



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Ronald D. Hart
Dennis Wiser
O. Keith Fair

Monday, April 23, 2012

5:00 PM

City Hall, Room 301

Call To Order and Roll Call

PRESENT: 5 - Chairman Shakoor, II, Vice Chairman McCarthy, Ronald D. Hart, Dennis Wiser and O. Keith Fair

Approval of Minutes for the April 9, 2012 Meeting.

to Approve the Minutes

1. [12-7494](#)

Subject: Communication from the Public Health Administrator requesting to accept funds of \$13,000 from the Department of Health Services for HIV Prevention Partner Services. (Grant Control #2012-005)

Recommendation of the Finance & Personnel Committee on 4-23-12: Permission be granted for the Public Health Administrator to apply for and accept funds from the State of Wisconsin represented by its Division of Public Health of the Department of Health Services for HIV Prevention Partner Services. (Grant Control #2012-005)

Fiscal Note: The amount is 13,000.00 and there is no City match required.

Attachments: [HIV Partner Services 2012 Apply Accept](#)
[HIV Partner Services Contract](#)

Finance Director David Brown read letter from Public Health Administrator Dottie Kay Bowersox.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [12-7576](#)

Subject: Communication from the Grants Facilitator requesting permission to apply for the OJJDP 2012 Community-Based Violence Prevention Demonstration Program grant funds for \$1,500,000 over a 3 year period. (Grant Control #2012-012)

Recommendation of the Finance & Personnel Committee on**4-23-12: Receive and File****Fiscal Note:** N/A**Attachments:** [2012ojdpcommunitybasedviolence](#)

Finance Director David Brown stated Grant Facilitator Deborah Embry will not be applying for this grant at this time.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.

3. [12-7579](#)

Subject:Communication from the Chief of Police, requesting to apply for and accept the 2012 Bureau of Justice Assistance (BJA) Edward Byrne Justice Assistance Grant (JAG), grant control # 2012-010.

Recommendation of the Finance & Personnel Committee on**4-23-12:** Permission be granted for the Chief of Police to apply for and accept the 2012 Bureau of Justice Assistance (BJA) Edward Byrne Justice Assistance Grant(JAG). (Grant Control #2012-010)

Fiscal Note: The grant is for \$56,218.00, to be split with Racine County Sheriff's Department. Request to renew the Memorandum of Understanding with County. Our portion of the award will be \$28,109.50 with no City match required.

Attachments: [LEGISTAR ID 12-7579_001](#)

Kathryn Kasper appeared before the Committee to discuss the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [12-7580](#)

Subject: Communication from the Police Chief, requesting to apply for the 2012 Wisconsin Department of Transportation EZ Grant, through the Village of Mt. Pleasant, grant control # 2012-011.

Recommendation of the Finance & Personnel Committee on**4-23-12:** Permission be granted for the Chief of Police to apply for the 2012 Wisconsin Department of Transportation EZ Grant, through the Village of Mt. Pleasant. (Grant Control #2012-011)

Fiscal Note: The grant is approximately \$18,481.92. Our soft match will be approximately \$4,620.48. Request for permission to enter into a Memorandum of Understanding with the Village of Mt. Pleasant. Village of Mt. Pleasant will be doing all grant reporting.

Attachments: [LEGISTAR ID 12-7580_001](#)

Kathryn Kasper appeared before the Committee to discuss the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [12-7581](#)

Subject: Communication from the Police Chief, requesting to discuss the waiver of bidding requirements for the sole-source procurement of a Patrol Narcotic Detector Dog and a six-week course of instruction.

Recommendation of the Finance & Personnel Committee on 4-23-12: Formal bidding procedure to be waived for the sole-source procurement of a Patrol Narcotic Detector Dog and a six-week course of instruction, from K-9 Interdiction, LLC, for the Racine Police Department.

Fiscal Note: Estimated value of Dog is \$11,500.00, course instruction \$4,500.00. Estimated cost to Racine Police Department is \$7,000.00, with the \$9,000.00 being donated by K-9 Interdiction, LLC. Funding is available in account 262.000.5970.

Attachments: [LEGISTAR ID 12-7581_001](#)

Kathryn Kasper appeared before the Committee to discuss the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [12-7588](#)

Subject: Communication from the Chief of Police, requesting to apply for the 2012 Wisconsin Bureau of Transportation Child Passenger Safety Enforcement Grant, grant control # 2012-014.

Recommendation for the Finance & Personnel Committee on 4-23-12: Permission be granted to the Chief of Police to apply for and accept the 2012 Wisconsin Bureau of Transportation Child Passenger Safety Enforcement Grant. (Grant Control #2012-014)

Fiscal Note: The grant is for \$4000.00. Our cash match is \$1000.00 and funds are available in the Asset Forfeiture Fund.

Attachments: [LEGISTAR ID 12-7588_001](#)

Kathryn Kasper appeared before the Committee to discuss the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

7. [12-7582](#) **Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer requesting permission to apply for the State of Wisconsin Targeted Runoff Management (TRM) Grant for the Washington Park Streambank Stabilization Program - Grant Control No. 2012-013.

Recommendation of the Finance & Personnel Committee on 4-23-12: Permission be granted to the Assistant Commissioner of Public Works/Engineering to apply for the State of Wisconsin Urban Nonpoint Source & Storm Water Program Construction Grant for the Washington Park Streambank Stabilization Project. (Grant Control #2012-013)

Fiscal Note: The grant funds is 70% maximum of eligible Construction costs; total project cost \$175,000.00 including \$28,000.00 Design Fees and \$147,000.00 Construction; the State share is \$102,900.00 and requires a City match of \$44,100.00. The Grant Control Number is 2012-013. Funding is available in the 2013 Stormwater Utility budget.

Attachments: [12-7582 TRM Grant Application Letter](#)

Assistant Commissioner of Public Works/Operations Tom Eeg appeared before the Committee to discuss the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

8. [12-7613](#) **Subject:** (Direct referral) Communication from the Fire Chief requesting permission to replace a fire department Fire Safety Public Education vehicle.

Recommendation of the Finance & Personnel Committee on 4-23-12: Permission be granted for the Fire Chief to replace the existing Fire Department's Fire Safety and Public Education vehicle with a new vehicle and trade in the old vehicle.

Fiscal Note: Cost of new vehicle is approximately \$25,000.00 and trade in value on the old vehicle is between \$3000.00 and \$4000.00. Funding is available in account 222.000.5950 Fire Safety Expense

Attachments: [public education vehicle request 4 19 12](#)

Fire Chief Steve Hansen appeared before the Committee to discuss the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

9. [12-7622](#) **Subject:** (Direct Referral) A communication from the Finance Director

requesting to discuss the carry-forward of remaining capital project, encumbered and other identified funds from 2011 to 2012.

Recommendation of the Finance & Personnel Committee on

4-23-12: Permission be granted to carry forward certain remaining 2011 funds to 2012 as presented.

Fiscal Note: Official action is required on an annual basis to carry forward budgeted funding including those with an expenditure period longer than 12 months.

Attachments: [2011 to 2012 Carryforwards](#)

Finance Director David Brown appeared before the Committee to discuss the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:30 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, May 7, 2012 at City Hall, Room 301.

Respectfully submitted,

Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee