Annual Report for the Wastewater Utility. He noted that the Utility received a Grade of "A" in all categories except the category of "Collection systems", in which a Grade of "F" was received. The grades received for 2009 were the same as 2008. The General Manager noted that a Compliance Maintenance Resolution has been created for the DNR indicating the Utility's action response plan and implementation schedule. The Commission voted 9-0 to pass Resolution 2010-2 which focuses on an action plan to address the CMAR grade report.*

**A motion was made by Vice President Mike Andreasen, seconded by Thomas Friedel, that this be Approved. The motion PASSED by a Voice Vote.**

8. [10-5180](#)

**Subject:** Approval of Methodology and Rates for Hauled Waste

**Recommendation:** Approve

*The Chief of Operations distributed a copy of the Wisconsin Legislative Council Act 347 Memo which establishes a 3-stage process for a licensed hauler to contest hauled waste rates to be based on actual costs, and requires a 60-day notice to haulers prior to any increase in rates. He explained the methodology to derive hauled waste rates from a total of administrative/lab costs and waste loading costs. He requested approval of this methodology and rates for the 2010 hauled waste*

rates.

**A motion was made by Thomas Friedel, seconded by Ronald D. Hart, that this be Approved. The motion PASSED by a Voice Vote.**

### **CLOSED SESSION**

It is the intent that the Wastewater Commission convene in closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a utility employee. It is also the intent that open session will follow closed session.

*Thomas Friedel made a motion, seconded by John Hewitt, to move the meeting into Closed Session. The motion passed unanimously.*

9. [10-5166](#) **Subject:** Discussion Regarding a Personnel Matter

**Recommendation:** Receive and File

*A discussion was held regarding a personnel matter.*

**Received and Filed**

### **OPEN SESSION**

*Robert Lui made a motion, seconded by Vice President Mike Andreasen, to move the meeting into Open Session. The motion passed unanimously.*

10. [10-5036](#) **Subject:** Acceptance of a Grant from Focus on Energy for the OpenCEL Procurement

**Recommendation:** Defer

**A motion was made by James T. Spangenberg, seconded by Vice President Mike Andreasen, that this be Deferred. The motion PASSED by a Voice Vote.**

11. **Adjournment**

*There being no further business, John Hewitt made a motion, seconded by Vice President Mike Andreasen, to adjourn the meeting at 5:30 p.m. The motion passed unanimously.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.**