

**BOARD OF HEALTH MEETING  
JULY 10<sup>th</sup>, 2007  
DEPARTMENTAL REPORTS**

**DEPARTMENT: Public Health Administrator**

**REPORT FOR THE MONTH OF: June, 2007**

**Highlights:**

- A “Town Hall” meeting regarding the racial disparities in Racine infant mortality took place on the 25<sup>th</sup>.
- An “all staff” meeting took place on the 27<sup>th</sup>.

**Productivity Measures**

<b>Productivity Measures</b>	<b>Monthly</b>	<b>YTD</b>
Prepare for and attend Board of Health meetings	1	6
Attend Common Council/Committee of the Whole mtgs	1	8
Attend Finance and Personnel meetings	1	8
Attend Community Development Block Grant meetings	1	3
Attend Healthcare Project Team Committee meetings	1	4
Attend Mayor’s Safety Committee meetings	0	1
Attend Mayor/City Administrator meetings	1	9
Conduct Health Department Management Team meetings	2	10
Conduct Quarterly Staff Meetings	1	1
Meet with Communication Committee	1	3
Meet with Health Department’s 2008 focus group	1	1
Meet with Health Department’s grants group	1	1
Meet with professional union quarterly/union negotiation	0	0
Meet with PHN union quarterly/union negotiation	1	2
Meet with Racine County Community Health Providers	1	7
Meet with Safety Net Collaboration	0	4
Meet with Tri-County Bioterrorism Coalition (KRW)	1	6
Meet with southeast regional (WALHDAB)	1	5
Meet with Key Communicator’s RUSD	1	2
Meet with family practice resident	0	5
Prepare for and attend EP/WP Board of Health meetings	2	4

### CONFERENCES/TRAINING

<b>Date</b>	<b>Conference/Training</b>	<b>Place</b>	<b>Purpose</b>
6/01	RCCHP meeting		County care collaboration
6/04	FOCUS meeting		HR 2008 objectives
6/06	Management Team meeting		Departmental continuity
6/07	FIMR meeting Dr. Sherri Johnson		Infant death disparity
6/07	FIMR mtg/cc Dr. Johnson, Cory Mason		Infant death disparity
6/08	Ana McCreary meeting		HUD lead grant
6/08	Communication Committee meeting		HD communication
6/11	Finance & Personnel		Departmental business
6/12	BOH meeting		Departmental business
6/13	WALHDAB		SE Health Officer's meeting
6/14	Personnel interviews		Personnel interviews
6/14	Satellite phone exercise		Emergency response
6/14	BOH meeting Elmwood Park		HO 2 <sup>nd</sup> quarter report
6/14	BOH meeting WindPoint		HO 2 <sup>nd</sup> quarter report
6/15	Personnel interviews		Personnel interviews
6/18	KRW – Tri County Consortium		Emergency response
6/18	Mayor's (AM) meeting		budget
6/19	HR meeting		Dr Kinzelman's position
6/19	Common Council		City business
6/20	Management Team meeting		Departmental continuity
6/22	VHF phone training – Matt (KRW)		Emergency response
6/25-29	Family emergency – Illinois		Personal