



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Community Development Block Grant Advisory Board

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Monday, October 12, 2020

4:00 PM

City Hall, Room 303 (Virtually)

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Mayor Mason called the meeting to order at 4:30 p.m.

#### Approval of Minutes for the August 10, 2020 Meeting.

A motion was made by Alder John Tate II, seconded by Charles Helm to approve the minutes. The motion passed by a voice vote.

#### New Business

[0672-20](#)

**Subject:** Request Sponsored by Mayor Mason recommending adoption of a substantial amendment to the City of Racine 2019 Annual Action Plan

**Recommendation of the Community Development Block Grant Advisory Board on 10-12-2020:** That the substantial amendment to the City of Racine 2019 Annual Action Plan be adopted, as presented.

**Fiscal Note:** The proposed amendment would allow the City to accept and allocate \$342,617 of additional CARES Act Community Development Block Grant (CDBG-CV) funding to undertake emergency COVID-19 response activities. This funding requires no City match.

**Attachments:** [MEMO-Substantial Amendment](#)  
[AAP Amendment - Draft 10-6-2020 Changes Proposed](#)  
[#0672-20 Resolution](#)

A motion was made by Alder Natalia Taft, seconded by Alder Marcus West that this file be recommended for approval. The motion passed by a voice vote.

**Presentations by Applicants.** A representative of each agency applying for funding is invited to speak to the Board regarding its application. Each applicant will have three minutes to speak.

*Speakers:*

*Trena Bond - Housing Resources Inc.*  
*Jim Schatzman - Racine Vocational Ministry*

*Kerry Milke - Racine County - Here 2 Help Program*  
*Steven Mussenden - Racine Literacy Council*  
*Gai Lorenzen - HALO*

[0673-20](#)

**Subject:** Communication from Mayor Mason requesting commitment of \$1,082,617 in Community Development Block Grant (CDBG) and CARES Act Community Development Block Grant (CDBG-CV) Public Services funding along with \$822,567 of CARES Act Emergency Solutions Grant (ESG-CV) funding.

**Recommendation of the Community Development Block Grant Advisory Board on 10-12-2020:** That the request from Mayor Mason to allocate \$1,082,617 in CDBG/CDBG-CV funds and \$822,567 in ESG-CV funds to organizations as indicated be approved. Further that the Mayor and City Clerk be authorized to enter into contracts with the organizations pursuant to the funding allocation and federal regulations.

**Fiscal Note:** The \$1,082,617 in CDBG/CDBG-CV funds and \$822,567 in ESG-CV funds are uncommitted and require no City match. Commitment of \$342,617 in CDBG-CV Round 3 funding is contingent on approval of a substantial amendment to the City of Racine FY 2019 Annual Action Plan.

**Attachments:** [MEMO- CDBG-CV and ESG-CV Funding Recommendations](#)  
[CDBG-CV ESG-CV Applications](#)  
[#0673-20 Resolution](#)

A motion was made by Alder Natalia Taft, seconded by Alder Marcus West that this file be recommended for approval. The motion passed by a voice vote.

[0674-20](#)

**Subject:** Request from the Manager of Neighborhood Services to amend the Housing Rehabilitation and General Administration Policy & Procedures Manual

**Staff Recommendation:** To adopt the proposed changes as presented by staff

**Fiscal Note:** The proposed changes are not anticipated to result in any financial impact to the City of Racine

**Attachments:** [Memo - Loan Procedure Update](#)

A motion was made by Alder John Tate II, seconded by Alder Natalia Taft that this file be Adopted As Amended: To require staff to provide quarterly reports

of administrative work on loans. The motion passed by a voice vote.

For virtual access you may listen to the meeting via phone at 1-844-992-4726;  
Access code: 132 301 1765

Mayor Mason moved to adjourn the meeting at 6:36 p.m.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the City Development Office at (262) 636-9151 at least 48 hours prior to this meeting.