



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Board of Cemetery Commissioners

Kristine Reisdorf
Sharon Baldukas
Jim Fiene
Christina Mueller

Monday, September 17, 2018

4:30 PM

City Hall Annex, Room 130

Call To Order

The meeting was called to order at 4:30 p.m.

Staff present: Tom Molbeck, Tony Burchyette, Bob Rafel, Cathleen DeLong

PRESENT: 4 - Kristine Reisdorf, Sharon Baldukas, Jim Fiene and Christina Mueller

Approval of Minutes for 8-20-18 Meeting

A motion was made by Kristine Reisdorf and seconded by Jim Fiene, to Approve the Minutes. The motion PASSED with a Voice Vote.

[0948-18](#)

Subject: Cemetery Report

Information was provided on guidelines and restrictions for development of Graceland Section 13. Director Molbeck then reviewed potential sales of vases and monthly revenue reports.

A motion was made by Kristine Reisdorf, and seconded by Jim Fiene to Receive and File the Cemetery Monthly Report. The motion PASSED with a Voice Vote.

Fees & Charges

Director Molbeck will prepare potential changes for board to review next month.

[0831-18](#)

Subject: Purchasing Agent wishing to discuss bid results from Official Notice #10-2018 - Cemetery Grounds Maintenance, Snow Removal and Burial Services. (Res. 0275-18)

Recommendation of the Finance & Personnel Committee on 08/27/2018: To award contract for ground maintenance, snow removal and burial services for the Racine Cemeteries to Reliable Property Services.

Fiscal Note: Funds for these services are available in the Cemetery contracted services account 22450 52200. The estimated annual value of

the contract \$287,400.

Recommendation of the Board of Cemetery Commissioners on 9/17/2018: To award contract for ground maintenance, snow removal and burial services for the Racine Cemeteries to Reliable Property Services.

Fiscal Note: Funds for these services are available in the Cemetery contracted services account 22450 52200. The estimated annual value of the contract \$287,400.

A motion was made by Jim Fiene, and seconded by Christina Mueller, to Recommend the item for Approval. The motion Passed with a Voice Vote.

Adjournment

Proposed Agenda items for September: Graceland Section 13, Vases and Urns, CIMS, Fees and Charges

The meeting was adjourned at 5:25 p.m.

If you are disabled and have accessibility needs or if you need information interpreted for you, please call the Parks, Recreation and Services department at (262) 636-9453 at least 48 hours prior to the meeting.