



# DEPARTMENT OF CITY DEVELOPMENT



July 9, 2019

Vanessa Boutwell  
1642 Washington Avenue  
Racine, WI 53403

RE: Revocation of Conditional Use Permit for 1642 Washington Avenue

Ms. Boutwell,

On July 9, 2019, you were notified by Chief Building Inspector, Ken Plaski, that your conditional use permit for the above property has been revoked due to continued violations of the conditions listed therein. Specifically, you continued to operate past the permitted hours as stated in the conditional use permit, despite previous written warnings that doing so would result in revocation of your permit On July 12, 2019, we received your request for an appeal of Mr. Plaski's decision. As such, your appeal will be scheduled for an appeals hearing before the City of Racine Plan Commission, as required under Sec. 114-156 of the City of Racine Code of Ordinances.

The Plan Commission is scheduled to meet every two weeks, with the next meeting to be held on Wednesday, July 24, 2019 at 4:30p.m., at City Hall, Room 205. If this date is acceptable to you, please confirm your attendance on the enclosed form and return the same to me. If this date does not work, the next available date is Wednesday, August 14, 2019 at 4:30p.m., at City Hall, Room 205. Either way, please confirm your attendance on the enclosed form and return the same to me.

Prior to the hearing, you may submit written evidence and argument in support of your appeal, which will be forwarded to the Plan Commissioners. Please submit any such written material to myself at least 3 days before the hearing, so that it can properly be distributed. At the hearing, you may be represented by counsel. Additionally, you will have an opportunity to present additional evidence and argument in support of your appeal. You will have the right present witnesses and cross-examining witnesses. After the hearing concludes, the Plan Commission will have 20 days issue a written decision on whether to affirm, reverse or modify Mr. Plaski's initial determination. A record of the proceeding will be documented in detail by the clerk for the Plan Commission, but not digitally recorded. If this is not acceptable to you, please indicate your request. If you have any other questions regarding procedures for the hearing, please contact me. Thank you.

I, Vanessa Boutwell, have requested an appeal of my conditional use permit for 1642 Washington Ave. I would like to schedule the appeals hearing as soon as practicable. As such, I have agreed to a hearing date of **Wednesday, July 24, 2019 at 4:30p.m., at City Hall, Room 205**. I hereby waive any rights under Wis. Stat. sec. 68.11(1) to be notified of the hearing at least 10 days prior. I will attend the hearing as notified.

Date: July 13, 2019

Signed: Vanessa Boutwell  
Vanessa Boutwell

Witnessed: [Signature]

*IN dispite of pharagh #1  
wording NOT Accurate.  
Never received any warnings.  
But still signing.  
I will be an attendance July 24, 19*