



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Public Works and Services Committee

*Vice Chairman Jim Kaplan  
Alderman Sandy Weidner  
Alderman Michael Shields  
Alderman Steve Smetana  
Chairman James Morgenroth*

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Tuesday, September 29, 2015

5:30 PM

City Hall, Room 303

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### Call To Order

*The meeting was called to order at 5:33 P.M.*

**PRESENT:** 3 - Sandy Weidner, Michael Shields and Chairman James Morgenroth

**EXCUSED:** 2 - Vice Chairman Jim Kaplan and Steve Smetana

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Alderman Perez, Tristin Erickson, Tom Karkow

### Approval of Minutes for the September 8, 2015 Meeting.

1. [15-00820](#) **Subject:** (Direct Referral) Communication from the Alderman of the 9th District requesting a preliminary resolution for paving the alley bounded by Arthur Ave. to Blaine Ave.; Washington Ave. to Lindermann Ave. (NS) and Arthur Ave. to Blaine Ave.; Washington Ave. to Lindermann Ave. (EW).

**Recommendation of the Public Works and Services Committee on 9-29-15:** That the prayer of the petitioner be granted and that a preliminary resolution be introduced for the paving of the alley bounded by Arthur Ave. to Blaine Ave.; Washington Ave. to Lindermann Ave. (NS) and Arthur Ave. to Blaine Ave.; Washington Ave. to Lindermann Ave. (EW).

**Fiscal Note:** This is an assessable alley project and, therefore, all costs will be paid for by the abutting property owners.

*John Rooney outlined the details of the request.*

*Motion made by Weidner, seconded by Shields to approve. Passed unanimously.*

**Recommended For Approval**

2. [15-00844](#) **Subject:** (Direct Referral) Communication from Tristin Erickson (5K Events) requesting to use City right-of-way on November 26, 2015 from 8:00 A.M. to 9:30 A.M. for the Thanksgiving Day 5K Run/Walk.

**Recommendation of the Public Works and Services Committee on 9-29-15:** That 5K Events be granted permission to use City right-of-way on November 26, 2015 for the Thanksgiving Day 5K Run/Walk event with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- F. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.
- G. Sponsor is responsible for cleaning the streets.
- H. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Tristin Erickson outlined the details of the request.*

*Motion made by Shields, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Approval**

3. [15-00843](#)

**Subject:** (Direct Referral) Communication from the Purchasing Agent submitting bids on Official Notice No. 9-2015, Assessor's Office Furniture.

**Recommendation of the Public Works and Services Committee on 9-29-15:** That Official Notice No. 9-2015, Assessor's Office Furniture, be awarded to Corporate Design Interiors at their bid price of \$34,500.57.

**Fiscal Note:** Funds for this purchase are available in Org-Object 45040-57200, City Hall-Facilities Plan.

*Tom Eeg outlined the details of the request.*

*Motion made by Weidner, seconded by Shields to approve. Passed unanimously.*

**Recommended For Approval**

4. [15-00842](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer requesting to waive formal bidding procedures for the purchase of a Trimble Survey device.

**Recommendation of the Public Works and Services Committee on 9-29-15:** The request of the Purchasing Agent to waive formal bidding procedures be approved in accordance with State Statutes that allow for the waiving of public bids for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase the Trimble Robotic Total Station from Seiler Geospatial Division, for the price of \$36,638.65, they being the sole source provider for this equipment.

**Fiscal Note:** Funding to defray the cost of these services is available in Org-Object 45140-57301, DPW Equipment Replace.

*Tom Eeg outlined the details of the request.*

*Motion made by Weidner, seconded by Shields to approve. Passed unanimously.*

**Recommended For Approval**

5. [15-00845](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting to waive formal bidding procedures for the purchase of materials for the Johnson Controls Metasys System.

**Recommendation of the Public Works and Services Committee on 9-29-15:** The request of the Purchasing Agent to waive formal bidding procedures be approved in accordance with State Statutes that allow for the waiving of public bids for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase the necessary materials from Johnson Controls, they being the sole source provider for these items.

**Fiscal Note:** Funding to defray the cost of these services is available in Org-Object 70240-54200, Equipment Repairs & Maintenance-Building Complex.

*Tom Eeg outlined the details of the request.*

*Motion made by Weidner, seconded by Shields to approve. Passed unanimously.*

**Recommended For Approval**

6. [15-00819](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting to amend Resolution 15-0339, of September 1, 2015, to change the date of the Stephen Bull Fine Arts 5K Run/Walk from October 17, 2015 to the new date of May 7, 2016.

**Recommendation of the Public Works and Services Committee on 9-29-15:** That Resolution 15-0339, of September 1, 2015, be amended to change the date of the Stephen Bull Fine Arts 5K Run/Walk from October 17, 2015 to the new date of May 7, 2016.

**Fiscal Note:** N/A

*Tom Eeg outlined the details of the request.*

*Motion made by Shields, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Approval**

7. [15-00837](#)

**Subject:** Amendment No. 1 to Contract 32-15 (20150032), PS - Civil Design & Surveying Proposal - BUS Garage, Nielsen, Madsen & Barber, S.C., consultant.

**Recommendation of the Public Works and Services Committee on 9-29-15:** That Amendment No. 1 on Contract 32-15 (20150032), PS - Civil Design & Surveying Proposal - BUS Garage, Nielsen, Madsen & Barber, S.C., consultant, as submitted, be approved in the not-to-exceed amount of \$2,500.00.

Further recommends that funding to defray the cost of the amendment be appropriated from Org-Object 60282011-57110, BUS Land Improvements.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the details of the proposal.*

*Motion made by Weidner, seconded by Shields to approve. Passed unanimously.*

**Recommended For Approval**

8. [15-00839](#) **Subject:** Change Order No. 1 to Contract 20150052, BUS Garage-Parking Lot Improvements, A.W. Oakes & Son, Inc., contractors.

**Recommendation of the Public Works and Services Committee on 9-29-15:** That Change Order No. 1 on Contract 20150052, BUS Garage - Parking Lot Improvements, A.W. Oakes & Son, Inc., contractor, as submitted, be approved in the amount of \$34,678.00.

Further recommends that funding to defray the cost of the change order be appropriated from Org-Object 60282011-57100, BUS Garage-Concrete Improvements.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the details of the change order.*

*Motion made by Weidner, seconded by Shields to approve. Passed unanimously.*

**Recommended For Approval**

9. [15-00838](#) **Subject:** Final Payment on Contract 16-15 (20150016), Samuel Myers Park Renovations, A.W. Oakes & Son, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 9-29-15:** That the work done by A.W. Oakes & Son, Inc., under Contract 16-15 (20150016), Samuel Myers Park Renovations, be accepted and final payment authorized for a total contract amount of \$108,578.00.

**Fiscal Note:** Contract was authorized under Resolution 15-0134, dated April 8, 2015.

*Mark Yehlen stated the work was complete and recommended final payment.*

*Motion made by Shields, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Approval**

10. [15-00832](#) **Subject:** Final Payment on Contract 27-15 (20150027), PS - Kinzie/Roosevelt I/I Investigation, AECOM, consultant.

**Recommendation of the Public Works and Services Committee on 9-29-15:** That the work done by AECOM, under Contract 27-15 (20150027), PS - Kinzie/Roosevelt I/I Investigation, be accepted and final payment authorized for a total contract amount of \$48,286.24.

**Fiscal Note:** Contract was authorized under Resolution 15-0114,

dated March 17, 2015.

*John Rooney stated the work was complete and recommended final payment.*

*Motion made by Shields, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Approval**

11. [15-00847](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a proposal from SEH, Inc. for Contract 20150059, PS - Sanitary Sewer I/I Investigation.

**Recommendation of the Public Works and Services Committee on 9-29-15:** Deferred.

*John Rooney asked that this item be deferred.*

*Motion made by Shields, seconded by Weidner to defer. Passed unanimously.*

**Deferred**

12. [15-00848](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a proposal from AECOM for Contract 20150060, PS - Shoring and Retaining Wall System Construction Inspection - Lake Michigan Pathway, Phase III.

**Recommendation of the Public Works and Services Committee on 9-29-15:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM, on Contract 20150060, PS - Shoring and Retaining Wall System construction Inspection - Lake Michigan Pathway, Phase III, in the not-to-exceed amount of \$13,451.00.

Further recommends that funds to defray the cost of these professional services be appropriated from Org-Object 45040-57550, DPW-Pathways.

**Fiscal Note:** Funds are available as herein delineated.

*John Rooney outlined the details of the proposal.*

*Motion made by Weidner, seconded by Shields to approve. Passed unanimously.*

**Recommended For Approval**

13. [15-00850](#)

**Subject:** (Direct Referral) Amendment No. 1 to State Project ID:

2703-00-02, West 6th Street Bridge Project, Ayres Associates, Inc., consultant.

**Recommendation of the Public Works and Services Committee on 9-29-15:** That Amendment No. 1 to State Project ID: 2703-00-02, West 6th Street Bridge Project, Ayres Associates, Inc., consultant, as submitted, be approved in the not-to-exceed amount of \$21,587.85. The City's share is \$5,396.96 (25%) and the State's share is \$16,190.89 (75%).

Further recommends that funds to defray the cost of this amendment be appropriated from Org-Object 45040-57540, West 6th Street Bridge.

**Fiscal Note:** Funds are available as herein delineated.

*John Rooney outlined the details of the amendment.*

*Motion made by Weidner, seconded by Shields to approve. Passed unanimously.*

**Recommended For Approval**

14. [15-00836](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting proposals for the provision of underground facility locating services for the City-owned fiber optic and electrical systems in 2016.

**Recommendation of the Public Works and Services Committee on 9-29-15:** Deferred.

*John Rooney asked that this item be deferred.*

*Motion made by Shields, seconded by Weidner to defer. Passed unanimously.*

**Deferred**

## Adjournment

*The meeting adjourned at 5:50 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.**