



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Public Works and Services Committee

*Chairman Jim Kaplan  
Vice Chairman Raymond DeHahn  
Sandy Weidner  
Michael Shields  
Henry Perez*

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Tuesday, December 9, 2014

5:30 PM

City Hall, Room 303

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### Call To Order

*The meeting was called to order at 5:30 P.M.*

**PRESENT:** 3 - Chairman Kaplan, Michael Shields and Henry Perez

**EXCUSED:** 2 - Sandy Weidner and Raymond DeHahn

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Keith Haas, Mike Gitter, Kari Dawson, Craig Schaub, Ron Kimberlain, Tom Karkow, Cara Spoto

### Approval of Minutes for the November 25, 2014 Meeting.

*The minutes of the November 25, 2014 meeting were approved as printed. Passed unanimously.*

1. [14-10829](#) **Subject:** (Direct Referral) Communication from Craig Schaub from Dig-it All Sign Company, LLC., on behalf of Tina Sagal, requesting permission to place a sign in the City right-of-way at Tina's Dress Boutique, 505 Sixth Street. (Res. No. 14-0503)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** The property owner of 505 Sixth Street be granted permission to install a stationary projecting sign as requested, with the stipulation that a hold harmless agreement be executed and a \$150 processing fee paid, in accordance with State Statute 66.0425, Privileges in Streets, to cover administrative costs associated with filing this item with the Register of Deeds.

**Fiscal Note:** There will be no cost to the City of Racine.

*Craig Schaub explained the request.*

*Motion made by Perez, seconded by Shields to approve. Passed unanimously.*

**Recommended For Approval**

2. [14-10818](#) **Subject:** (Direct Referral) Communication from the Downtown Racine

Corporation for the use of City right-of-way for "The Big Chill" snow and ice carving event on January 9 - 11, 2015. (Res. No. 14-0504)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That the Mayor and City Clerk be authorized and directed to enter into an agreement with the Downtown Racine Corporation granting permission to place ice sculptures on City sidewalks along Sixth Street and Main Street from State Street to 7th Street, from January 9, 2015 until they melt, with the following stipulations:

- A. That a clear area be established along the building line of a minimum of five feet in order to meet ADA requirements.
- B. That any ice sculptures be set back a minimum of two feet from the back of the curb in order to meet Wisconsin Department of Transportation requirements.
- C. That a hold harmless agreement be filed with the City Attorney's Office and a \$75 processing fee paid.
- D. That a liability insurance certificate be filed with the City Attorney's Office.

**Fiscal Note:** N/A

*Tom Eeg explained the details of the request.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

3. [14-10792](#)

**Subject:** Communication from the Real Racine, on behalf of AGA Nation, requesting to close 5th Street between Wisconsin and Main Street starting at 7:00 a.m. on Friday, January 9, 2015 through 8:00 p.m. Sunday, January 11, 2015 to host its 2015 Winter Rail Jam mobile snowboard and freestyle ski event. (Res. No. 14-0505)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That Real Racine, on behalf of AGA Nation, be granted permission to close 5th Street between Wisconsin and Main Street starting at 7:00 A.M. on Friday, January 9, 2015 through 8:00 P.M. on Sunday, January 11, 2015 to host its 2015 Winter Rail Jam mobile snowboard and freestyle ski event, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.

- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least 24 hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Kari Dawson outlined the details of the event.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

- 4. [14-10688](#) **Subject:** Communication from the General Manager Requesting that the City Attorney Draft an Amendment Resolution Pertaining to Chapter 98 of the Municipal Code, Section IV, Division 3, User Regulations, as a Result of NR211 of the Department of Natural Resources Code (Res. No. 14-0497) (Ord. 13-14)

**Recommendation of the Racine Wastewater Commission on 11/25/14:** To approve changes to Chapter 98 of the Municipal Code, Section IV, Division 3, User Regulations

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE PUBLIC WORKS AND SERVICES COMMITTEE FOR FURTHER CONSIDERATION

**Fiscal Note:** N/A

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That changes to Chapter 98 of the Municipal Code, Section IV, Division 3, User Regulations, be approved.

**Fiscal Note:** N/A

*Keith Haas outlined the details of this Municipal Code amendment.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

5. [14-10387](#)

**Subject:** (Direct Referral) Communication from the Alderman of the 12th District requesting a traffic study be conducted on Ohio Street by Lockwood Park.

**Recommendation of the Traffic Commission on July 21, 2014:**  
Deferred

**Recommendation of the Traffic Commission on October 20, 2014:**  
Recommends that the communication be received and filed.

**Fiscal Note:** N/A

**Recommendation of the Traffic Commission on November 17, 2014:** Recommends that the item be referred to the Public Works and Services Committee.

**Fiscal Note:** N/A

**Recommendation of the Public Works and Services Committee on December 9, 2014:** Defer

*Mark Yehlen outlined the details of this request.*

*John Rooney outlined the details of the study.*

*Alderman Perez stated he agreed that a traffic analysis be performed in this area.*

*Motion made by Perez, seconded by Shields to defer. Passed unanimously.*

**Deferred**

6. [14-10791](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/Operations submitting a professional services agreement for Contract 54-14 (K4-054), PS - Roof Management Program, Industrial Roofing Services, Inc., consultant. (Res. No. 14-0506)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Industrial Roofing Services, Inc., for Contract 54-14 (K4-054), PS - Roof Management Program, in the not-to-exceed amount of \$19,575.

Further recommends that funds to defray the cost of these professional services be appropriated from Account 404.000.5760, Building Improvements - Building Complex.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the details of this agreement.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

7. [14-10770](#) **Subject:** Communication from the Assistant Commissioner of Public Works/Operations requesting to waive formal bidding procedures for the annual HVAC maintenance agreement. (Res. No. 14-0507)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** The request to waive formal bidding procedures be approved in accordance with State Statutes that allow for the waiving of public bids for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Mayor and City Clerk be authorized and directed to enter into the Annual Preventative Maintenance Agreement with Johnson Controls.

**Fiscal Note:** The annual agreement cost for 2015 will be \$101,422 and is available in Account 404.000.5550, Repairs and Maintenance.

*Tom Eeg outlined the request.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

8. [14-10802](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting permission to waive formal bidding procedures for the purchase of a front end loader vehicle and a loader/backhoe vehicle. (Res. No. 14-0508)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That formal bidding procedures be waived and the Purchasing Agent be authorized and directed to negotiate with Miller-Bradford and Risberg, Inc., for the purchase of a front end loader and a loader/backhoe.

**Fiscal Note:** The estimated cost of this equipment is \$277,000 and funding is available in the following accounts:

\$187,000 - Account 945.630.5010, Street Maintenance-Wheel Loader  
\$ 90,000 - Account 945.630.5040, Street Maintenance-Backhoe  
\$277,000 - Total

*Tom Eeg outlined the request.*

*Motion made by Perez, seconded by Shields to approve. Passed unanimously.*

**Recommended For Approval**

9. [14-10803](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 17-12 (K2-018), PS - Roof Replacement at Transit Maintenance Building, Industrial Roofing Services, Inc., consultant. (Res. No. 14-0509)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That the work done by Industrial Roofing Services, Inc., under Contract 17-12 (K2-018), PS - Roof Replacement at Transit Maintenance Building, be accepted and final payment authorized for a total contract amount of \$10,850.

**Fiscal Note:** Contract was authorized under Resolution No. 12-2971, dated February 22, 2012.

*Mark Yehlen stated the work was complete and recommended final payment.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

10. [14-10804](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 28-14 (K4-028), PS - Design of Recycling Brochures, Corporate Images, Inc., consultant. (Res. No. 14-0510)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That the work done by Corporate Images, Inc., under Contract 28-14 (K4-028), PS - Design of Recycling Brochures, be accepted and final payment authorized for a total contract amount of \$5,100.

**Fiscal Note:** Contract was authorized under Resolution No. 14-0221, dated May 20, 2014.

*Tom Eeg stated the work was complete and recommended final payment.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

11. [14-10811](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 04-13

(K3-004), PS - Memorial Hall, City Hall & City Hall Annex Tuckpointing, Industrial Roofing Services, Inc., consultant. (Res. No. 14-0511)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That the work done by Industrial Roofing Services, Inc., under Contract 04-13 (K3-004), PS - Memorial Hall, City Hall & City Hall Annex Tuckpointing, be accepted and final payment authorized for a total contract amount of \$22,750.

**Fiscal Note:** Contract was authorized under Resolution No. 13-0021, dated January 15, 2013.

*Tom Eeg stated the work was complete and recommended final payment.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

12. [14-10812](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 09-12 (K2-009), PS - Police Department Office Improvements, ARC Architectural Group, LLC., consultant.

**Recommendation of the Public Works and Services Committee on December 9, 2014:** Defer

*Tom Eeg requested this item be deferred.*

*Motion made by Shields, seconded by Perez to defer. Passed unanimously.*

**Deferred**

13. [14-10813](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 30-13 (K3-033), PS - Design Festival Hall & Parks Administration AC Replacement, Arnold & O'Sheridan, consultant. (Res. No. 14-0512)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That the work done by Arnold & O'Sheridan, under Contract 30-13 (K3-033), PS - Design Festival Hall & Parks Administration AC Replacement, be accepted and final payment authorized for a total contract amount of \$16,503.85.

**Fiscal Note:** Contract was authorized under Resolution 13-0189, dated May 7, 2013.

*Tom Eeg stated the work was complete and recommended final payment.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

14. [14-10814](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 52-13 (K3-057), HVAC Upgrade - Equipment Garage, DMJ Services, LLC., dba Action Heating Plumbing & Cooling, contractor. (Res. No. 14-0513)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That the work done by DMJ Services, LLC., dba Action Heating Plumbing & Cooling, under Contract 52-13 (K3-057), HVAC Upgrade - Equipment Garage, be accepted and final payment authorized for a total contract amount of \$67,306.

**Fiscal Note:** Contract was authorized under Resolution 13-0358, dated September 3, 2013.

*Tom Eeg stated the work was complete and recommended final payment.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

15. [14-10820](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 51-12 (K2-062), Construct Home - 1216 Geneva Street, Double D Construction, Inc., contractor. (Res. No. 14-0514)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That the work done by Double D Construction, Inc., under contract 51-12 (K2-062), Construct Home - 1216 Geneva Street, be accepted and final payment authorized for a total contract amount of \$173,570.

**Fiscal Note:** Contract was authorized under Resolution 12-3272, dated August 21, 2012.

*Tom Eeg stated the work was complete and recommended final payment.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

16. [14-10821](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 57-12 (K2-068), Construct Home - 1029 Ninth Street, Native Construction and Landscaping, contractor. (Res. No. 14-0515)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That the work done by Native Construction



and Landscaping, under Contract 57-12 (K2-068), Construct Home - 1029 Ninth Street, be accepted and final payment authorized for a total contract amount of \$210,700.

**Fiscal Note:** Contract was authorized under Resolution 12-3455, dated December 4, 2012.

*Tom Eeg stated the work was complete and recommended final payment.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

17. [14-10822](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 63-12 (K2-074), Construct Home - 1721 Villa Street, Double D Construction, Inc., contractor. (Res. No. 14-0516)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That the work done by Double D Construction, Inc., under Contract 63-12 (K2-074), Construct Home - 1721 Villa Street, be accepted and final payment authorized for a total contract amount of \$174,775.

**Fiscal Note:** Contract was authorized under Resolution 12-3395, dated November 7, 2012.

*Tom Eeg stated the work was complete and recommended final payment.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

18. [14-10823](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 64-12 (K2-075), Construct Home - 931 Center Street, Double D Construction, Inc., contractor. (Res. No. 14-0517)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That the work done by Double D Construction, Inc., under Contract 64-12 (K2-075), Construct Home - 931 Center Street, be accepted and final payment authorized for a total contract amount of \$175,675.

**Fiscal Note:** Contract was authorized under Resolution 12-3396, dated November 7, 2012.

*Tom Eeg stated the work was complete and recommended final payment.*

*Motion made by Perez, seconded by Shields to approve. Passed unanimously.*

**Recommended For Approval**

19. [14-10815](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/Operations submitting Change Order No. 1 on Contract 40-14 (K4-040), Roof Replacement - BUS Storage Garage, Kaschak Roofing, contractor. (Res. No. 14-0518)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That Change Order No. 1 on Contract 40-14 (K4-040), Roof Replacement - BUS Storage Garage, Kaschak Roofing, contractor, as submitted, be approved in the amount of \$2,604.

Further recommends that funding to defray the cost of this change order be appropriated from Account 105.900.5010, BUS - Capital Projects.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the change order.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

20. [14-10817](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 40-14 (K4-040), Roof Replacement - BUS Storage Garage, Kaschak Roofing, Inc., contractor. (Res. No. 14-0519)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That the work done by Kaschak Roofing, under Contract 40-14 (K4-040), Roof Replacement - BUS Storage Garage, be accepted and final payment authorized for a total contract amount of \$136,880.

**Fiscal Note:** Contract was authorized under Resolution 14-0319, dated August 4, 2014.

*Tom Eeg stated the work was complete and recommended final payment.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

21. [14-10819](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 1 on Contract 17-14 (K4-017), Racine Streambank Stabilization, Native Construction, contractor. (Res. No. 14-0520)

**Recommendation of the Public Works and Services Committee**

**on December 9, 2014:** That Change Order No. 1 on Contract 17-14 (K4-017), Racine Streambank Stabilization, Native Construction, contractor, as submitted, be approved in the amount of \$117,268.23.

Further recommends that funding to defray the cost of this change order be appropriated from the following accounts:

\$ 55,572.75 - Account 104.993.5430, Wash Pk Streambank A, UNP (Spring St.)

\$ 61,695.48 - Account 104.993.5440, Wash Pk Streambank B, (Washington Pk)

\$117,268.23 - Total

**Fiscal Note:** Funds are available as herein delineated.

*John Rooney outlined the details of the change order.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

22. [14-10809](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Amendment No. 4 to State Project ID: 1693-34-07, Lake Michigan Pathway Phase 3. (Res. No. 14-0521)

**Recommendation of the Public Works and Services Committee**

**on December 9, 2014:** That Amendment No. 4 to State Project ID: 1693-34-07, Lake Michigan Pathway, Phase 3, as submitted, be approved in the amount of \$16,065.58, with the City's share being \$3,213,12 (20%), and the State's share being \$12,852.46 (80%).

Further recommends that funding to defray the cost of this amendment be appropriated from Account 993.908.5620, Lake Michigan Pathway Phase 3A and 3B.

**Fiscal Note:** Funds are available as herein delineated.

*John Rooney outlined the details of the amendment.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

23. [14-10810](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a proposal from R.A. Smith National for Contract 55-14 (K4-055), PS - Retaining Wall - Riverside and Roe. (Res. No. 14-0522)

**Recommendation of the Public Works and Services Committee**

**on December 9, 2014:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with R.A. Smith National for Contract 55-14 (K4-055), PS - Retaining Wall - Riverside and Roe, in the not-to-exceed amount of \$18,685.

**Fiscal Note:** Funding for this agreement is available in the 2015 CIP budget.

*John Rooney outlined the details of this agreement.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

24. [14-10824](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer requesting a resolution in support of a sidewalk extension on Kinzie Avenue for State Project ID: 2390-09-00/70, STH 31 Resurfacing. (Res. No. 14-0523)

**Recommendation of the Public Works and Services Committee on December 9, 2014:** That the City supports sidewalk extension on Kinzie Avenue for State Project ID: 2390-09-00/70 STH 31 Resurfacing.

**Fiscal Note:** If WisDOT includes sidewalk extensions, the City's participation would be 20% via sidewalk assessment.

*John Rooney outlined the details of this request.*

*Ron Kimberlain stated he is opposed to sidewalk along his property north of Graceland Blvd.*

*Motion made by Shields, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

## Adjournment

*The meeting adjourned at 6:50 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.**